

Market Deeping Town Council – Planning and Highways Committee

Minutes of a meeting of Market Deeping Town Council’s Planning and Highways Committee held on Wednesday 4th October 2023 at 7.00 pm. Cllr Shelton presided over Cllr Dr Byrd, Cllr Hughes, Cllr Mrs Jones, Cllr Neilson and Cllr Mrs Sked. The Deputy Clerk was in attendance.

Councillor Shelton welcomed everyone to the meeting.

Dick Hughes as a member of the public enquired who was responsible for the maintenance of the River Welland as there is a blockage. It was confirmed that the Environment Agency are responsible and a contact number would be provided to Mr Hughes.

57. Chairman’s Welcome

The Chairman welcomed everyone to the meeting.

58. Apologies for Absences

Apologies were received from Cllr Ms Reed and Cllr Wey prior to the meeting.

59. To Receive Declarations of Interest under the Localism Act 2011

There were no declarations of interest.

60. Minutes from the meeting dated Wednesday 6th September 2023

It was **RESOLVED** that the minutes of the meeting held on 6th September 2023 be signed as a true and accurate record. The minutes were signed accordingly.

61. Clerk’s Report

	Comments
As agreed at the Planning and Highways Committee on 7 June a quote had been requested for an interactive speed device. A quote had been received on 29.09.23 for a DF11MCB costing £2,814, it is the same device as the ones located on Stamford Road and Halfleet. The Deputy Clerk enquired about the discounts they apply based on the location of the parish and subsequently the quote has been reduced to £2,632.60 excluding VAT.	It was RESOLVED to accept the quote and purchase the interactive speed device for Towngate East. Lincolnshire Highway’s advice would be sought with regards to a suitable location. It was agreed to discuss this further at the next meeting.
The Deputy Clerk sought advice from LCC highways about the possibility of an interactive speed device being installed along the High Street. A suitable location is to be identified and photos of the area with a map should be sent to Highways for their consideration. It should be noted that the device should not be placed on a lamppost.	The Committee noted that should they wish to purchase an additional interactive speed device in the future for the High Street that a suitable location would need to be sought from Lincolnshire Highways.
Road Closures have been approved by LCC for Remembrance Sunday on 12 November and the Christmas Market on Sunday 3 December.	The Committee noted.

62. Correspondence

Members had received a copy of the correspondence prior to the meeting.

Correspondence to be noted – Received up to 4 October 2023				
No.	Received from	Date Received	Subject	Committee Response
1.	SKDC	11.09.23	Record of valid planning applications registered between 4 – 8 September 2023	Noted.
2.	SKDC	13.09.23	Supplement: Additional Information Report to the Agenda Planning Committee, Thursday 14 September 2023, 1.00 pm	Noted.

3.	SKDC	13.09.23	Response from SKDC regarding the old police station in the Market Place.	The Committee noted the response from SKDC.
4.	SKDC	18.09.23	Record of valid planning applications registered between 11 – 15 September 2023	Noted.
5.	SKDC	25.09.23	Record of valid planning applications registered between 18 – 22 September 2023	Noted.
6.	Clr Baxter	27.09.23	Town Council copied into an email re: Harrier Way Visibility: Deeping Meadows Estate, Market Deeping	This matter is listed on the highway report for monitoring.
7.	SKDC	02.10.23	Record of valid planning applications registered between 25-29 September 2023	Noted.
8.	SKDC	03.10.23	Minutes for Planning Committee, Thursday 14 th September 2023, 1.00 pm	Noted.
9.	SKDC	04.10.23	Agenda for Planning Committee, Thursday 12 October 2023, 1.00 pm	Noted.

Correspondence to be acted upon – Received up to 4 October 2023				
No.	Received from	Date Received	Subject	Committee Response
1.	LCC	11.09.23	Amended:- Market Deeping – Church Street, The Avenue and St Guthlac Avenue proposed no waiting at any time. LCC’s investigations have shown that inconsiderate parking close to the junctions leads to poor visibility for road users. The proposed restrictions will improve visibility and traffic flow in the area for all road users. Deadline for comments to LCC is 9.10.2023.	The Committee considered the amendment and requested the Deputy Clerk responds to the consultation requesting a small alteration that the proposed no waiting at any time goes up to the boundary of property number 50 on Church Street.
2.	Traffic Orders Section, LCC	18.09.23	Acknowledgement from LCC concerning the consultation for Market Deeping – Various Roads (30 mph speed limit) Order 20. LCC noted the Planning and Highways Committee’s concerns regarding the varying speed limits on Millfield Road. LCC informed that they would be carrying out a speed survey in the new year. Once this has been processed, they will be able to see what speed limit is appropriate and then start a consultation process if this is required.	Clr Mrs Jones informed the Committee that the Highways Officer confirmed that algorithms are used when considering changes to speed limit requests. Points are given to farm access, lighting, space between properties to name a few. With regards to Millfield Road the highways officer confirmed that he would be able to place SLOW markings on the road and would look further into the Quiet Road status for Millfield Road based on the algorithm.
3.	SKDC	27.09.23	Invitation to Parish Councillors and Deeping Neighbourhood Plan Groups to attend a Housing Strategy Workshop being held on Monday 30 th October.	Clr Shelton and Clr Dr Byrd confirmed that they would be attending the event.
4.	SKDC	27.09.23	Housing Strategy Consultation Survey, deadline for completion 31.10.23.	It was agreed that councillors would complete the survey individually.

63. Finance

a) Omega Report: Review of performance to date, budget/expenditure/income

The Deputy Clerk had provided members with a report prior to the meeting. Clr Shelton asked members if there were any comments on the omega report and there were none. The Committee agreed that the urban grass cutting had improved in the area and requested that the Deputy Clerk feeds this back to SKDC.

Planning

64. To consider the planning applications received up to 4th October 2023, as per SKDC Weekly Planning lists

Ref. no	Application details and address	MDTC response
S23/1249	<p>Applicant: Friends of Deeping Library Location: Deepings Library, 93 High Street, Market Deeping, PE6 8ED</p> <p>Proposal: Erection of two single storey rear extensions, demolition of external walls to ground floor WC, to be replaced with internal plasterboard walls and demolition of a wooden porch. Internal works including reinstatement of fire places and radiator improvement works.</p> <p>App Type: Listed Building Consent SKDC deadline for comments: 11.10.23</p>	The Committee are wholly in agreement and supports the application.
S23/1248	<p>Applicant: Friends of Deeping Library Location: Deepings Library, 93 High Street, Market Deeping, PE6 8ED</p> <p>Proposal: Erection of two single storey rear extensions, demolition of external walls to ground floor WC, to be replaced with internal plasterboard walls and demolition of a wooden porch. Internal works including reinstatement of fire places and radiator improvement works.</p> <p>App Type: Full Planning Permission SKDC deadline for comments: 11.10.23</p>	The Committee are wholly in agreement and supports the application.
S23/1590	<p>Applicant: Mr and Mrs Wyatt Location: 58 Church Street, Market Deeping, PE6 8AL</p> <p>Proposal: Section 211 notice to reduce 1 x Ash and 1 x Cherry Plum both by 1/3 then shape and balance. The reason for the works is to maintain the trees in their location.</p> <p>App Type: Trees in CA – Section 211 Notice SKDC deadline for comments: 04.10.23</p>	The Committee had no objections.
S23/1224	<p>Applicant: Mr and Mrs C Tinworth Location: 12 Hall Farm, Market Deeping, PE6 8DE</p> <p>Proposal: Proposed double garage</p> <p>App Type: Householder SKDC deadline for comments: 17.10.23</p>	The Committee had no objections.

65. Planning applications and their results received up to the 4 October 2023

Ref No.	Application details and address	SKDC Decision
S23/1461	<p>Applicant: British Telecom Location: BT Telephone Exchange, Church Street, Market Deeping, PE6 8AN</p> <p>Proposal: It is proposed to remove a glass pane from a window on the ground floor east elevation. A new</p>	Grants Planning Permission

	aluminium ventilation louvre will be fixed to the window frame. Also, an existing ventilation louvre will be removed and replaced with an aluminium cowl on the north elevation. Two further louvres will be plated over. The louvre and cowl will be a mill finish to match existing louvres installed in the building. Date received: 07.08.23 Decision date: 12.09.23	
S23/1095	Applicant: Mr Crapper Location: Land on the west side of Hall Meadow Road Proposal: Demolition of an agricultural building and erection of one dwelling Date received: 13.06.23 Decision date: 20.09.23	Grants Planning Permission

Highways

66. For members to review reported highways issues.

The Deputy Clerk had circulated a copy of the Highways issue report prior to the meeting. The Deputy Clerk informed that the highways officer had confirmed that requests for double yellow lines requires the support of the local county councillor.

MDTC Reported Highway Issues – Planning & Highways Committee – up to 4 October 2023				
No.	Highway Issue	Date reported	Reported to	Response
1	Halfleet (between St Guthlac's Church and Towngate) – Significant carriageway deterioration.	22/07/2020	LCC Ref 373932	Fix my street details below 23/07/20 – Investigating 23/07/20 – In Progress 25/11/20 – Action scheduled 04/01/21 – Chased up by District Cllr 18/02/21 – In Progress 10.12.21 – LCC reported fixed 05.01.22 Cllr Shelton advised that he would check that the road had been repaired. 07.12.22 – P&H Cttee to check if the work had been carried out by LCC, if not resubmit request for the repair work. As requested, the Deputy Clerk has written to the county Councillor for Market Deeping and awaiting a response. Discussed with Senior Highways Officer from LCC on 2 May – awaiting feedback 02.06.23 – LCC highways have visited the site and have confirmed that repair work is required. This will be programmed in but could not give a date at this time.
2	Increase in traffic/parking on Godsey Lane following the relocation of the post office. Concern expressed by residents that it is unsafe for pedestrians.		LCC	*Meeting took place with Cllr Shelton, Cllr Dr Byrd, Cllr Mrs Jones, Deputy Clerk and the Senior Highways Officer, LCC on 2 May, awaiting feedback. 12.06.23 LCC informed that a written forward planning brief for the parking restrictions to be reviewed outside the post office and around

				the junction had been sent to the county councillor for approval. Once approved it can be submitted to be included on the programme of works. As it is a substantial programme they cannot provide a timeframe at present.
3	Lady Margaret's Avenue – request to reduce the speed limit to 20 mph near to the school	02.05.23	LCC	12.06.23 LCC highways informed that the faded school warning sign had been ordered for replacement. LCC's speed limit policy would not permit the introduction of a 20mph limit in this area.
4	Pavement Gap – Northfield Road	02.05.23	LCC	*As above – ongoing
5	Dovecote Road – double yellow lines	02.05.23	LCC	*As above – ongoing – Resident requesting double yellow lines would like to be present if a site visit is made by LCC.
6	Quiet Lane Status – Millfield Road	02.05.23		*As above - ongoing
7	Towngate East – roadside bushes requiring trimming back	02.05.23		*As above 02.06.23 - LCC are checking who is responsible for this area. Urban grass cutting agreement provided by LCC indicates it is a third party and not the town council. 10.07.23 – Deputy Clerk spoke to LCC highways informing that the planning permission for the development shows that the roadside bushes belong to the developer.
8	Stamford Road – trees over the edge of the highways, obstructing view of oncoming traffic for vehicles turning right	05.06.23	Fix My Street 461231	05.06.23 – LCC have updated this work out to one of their delivery gangs. LCC will inform when the job is completed. 19.07.23 – LCC update “A quick note to let you know that we’re taking enforcement action. This type of action can take a long time to complete so whilst it might not look like we’re working on the issue, we’re being busy behind the scenes. Thanks for your patience. As this progresses, we’ll update you when we can.”
9	Stamford Road – Cllrs request for double yellow lines to be installed outside the two new houses due to the narrowness of the road. The yellow lines would not be installed outside existing properties.	06.06.23	LCC	07.07.23 - LCC will review this request once the building work has been completed but believes the narrowing of the road actually is a natural form of traffic calming.
10	High Street – Cllrs request consideration to be given to reduce the speed limit to 20 mph from the Market Place roundabout up to Godsey Lane.	06.06.23	LCC	Response to MDTC's request for a 20mph zone along the Market Place/High Street 07.07.23 - LCC informed that LCC's speed limit policy does not fall within the criteria to apply for a 20mph zone in this area.
11	Bend on Northfield Road into Blenheim Way -			06.09.23 P&H Cttee requested this be listed on the Highways report for monitoring. The Committee have raised this as an area of concern with LCC on previous occasions.

12	Resident enquiry via Park keeper - Public footpath between Blenheim Way and Wellington – overgrown weeds and glass	14.09.23	LCC 470800	15.09.23 LCC investigating. 18.09.23 LCC informed that this land does not belong to them.
13	Resident enquiry – Church Street footpath deteriorated with cracks and potholes	27.09.23	LCC 472159	28.09.23 – LCC investigating

Cllr Dr Byrd raised a concern about the state of the paving from The Avenue to St Guthlac’s Avenue on the Green School side of the road. It was agreed that the Deputy Clerk would take some photos and report the matter on FixMyStreet. This would be listed on next month’s highways report.

Cllr Dr Byrd raised a concern about the one curved gullies on The Avenue which are causing issues for people with pushchairs, mobility vehicles and the elderly. It was agreed that the Deputy Clerk would contact LCC via FixMyStreet to request that these are replaced with ridged gullies. This would be listed on next month’s highways report.

Conservation Area

67. For members to review any issues relating to the Conservation area.

Cllr Mrs Sked raised concerns about a removeable A Board that had been placed outside a local shop. It was **RESOLVED** with 5 for and 1 against not to raise this with SKDC. The general consensus was that the Town Council should support businesses within the community to ensure that the town continues to be a thriving market town. If there is an issue that is of serious concern then this will be considered accordingly. Cllr Dr Byrd informed that three enforcement officers had recently been appointed at SKDC.

68. For members to consider the following three additional items to be listed on future agendas

- Monitoring progress of approved plans – Cllr Shelton asked the Committee to consider that a list of approved planning applications be compiled where Councillors/members of the public believe that the planning conditions appears not to have been adhered to. Cllr Shelton to provide a template for discussion at the next meeting.
- Neighbourhood plan report – Cllr Shelton requested Cllr Dr Byrd to provide a short update each month for the Planning and Highways Committee.
- Section 106 monies – Cllr Shelton suggested that a list of Section 106 monies that are relevant to Market Deeping is produced to enable the Town Council to monitor and keep track of the funding. Cllr Shelton would like the council to engage with SKDC at an early stage of a planning application to enable the town council to discuss projects that the monies could support within the community. The Committee agreed that this would be helpful.

69. For members to review any matters arising from the public session.

There were no issues to discuss.

70. To consider items for inclusion on the agenda for the next meeting.

Monitoring of approved plans – Cllr Shelton producing template
Progress on New River Retail – Cllr Shelton
Deeping Neighbourhood Plan update – Cllr Dr Byrd

There being no other business, Cllr Shelton thanked everybody for their attendance and closed the meeting at 8:52 pm. The next meeting of the Planning & Highways Committee will be held on Wednesday 1st November 2023.

Chairman signature.....

Date.....