

**DRAFT Minutes of the Meeting of Market Deeping Town Council
Held on Wednesday 10 January 2024 at 7.30pm
At the Town Hall, Market Deeping**

Present:	Cllr Broughton	Cllr Miss Collins
	Cllr Dr Byrd	Cllr Shelton
	Cllr Mrs Jones	Cllr Mrs Sked
	Cllr Mrs Steel	Cllr Hughes
	Cllr Neilson	Cllr Ms Reed
	Cllr Hanson	

The Clerk and Deputy Clerk was also in attendance.

At 7.30pm Cllr Broughton welcomed everyone to the meeting

A minute silence took place for Councillor Wendy Cook who sadly passed away and will be greatly missed by the Town Council.

The Open Session commenced:

Cllr Byrd reported the following:

- Attended a training session on building control
- SKDC held an Extraordinary Joint Meeting of the Finance and Economic and Culture and Leisure Overview and Scrutiny Committees on Tuesday where they discussed the Deepings Leisure Centre funding request. Scrutiny Committee requested further information and a decision will be made by SKDC at an Extraordinary Council Meeting on Thursday 11 January.

Cllr Baxter arrived at 7.35pm and reported the following:

- Thanked the Town Council for their hard work during the recent flooding in the Deeping area and would be happy to feedback to the relevant bodies any concerns that the council has regarding the rivers or support from SKDC
- Reported that the green bin will be increasing by £2 and any extra green bins will increase to £42.00.
- A car park review will be taking place in the four towns.

Cllr Baxter left the meeting at 7.40 pm

134. Chairman's Welcome & Introductions

Cllr Broughton asked whether members wished to close the open session and open the meeting. It was unanimously **RESOLVED** to open the meeting.

Cllr Broughton welcomed members to the meeting at 7.40 pm

135. To note apologies and accept valid reasons for absence

There were no apologies received prior to the meeting.

**DRAFT Minutes of the Meeting of Market Deeping Town Council
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136. Declarations of Interest under the Localism Act 2011

There were no declarations of interest.

137. Acceptance of the minutes of a meeting held on 13 December 2023

Cllr Broughton asked members if they were to accept the minutes of the meeting of 13 December 2023. It was **RESOLVED** to accept the minutes of the meeting as a true and accurate record. The chairman signed the minutes.

138. Reports: Including reports from Committees: Planning and Highways, Deepings Neighbourhood plan, Town Hall and Cemetery, Finance and Personnel, Mayor's report and the Clerk's report.

Planning & Highways

Cllr Shelton reported that the urban grass cutting will be covered at agenda item 9. There was nothing else to report at this time.

Deeping Neighbourhood Plan

Cllr Dr Bryd informed that the draft local plan is due out anytime, once this has been released the Deeping Neighbourhood Plan will be updated accordingly.

Two documents have been commissioned by DNP group, first one is called the Neighbourhood Area Design and Code, this is to improve designs and landscaping for future developments. The document will be completed by 26 April and a consultation process will follow.

The second document is a Housing Development Masterplan for the whole area, this is still in draft and is due to be completed on 17 June, a consultation will take place after this date.

Town Hall and Cemetery

Cllr Miss Collins reported the cemetery and town hall is running smoothly and there are no concerns to report at this time.

Finance and Personnel

A meeting took place this afternoon where the Precept was discussed and will be covered at agenda item 7(g).

Amenities and Open Spaces

A meeting took place this evening and will be reported at the next Council meeting in February.

Mayoral Diary

- The Mayor attended SKDC'S Chairmans Annual Christmas lunch on 15 December at Angel and Royal hotel in Grantham.
- The Mayor spent several days helping residents by providing sand bags due to a risk of flooding.

**DRAFT Minutes of the Meeting of Market Deeping Town Council
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Clerks Report

Carols around the tree took place on Thursday 21st December at 6.30pm in the Market Place. Rev'd George officiated and there was an organist. The bucket collection for Sue Ryder charity raised £118.53.

The Ambulance Service have replaced the Defibrillator pads.

The Park keepers and Clerks have been extremely busy helping residents who were at risk of flooding. Many thanks also to Cllr Broughton, Cllr Mrs Jones (and husband) and Cllr Dr Byrd for their help.

139. Correspondence to be noted and resolved upon

Correspondence to be Noted – Received up to 10 January 2024				
No.	Received from	Date Received	Subject	Committee Response
1.	DSJPC	14.12.23	Response to funding request from Deepings Leisure Centre CIC	Noted.
2.	SKDC	22.12.23	Invitation to stakeholder workshop 18th January - SKDC Tree & Woodland Strategy	Noted.
3.	LALC	21.12.23	eNews to 21.12.23	Noted.
4.	Lions	05.01.24	Invitation to attend Lions Charity dinner on 23.1.24	Councillors were reminded that if they wished to attend there were only 6 tickets left. The Clerk was asked to reserve the remaining tickets if they are still available.
5.	Leisure SK	23.12.23	Save a Life Sessions - Free Adult CPR and Defibrillator Training 2024	Noted
6.	SKDC	10.01.24	Tourism Networking Event 2024	Noted.
Correspondence to be Acted Upon – Received up to 10 January 2024				
No.	Received from	Date Received	Subject	Committee Response
1.	LALC	3.1.24	D-Day 80: 6th June 2024	A discussion took place that this could potentially coincide with the Deepings Carnival if it takes place this year. A motorcade was also a possibility to mark the occasion.
2.	Resident	9.1.24	Cadent eyesore	Members noted the resident's concern and requested the

DRAFT Minutes of the Meeting of Market Deeping Town Council
Held on Wednesday 10 January 2024 at 7.30pm
At the Town Hall, Market Deeping

				Clerk advises the resident to contact SKDC direct as it is a health and safety matter and indicate in their correspondence that they have the full support of the Town Council.
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140. Council Finances

a) Income and expenditure by cost centre

Members had received a copy of the Council Finances and Omega report prior to the meeting. Cllr Broughton asked if there were any questions. There were none.

b) Accounts to be paid for January 2024

It was **RESOLVED** unanimously that the council pay its bills for January 2024. See appendix A.

c) For members to review Council Finances to 31 December 2023

It was **RESOLVED** unanimously that the Council Finances are in order.

d) Review of the Town Council’s expenditure incurred under S137 of the Local Government Act 1972 and

It was **RESOLVED** unanimously that the amounts incurred under S137 were in order.

e) For members to review EMRs

It was **RESOLVED** unanimously that the amounts shown EMRs were in order up to 31.12.2023. Councillors reviewed paperwork highlighting changes to EMRs the new balance was £266,988.

f) For members to receive and accept the internal auditor’s report

It was **RESOLVED** unanimously to accept the internal auditor’s report for November 2023.

g) Ratification of Precept request for 2024/5 as agreed by Finance and Personnel committee at their meeting on 10 January 2024

It was **RESOLVED** unanimously to accept the recommendations of Finance and Personnel committee with regard to the budget and precept proposals for 2024/25 and instruct the Town Clerk & RFO to submit the Precept demand to South Kesteven District Council in the amount of £267,734. This represents an increase of nearly 4%.

The Clerk pointed out that the Precept had not been increased for several years.

Precept Summary 2023/2024				Precept Summary 2024/2025		
Funding Source	Precept	EMR		Funding source	Precept	EMR
£133,447.00	£105,580.00	£27,867.00	Administration & Toilet	£124,305.00	£120,638.00	£3,667.00
£133,926.00	£108,926.00	£25,000.00	Amenities & Open Spaces Committee	£126,606.00	£111,409.00	£15,197.00
£19,045.00	£19,045.00		Cemetery Committee	£10,500.00	£10,500.00	

DRAFT Minutes of the Meeting of Market Deeping Town Council
Held on Wednesday 10 January 2024 at 7.30pm
At the Town Hall, Market Deeping

£11,032.00	£10,462.00	£570.00	Planning & Highways Committee	£21,900.00	£14,900.00	£7,000.00
£10,487.00	£10,487.00		Town Hall Committee	£16,287.00	£10,287.00	£6,000.00
£307,937.00	£254,500.00	£53,437.00	2024/2025 Total Cost	£299,598.00	£267,734.00	£31,864.00

h) For members to review Christmas Market finances

It was **RESOLVED** unanimously to accept the figures outlined with a profit of £1146.91 being donated to Sue Ryder.

141. For members to ratify the statement to accompany Council tax bills for 2024/25

Members received a copy of the statement and it was **RESOLVED** unanimously to accept the council tax major expenditure for 2023/24 and 2024/25 as outlined below.

MARKET DEEPING TOWN COUNCIL
PRECEPT INFORMATION 2024/25
ESTIMATED INCOME AND EXPENDITURE

ESTIMATE BASE 2023/24			PROJECTED OUTTURN 2023/24			ESTIMATE BASE 2024/25			
Overhead budget £000's	Income £000's	Net Exp £000's	Overhead Exp £000's	Income £000's	Net Exp £000's	SERVICES	Overhead Exp £000's	Income £000's	Net Exp £000's
29.0	10.0	19.0	22	15.0	7.0	Cemetery	25.5	15.0	10.5
12.6	1.6	11.0	18.3	2.0	16.3	Planning & Highways	23.9	2.0	21.9
137.7	3.8	133.9	137.7	3.3	134.4	Amenities & Open Spaces	129.9	3.3	126.6
10.5	0.0	10.5	5	0.0	5.0	Town Hall	16.3	0.0	16.3
132.4	0.7	131.7	96.4	268.5	(172.1)	Administration	128.2	7.0	121.2
0.0	0.0	0.0	0	0.0	0.0	General Reserves	0.0	0.0	0.0
1.8	0.0	1.8	9.5	3.3	6.2	Public Toilet	3.1	0.0	3.1
324.0	16.1	307.9	288.9	292.1	(3.2)	TOTALS	326.9	27.3	299.6
Financed from: Reserves Precept		53.4 254.5				Financed from: Reserves Precept			31.8 267.8

Major item of Expenditure for 2023/24 included:

Provision of covered bus shelter	£7,765
Purchase of cemetery land	£4,500
Grass cutting	£3,668
Christmas Tree and Christmas lights (lease)	£5,932
Deepings Library	£6,000
Deepings Youth Group	£6,000
Playscheme	£2,850
BMX track maintenance	£9,354
Play equipment and fencing – John Eve	£21,902

DRAFT Minutes of the Meeting of Market Deeping Town Council
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Major item of Expenditure for 2024/25 will include:

Purchase of cemetery land	£4,500
Christmas Tree purchase and Christmas lights (lease)	£7,000
Grass cutting (estimate)	£5,000
Deepings Library	£6,000
Deepings Youth Group	£6,000
Playscheme	£3,000
Front door – Town Hall (estimate)	£4,000
Interactive speed sign	£3,000

142. For members to consider the urban grass cutting agreement for 2024/5

Councillor Shelton provided a summary of the three quotes received and it was **RESOLVED** unanimously to accept one of the quotes.

143. For members to consider organizing a joint summer event with DSJ and local groups

It was agreed to meet with DSJ and local groups to explore this further. Due to Christmas Market commitments, it was stated that MDTC would only be in a position to assist. There was a suggestion that this could possibly coincide with national D Day -80 celebrations which are planned for 8th June 2024.

Cllr Dr Byrd reported that the raft race would be taking place again this year on 1st weekend in August.

144. For members to discuss Annual Town Meeting, Commonwealth Day, Mayor’s Ball and Celebration event

Cllr Broughton informed Council of possible and confirmed dates for forthcoming events:

Event	Date
Commonwealth Day	11.03.24
Mayor’s Civic Dinner	20.04.24 - Confirmed
Annual Town Meeting	30.04.24 - To be confirmed
Civic Service	To be confirmed
Opening of the Remembrance Gardens	03.11.24
Remembrance Parade	10.11.24
Close of the Remembrance Gardens	17.11.24
Christmas Market	01.12.24

145. Personnel Matters: Consideration to go into Closed Session to discuss: Staff Issues

There were no issues to discuss.

146. For members to consider and discuss any points raised in the public session

There were none.

147. To consider items for inclusion on the agenda for the next meeting of the Town Council, to be held at the Town Hall, Market Deeping on 14 February 2024.

Citizen Advice Bureau – DH
 GP Surgery - PB

**DRAFT Minutes of the Meeting of Market Deeping Town Council
Held on Wednesday 10 January 2024 at 7.30pm
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The Chairman thanked all members for attending and declared the meeting closed at 8.32 pm. The next scheduled meeting of the Full Council will be held on Wednesday 14 February 2024.

Chairman's signature.....

Date.....