

DRAFT Minutes of the Meeting of Market Deeping Town Council
Held on Wednesday 11 October 2023 at 7.30pm
At the Town Hall, Market Deeping

Present: Cllr Broughton Cllr Miss Collins
Cllr Dr Byrd Cllr Shelton
Cllr Mrs Jones Cllr Mrs Sked
Cllr Hughes Cllr Mrs Steel
Cllr Hanson

The Clerk and Deputy Clerk were also in attendance.

At 7.30pm Cllr Broughton welcomed everyone to the meeting

The Open Session commenced:

Cllr Byrd reported the following:

- SKDC are looking to appoint a Director of Housing.
- Attended a training session regarding census.
- Rural community committee, Grantham A and E closed and will reopen 24/7.
- SKDC Full Council decision to change SKDC street lights to LED lights.

88. Chairman's Welcome & Introductions

Cllr Broughton asked whether members wished to close the open session and open the meeting. It was unanimously **RESOLVED** to open the meeting.

Cllr Broughton welcomed members to the meeting at 7.35 pm

89. To note apologies and accept valid reasons for absence

Cllr Mrs Cook, Cllr Neilson, Cllr Ms Reed and Cllr Wey sent apologies prior to the meeting and these were accepted.

90. Declarations of Interest under the Localism Act 2011

There were none.

91. Acceptance of the minutes of a meeting held on 13 September 2023

Cllr Broughton asked members if they were to accept the minutes of the meeting of 13 September 2023. It was **RESOLVED** unanimously to accept the minutes of the meeting as a true and accurate record. The chairman signed the minutes.

92. Reports: Including reports from Committees: Planning and Highways, Deepings Neighbourhood plan, Amenities and Open spaces, Town Hall and Cemetery, Finance and Personnel, Mayor's report and the Clerk's report.

Planning & Highways

Cllr Shelton reported the following:

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Cllr Shelton informed that planning applications that have been approved are monitored that planning conditions are adhered to. Cllr Shelton producing a template to be considered at the next Planning and Highways Committee in November.

Cllr Shelton considering producing a list of Section 106 monies to enable the Town Council to have input how the Section 106 monies is spent in Market Deeping.

Cllr Shelton informed that the urban grass cutting contract is going out to tender.

Cllr Steel raised her concern about the request to install double yellows on Dovecote Road. There is a house that is assistant living and feels it is very important not to move traffic onto Towngate East and suggests that a few laybys are installed for parked traffic.

Deepings Neighbourhood Plan (DNP)

Cllr Dr Byrd reported the DNP met last week and reported the following:

- No update on Aldi.
- Meeting a consultant this week to help with design code planning. This will ensure that good features are incorporated in to developers plans.
- Cllr Byrd will formally report to Planning and Highways going forward.

Amenities and Open Spaces

Cllr Broughton reported the following:

The new play park equipment and fence has been installed and looks very nice and is being well used.

Town Hall and Cemetery

No meeting took place since the last meeting.

Finance and Personnel

Staffing matters to be discussed in closed session.

Mayoral Diary

The mayor attended the Battle of Britain Service and Freedom Parade in Stamford on 17 September 2023.

Clerk's Report – 11 October 2023

Invitations have been sent out to the Opening and Closing of the Remembrance Gardens to be held on 5 th and 19 th November 2023 at 3pm. Rev Mark from Deeping St James attending the both services.

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New play equipment has been installed and the fencing has been extended. This was advertised on the Town Council's website.
Lincolnshire County Council Fire Service will be carrying out a fire audit on 2 November 2023. The Clerk informed that the date had moved to the 14 November.
There was an incident in Market Deeping and an arrest was made. The Clerks are keeping the front door closed with a sign saying "PLEASE KNOCK" on days when only one clerk is in the office.
We have received an invitation SKDC Community Awards celebration event at Bourne Corn Exchange on 27 October 2023 at 7pm.
Cllr Shelton and the Clerks had a meeting with DSJ PC and will be going out to tender to ensure that grass cutting is carried out at the best price.
The bus shelter glass in Market Place has been replaced.
The new clock controller has been fitted. The clock was sometimes losing time (it appears to be ok at the moment) and may need to be repaired in future.
A quote has been obtained for the final work required to the gate on John Eve Park this is £850.
The glass in the window at the Town Hall has been taken away to be repaired and boarding has been put in its place.
The defibrillator was used by Ambulance Service and not replaced. LIVES Service are trying to locate.
Clerk has booked communications training via ZOOM on 22.11.23 at 9.30 am.
Gray's Fair are arriving on 8 October 2023 and leaving on 15 October 2023.

Cllr Steel concerned that the fair could potentially be sub-letting to other people. Members noted but the council have a very long relationship with the fairs, one fee is payable to the council.

93. Correspondence to be noted and resolved upon

Correspondence to be Noted – Received up to 11 October 2023				
No.	Received from	Date Received	Subject	Committee Response
1.	Deeping and Glington Patient Participation group	14.09.23	Thank you for last night's meeting	Noted
2.	Richard Cleaver - SKDC	19.09.23	Introduction and dates for diary	Noted
3.	Slow ways	19.9.23	Walking route – National network	Noted
4.	The Deepings Lions	27.9.23	Update on wild flower meadow – Douglas Road	Noted

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5.	L.C.C.	28.09.23	Town and parish council newsletter September 2023	Noted
5.	NALC	28.09.23	Chief Executive's bulletin	Noted
6.	Rural Services Network	26.9.23	Rural bulletin 26.9.23	Noted
7.	LALC	29.09.23	Training bulletin – September 2023	Noted
8.	LALC	29.9.23	eNews to 29.9.23	Noted
9.	SKDC	5.10.23	Review of Polling stations	Noted
Correspondence to be Acted Upon – Received up to 11 October 2023				
No.	Received from	Date Received	Subject	Committee Response
1.	Deeping Leisure Centre Committee	14.09.23	Request for precepted funds	Leisure Centre Group request to add £3.70 per head on the town council's precept. At this point until further information is needed before this can be considered further. Cllr Shelton asked would the Leisure Centre Group be asking for future funding support annually. It was RESOLVED to meet with DSJ and United Charities to discuss the funding request once the result of LCC's decision is known.
2.	Lincolnshire Police	3.10.23	Parish Council Engagement session Thursday 7 December, 6.00 – 8.00 Any questions for the meeting?	Cllrs are concerned about: Anti-social behaviour Drugs and Offensive weapons. They would like to see more police officers on duty.

94. Council Finances

a) Income and expenditure by cost centre

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Members had received a copy of the Council Finances and Omega report prior to the meeting. Cllr Broughton asked if there were any questions. There were none.

b) Accounts to be paid for October

It was **RESOLVED** unanimously that the council pay its bills for October 2023. See appendix A.

c) For members to review Council Finances to 30 September 2023

It was **noted that the** Council Finances are in order.

d) Review of the Town Council's expenditure incurred under S137 of the Local Government Act 1972 and

It was **RESOLVED** unanimously that the amounts incurred under S137 were in order.

e) For members to review EMRs

The Clerk explained the September spending from EMRs in respect of the bus shelter £7765 from EMR 329 Bus shelters, Election expenses £155 from EMR 341 Election costs, Hanging baskets £1887 from EMR 325 AOS contingency, £1625 and £2500 (fencing phase 1 and 2) from EMR 338 Play equipment and £2495 and £3604 (resurfacing) from EMR 343 Grounds maintenance AOS. It was **RESOLVED** unanimously to accept the EMRs as correct.

It was **RESOLVED** unanimously to accept the EMRs as correct and to transfer £5000 from EMR 338 to EMR343 to cover anticipated expenditure on BMX track repairs.

f) For members to consider precept planning 2024/5

The Finance and Personnel would like Full Council to consider to increase the precept for 2024/5. It was **RESOLVED** to increase the precept by up to 5% this year.

95. For members to consider Remembrance events, Celebration, Walking the footpaths, Carols around the tree, Christmas tree festival and Christmas Market

Remembrance

The Clerk asked Members to confirm if they were attending due to limited space at the Church on Remembrance Sunday

Celebration

Cllr Shelton will report at the next meeting.

Autumn Walk (Walking the footpaths)

Cllr Shelton would organise for April/May next year.

Carols around the tree

A Christmas Tree has been identified and a date has been agreed Thursday 21 December at 6.30 pm subject to the church choir being available.

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Christmas tree festival and Christmas Market

- It is hoped that the Christmas Tree Festival is to continue this year.
- Christmas Market indoor pitches have sold out, there are still outdoor pitches availability.
- A request was made for Tombola items.
- Raffle tickets will be issued to Cllrs to sell.
- Raffle prizes have been donated by local businesses and more are being sought.
- Cllr Byrd informed that an organ could be secured for the day.
- Street entertainers are being provided by SKDC

96. For members to consider electricity quotes for 2024 to 2027

It was **RESOLVED** to accept the quote provided by British Gas for next three years. The quotes provided were standing charge 0.45p and a unit rate of 0.29p. Our current rate is standing charge 0.3195p and 0.1533 per unit. The new contract will come in to effect from February and March 2024 until 2027.

97. For members to declare their preferences for receiving electronic papers

It was agreed that those who would like to receive future papers by email is done by sending one document.

98. For members to consider a grant for The Deepings Literary Festival 2024

It was to proposed by Cllr Broughton and seconded by Cllr Hanson and **RESOLVED** with 6 in favour 1 against 2 abstentions to give £750 to The Deepings Literary Festival for 2024.

99. For members to consider S137 contribution of £200 for wreaths

It was **RESOLVED** unanimous to give £200 to the RBL for wreaths.

100. For members to consider and discuss any points raised in the public session

There were none.

101. Confidential/Personnel Matters: Consideration to go into Closed session to discuss: Staff issues

A staffing issue was discussed.

It was RESOLVED that to come out of close session.

Cllr Hughes asked for an update on Citizen Advice Bureau, the Clerk provided an update.

102. To consider items for inclusion on the agenda items for next meeting of the Town Council, to be held at The Town Hall, Market Deeping on 8 November 2023

Cllr Dr Byrd asked if we could consider purchasing the Cherry Tree Park. Cllr Broughton will contact SKDC and make enquiries.

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The Chairman thanked all members for attending and declared the meeting closed at 9.00 pm. The next scheduled meeting of the Full Council will be held on Wednesday 8 November 2023.

Chairman's signature.....

Date.....

Attachments: Appendix A