

**Minutes of the Meeting of Market Deeping Town Council  
Held on Wednesday 13 December 2023 at 7.30pm  
At the Town Hall, Market Deeping**

Present:	Cllr Broughton	Cllr Miss Collins
	Cllr Dr Byrd	Cllr Shelton
	Cllr Mrs Jones	Cllr Mrs Sked
	Cllr Mrs Steel	Cllr Hughes
	Cllr Neilson	Cllr Ms Reed

The Clerk was also in attendance.

At 7.30pm Cllr Broughton welcomed everyone to the meeting

The Open Session commenced:

Cllr Byrd reported the following:

- Attended a Full Council meeting at SKDC
- She has reported the faulty light near the Post Office
- The West Deeping gravel pit is an ongoing issue.

Cllr Baxter reported the following:

- Attended licensing and scrutiny meetings at SKDC
- The Deepings Leisure centre is on the agenda for SKDC'S Full Council meeting on 11.1.24.
- Confirmed he will be standing for the position of SKDC's leader

#### **117. Chairman's Welcome & Introductions**

Cllr Broughton asked whether members wished to close the open session and open the meeting. It was unanimously **RESOLVED** to open the meeting.

Cllr Broughton welcomed members to the meeting at 7.37 pm

#### **118. To note apologies and accept valid reasons for absence**

Cllr Wey, Cllr Mrs Cook and Cllr Hanson sent apologies prior to the meeting and these were accepted.

#### **119. Declarations of Interest under the Localism Act 2011**

Cllr Dr Byrd and Cllr Broughton made a Declaration of interest in Agenda item 13 regarding the Coronation Hall's grant aid request.

#### **120. Acceptance of the minutes of a meeting held on 8 November 2023**

Cllr Broughton asked members if they were to accept the minutes of the meeting of 8 November 2023. It was **RESOLVED** to accept the minutes of the meeting as a true and accurate record. The chairman signed the minutes.

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**121. Reports: Including reports from Committees: Planning and Highways, Deepings Neighbourhood plan, Amenities and Open spaces, Town Hall and Cemetery, Finance and Personnel, Mayor's report and the Clerk's report.**

**Planning & Highways**

Cllr Shelton reported the following:

- Grass cutting quotes are being received
- A new stencil has been adopted to chase any planning issues
- Aldi/NRR- the delay is due to the surrender of the existing lease. Cllr Shelton has asked them to provide an update for the public.

**Town Hall and Cemetery**

Cllr Miss Collins reported there was nothing to report

**Amenities and Open Spaces**

Cllr Broughton reported that a path tarmac path between Oak Grove and the Cemetery is on the Agenda for the AOS meeting on 10 January 2024.

**Deepings Neighbourhood Plan (DNP)**

Cllr Dr Byrd reported the following:

- An external Consultant has been appointed to produce 2 products which are a design code and a housing development masterplan. They will look at desirable property features, the 680-house site off Linchfield Road and incorporate more coherent green spaces.
- The draft local plan is due to go to Cabinet next February, this will then be available publicly.

**Finance and Personnel**

Staffing matters to be discussed in closed session.

**Mayoral Diary**

The Mayor attended SKDC'S Race Night on 10 November at Bourne Corn exchange

The Mayor attended the Opening of the Remembrance Gardens on 5 November 2023.

The Mayor attended Remembrance Parade at St Guthlac's Church 12 November 2023.

The Mayor attended the Closing of the Remembrance Gardens on 19 November 2023.

The Mayor attended Santa's box opening at 71 Black Prince Avenue on 26 November 2023.

The Mayor erected the Christmas tree in the Market Place with the Park Keepers.

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The Mayor attended the Christmas Market on Sunday 3<sup>rd</sup> December 2023.

The Mayor attended the Christmas lunch at Joan Wake on 9<sup>TH</sup> December 2023.

**Clerk's Report – 13 December 2023**

<p>The Ambulance Service have replaced the Defibrillator.</p>
<p>Christmas Market was held on 3<sup>rd</sup> December. Despite the weather there was a good turnout of people and we have received some lovely feedback via Facebook and email. Thanks to all staff and Councillors who were able to help on the day. The tombola and raffle raised over £1,000 towards Sue Ryder charity.</p>
<p>The Christmas tree festival took place on 3<sup>rd</sup> December and there were 6 trees. Thanks to everyone who volunteered to help in the Chambers.</p>
<p>Carols around the tree is taking place on Thursday 21<sup>st</sup> December at 6.30pm in the Market Place. Rev'd George is officiating and there will be an organist. There will be a bucket collection for Sue Ryder charity.</p>
<p>The office will be closed between 22<sup>nd</sup> December and will reopen on 2<sup>ND</sup> January 2024.</p>
<p>The bus shelter outside The Stage was damaged by a lorry. The Clerks have been in touch with the insurance company.</p>

**122. Correspondence to be noted and resolved upon**

<b>Correspondence to be Noted – Received up to 13 December 2023</b>				
<b>No.</b>	<b>Received from</b>	<b>Date Received</b>	<b>Subject</b>	<b>Committee Response</b>
1.	SKDC Neighbourhood Police	15.11.23	Priority setting	Noted
2.	LALC	10.11.23	eNews to 10.11.23	Noted
3.	Parish Online	21.11.23	Newsletter #45	Noted
4.	Lincs Police	21.11.23	Community Engagement session	Noted

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5.	Healthwatch Lincs	21.11.23	Report November 2023	Noted
6.	Deepings Leisure Centre group	05.12.2023	Information regarding request for precepted funds	Noted
6.	LCC Town and Parish news	05.12.23	Greater Lincolnshire devolution consultation launched	Noted
7.	LCC Town and Parish news	29.11.23	November Town and parish council newsletter	Noted
8.	Gainsborough Council	27.11.23	Passing of Cllr Tim Davies	Noted
9.	LALC	24.11.23	eNews to 24.11.23	Noted
10.	PSE	6.12.23	A fifth of councils at risk of Section 114	Noted
11.	SKDC	6.12.23	SKDC's draft Animal Licensing Policy	Noted
12	LCC	1.12.233	Parking restrictions Church Street	Noted

**Correspondence to be Acted Upon – Received up to 13 December 2023**

No.	Received from	Date Received	Subject	Committee Response
1.	Lincs F & Rescue	14.11.23	Fire Safety Report 23/4	The Clerks were requested to obtain a Fixed electrical installation service (every 3-5 years) and an annual full discharge test on the emergency lighting system.
2.	John Hayes	17.11.23	Defibrillator funding advice	It was suggested that the Coronation Hall might be a good place for a defibrillator and <b>RESOLVED</b> that funding should be researched with the remaining cost precepted for 2024/5.
3.	Deepings Leisure Centre group	6.12.23	Further information regarding request for Precept funding 2024/25	At a meeting of MDTC and DSJ on 11.12.23 it was <b>RESOLVED</b> to make the following statement: "MDTC and DSJPC are in

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				support of the reopening of The Deepings Leisure Centre and when more information is known we can move forward with the funding request.”
4.	Citizen’s Advice	1.12.23	Proposal re. CAB provision	It was <b>RESOLVED</b> to Precept £4250 for CAB provision 24/25.
5.	Greater Lincolnshire Combined Authority	12.12.23	Proposal – Executive summary	A discussion took place and Councillors were encouraged to express their views via the survey.

**123. Council Finances**

**a) Income and expenditure by cost centre**

Members had received a copy of the Council Finances and Omega report prior to the meeting. Cllr Broughton asked if there were any questions. There were none.

**b) Accounts to be paid for December**

It was **RESOLVED** unanimously that the council pay its bills for December 2023. See appendix A.

**c) For members to review Council Finances to 30 November 2023**

It was noted that the Council Finances are in order.

**d) Review of the Town Council’s expenditure incurred under S137 of the Local Government Act 1972 and**

It was **RESOLVED** unanimously that the amounts incurred under S137 were in order.

**e) For members to receive and accept the internal auditor’s report**

It was **RESOLVED** to accept the internal auditor’s report for October

**124. For members to consider precept planning 2024/5**

The administration budget will be discussed by the Finance and Personnel Committee on 10 January 2024.

**125. For members to consider transfer of £7500 from EMR 344 to EMR 343**

It was **RESOLVED** unanimously to transfer of £7500 from EMR 344 – AOS Supplies to EMR 343 – Grounds maintenance AOS as agreed by the AOS committee at their meeting on 8 November 2023.

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**126. For members to consider appointing Cllr Steel to the Planning & Highways Committee**

It was **RESOLVED** unanimously to appoint Cllr Mrs Steel to the Planning and Highways Committee.

**127. For members to consider appointing a Councillor to Feoffees Committee**

It was **RESOLVED** unanimously to appoint Cllr Miss Collins to the Feoffees Committee.

**128. For members to discuss Carols round the tree and Celebration event**

**Christmas Market**

The success of the Christmas Market was discussed. The Clerk gave sheets detailing the projected income and expenditure. A profit is expected when all the income and expenditure is finalised and this will be given towards the Sue Ryder charity.

A special show of thanks was given to Cllr Dr Byrd and her team of Councillor helpers and the Clerks and Park keepers for all their efforts.

A review of the day has taken place and notes have been made to improve next year's event.

**Carols around the tree**

The Rev'd George will be officiating and Peter Davies will be playing the organ it will take place in the Market Place on Thursday 21 December at 6.30 pm.

A bucket licence has been obtained from SKDC and money will be collected towards the Mayor's charity Sue Ryder.

**Celebration**

A discussion took place regarding a planned celebration event.

**129. For members to consider a grant application for the Coronation Hall**

It was **RESOLVED** unanimously with 2 abstentions to award £500 to the Coronation Hall.

**130. For members to consider a 3-year contract for water**

It was **RESOLVED** unanimously to accept a 3-year contract for the Council's water supply.

**131. For members to consider and discuss any points raised in the public session**

There were none.

**132. Confidential/Personnel Matters: Consideration to go into Closed session to discuss: Staff issues**

Staffing matters were discussed.

It was **RESOLVED** to come out of closed session.

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**133. To consider items for inclusion on the agenda items for next meeting** of the Town Council, to be held at The Town Hall, Market Deeping on 10 January 2024.

There were none.

The Chairman thanked all members for attending and declared the meeting closed at 8.45 pm. The next scheduled meeting of the Full Council will be held on Wednesday 10 January 2024

Chairman's signature.....

Date.....