

**Minutes of a Meeting of Market Deeping Town Council
Held on Wednesday 9th May 2018 at 7.30pm
At the Town Hall, Market Deeping**

Present:

Cllr Mrs Redshaw (Chairman for item 1)	Cllr Shelton (Chairman for item 2 onwards)
Cllr Brookes	Cllr Miss Collins
Cllr Broughton	Cllr Gamble
Cllr Hanson	Cllr Lester
Cllr Miss Moran	Cllr Neilson
Cllr Mrs Sked	Cllr Stephenson

Cllr Trollope-Bellew (LCC), Cllr Baxter (SKDC), a representative of the Deepings Lions and the Clerk was also in attendance

Cllr Mrs Redshaw invited the representative of the Deepings Lions to speak about the grant aid application. He informed the members that the Deepings Lions were requesting a grant of £500 for the Carnival. He explained about the preparations that had been planned and that the parade would be taking a shorter route, so they hoped more groups would join in and walk. Cllr Mrs Redshaw asked if the Councillors had any questions. There being none she thanked the representative for attending and informed them the application would be discussed later in the meeting.

7.35pm the representative left the meeting

Cllr Trollope-Bellew (LCC) informed the members that Keith Ireland had been appointed the new Chief Executive Officer and that LCC will be sharing the payroll facilities with Hereford County Council. A member of the friends of Millfield had asked to meet with her and she had met with residents of Willoughby Ave who were concerned about the proposed parking restrictions. She had been talking to the landowner, where the travellers had parked, who would like the road to be gated, since he was concerned that they may return to that area. Cllr Baxter informed the Council that he had received confirmation from Nick Willey that LCC were to take action for the current encampment and were going to do the welfare examination. Cllr Mrs Sked enquired about the fence between Tesco and Market Deeping County Primary School which had not been repaired and Cllr Hanson asked about lighting on footpath 4. Cllr Trollope-Bellew agreed to chase these up.

Cllr Lester spoke as a resident stating that over the last year he had noted that the Council had not been effective and that on social media, Councillors were speaking on behalf of the Council. The Council had also been called corrupt on social media. He wanted to know what the new Chairman was going to do to make the Council more effective and accountable to the community. Cllr Gamble responded stating that he had replied to the corruption comment but believed that disagreement in the Council was nothing wrong. A discussion continued as to how the Council should respond to any allegations on social media and to ensure that the Council is effective and accountable.

Cllr Broughton spoke as a resident stating that he agreed with Cllr Lester's comments regarding facebook and that since Cllr Miss Moran was an administrator to one of the sites, he hoped she would remove such comments. He asked Cllr Shelton as to why he had not sat next to the Mayor in meetings since it was traditional for the Deputy Mayor to sit there. He also asked whether he felt he was fit to step up to be Chairman. Cllr Shelton responded by stating that questions in the public session were to the Council and not an individual Councillor. He was satisfied with his performance as Deputy Chair and that he had already answered these questions in the past. Nowhere in standing orders does it state where the Deputy Mayor should sit in meetings.

Cllr Baxter (SKDC) had provided a report prior to the meeting. He informed the members that he had knocked on doors along Willoughby Ave and was minded to support the application for the parking restrictions.

Cllr Neilson (SKDC) informed the members that he had attended the following committee meetings:

- Shareholders committee related to SKDC housing provision in Grantham
- Housing and health conference in Lincoln

- Growth board in Grantham
- Cabinet meeting in Bourne which had five members of the public attend
- Local Plan meeting in Grantham
- Community Cohesion Workshop in Grantham
- Health and wellbeing workshop in Lincoln
- Housing strategy meeting in Grantham
- Involved on the selection panel for recruiting the District Armed Forces Liaison Officer

Cllr Broughton (SKDC) informed the members he had held five surgeries in the Town Hall

The annual meeting began at 8.05pm

Cllr Mrs Redshaw was in the Chair

001. Election of Mayor 2018/19

It was proposed by Cllr Mrs Sked, seconded by Cllr Stephenson and **RESOLVED** with four against and one abstention to elect Cllr Shelton as Chairman (Mayor) for 2018/19.

Cllr Shelton signed the declaration of acceptance of office and took the chair for the rest of the meeting.

Cllr Shelton thanked the Council and said that he understood the earlier comments made.

002. Ratification of the election held on 11th April for Deputy Mayor 2018/19 (Mayor Elect)

Cllr Shelton read out the following statement: 'I have decided to defer this item to the next Full Council Meeting on 13th June. I am doing this to obtain official advice because of the disparity in interpretation between the Model Standing Orders and the Market Deeping Council additions to them. This problem resulted in different procedures being followed in different recent years.'

Cllr Lester asked as a point of order should the Council not be asked to vote on this and Cllr Shelton quoted standing order 1q, so the item was deferred to the June Council meeting.

003. Committee formations for 2018/19

The Clerk had received nominations for the committees prior to the meeting.

It was proposed by Cllr Shelton, seconded by Cllr Gamble and **RESOLVED** with one abstention to accept Cllr Broughton, Cllr Miss Collins, Cllr Hanson, Cllr Brookes and Cllr Mrs Sked as members of the Amenities and Open Spaces committee with Cllr Broughton as Chair.

It was proposed by Cllr Shelton, seconded by Cllr Miss Moran and **RESOLVED** with two against and two abstentions to accept Cllr Brookes, Cllr Gamble, Cllr Miss Moran, Cllr Mrs Redshaw and Cllr Shelton as members of the Planning & Highways committee with Cllr Brookes as Chair.

It was proposed by Cllr Gamble, seconded by Cllr Mrs Sked and **RESOLVED** with three abstentions to accept Cllr Broughton, Cllr Miss Moran, Cllr Mrs Redshaw, Cllr Mrs Sked and Cllr Stephenson as members of the Town Hall & Cemetery committee with Cllr Stephenson as Chair

004. For members to receive a report on the reinstating and clarification of specific items in Standing Orders

Cllr Shelton informed the members that they had received this report for information only. Cllr Mrs Redshaw stated that she was concerned it would restrict debates.

005. Chairman's Welcome & Introductions

The Chairman had welcomed and thanked the Council in agenda item 001.

006. Apologies for Absence

Apologies were received and accepted from Cllr Fraylich

007. Declarations of Interest under the Localism Act 2011

Declarations of interest were received from:

- Cllr Miss Collins for agenda item 9: personal and prejudicial interest
- Cllr Hanson for agenda item 9: personal and prejudicial interest
- Cllr Lester for agenda item 20: personal and prejudicial interest

008. Acceptance of minutes of meeting held on the 11th April 2018

It was proposed by Cllr Shelton, seconded by Cllr Lester and **RESOLVED** with two against to accept the notes of a meeting held on the 11th April 2018 as a true and accurate record. Cllr Miss Collins asked it to be minuted that she had voted against due to the Chair not accepting the vote for the Deputy Mayor as made at that previous meeting. The Chairman duly signed the minutes.

009. Clerks Report on Matters Arising

The Clerk had issued the members with a report on matters arising from the previous meeting.

- The buffet after the parish walks had been ordered
- Since the last FC meeting when Council approved the purchase of the Sony TV for £1,366.98, the 58" size TV is no longer available. The next size is 65" which will cost £1,716.99 (+£49.99 for the link to the WiFi. **Members discussed this additional cost and it was proposed by Cllr Lester, seconded by Cllr Broughton and RESOLVED with one abstention to get further quotes for the larger TV screen**
- The reserves of £2,500 for the cemetery have been transferred to the cemetery account
- Metro Bank have authorised the opening of a Mayor's Charity Account
- The new premium for the insurance has been received and is in accounts to be paid
- The removal of the tree stumps on riverside have been postponed until a later date
- SK Best Kept Community Competition. The population of Market Deeping is 6,597 so the Clerk will enter the Council into the competition. The closing date is 18th May
- William Hildyard School were informed that the banner could be erected on the JE field
- The raft race committee were informed they could use the facilities as requested.
- The Clerk has provisionally arranged a meeting for GDPR working group for Wednesday 30th May at 7pm
- The Clerk signed the grass verge contract along with the Clerk of DSJPC and has forwarded it to LCC Highways
- The newsletter is booked to go into the Advertiser edition dated 1st June. Cllr Miss Moran will collect the information
- The payment for the Playscheme is in May's accounts to be paid

010. Grant Aid Applications: Including presentations by applicants

It was proposed by Cllr Broughton, seconded by Cllr Lester and **RESOLVED** unanimously to donate £500 grant aid to the Deepings Lions for the Carnival

011. Reports: Including reports from Deepings First, Deepings Leisure/Cultural Centre, Committee's, the Clerk and the Mayor's Diary

Deepings First

The members had received a report prior to the meeting. Cllr Shelton asked if members had any questions. Cllr Mrs Redshaw asked when a second person had been employed by Deepings First. She was informed that the original contractor had resigned so the second favoured applicant had been appointed.

Deepings Leisure/Cultural Centre

Members had received a report prior to the meeting. A discussion took place as to whether the school would be using the new leisure centre. Since this was not known, it was suggested to write to SKDC to ask to limit the school's use of the pool.

Planning & Highways

Members had received the notes to the planning and highways meeting held on 2nd May. They were also informed that the bus shelter case at Tesco's needed replacing at a cost of £44. It was proposed by Cllr Gamble, seconded by Cllr Stephenson and **RESOLVED** with one against and one abstention to accept the notes of the meeting held on 2nd May. Cllr Shelton asked the members to agree to the purchasing of the timetable case. Cllr Lester stated that this

was not on the agenda, but Cllr Brookes informed the members that it was in the notes from the planning & highways meeting. Cllr Miss Collings mentioned that the Clerk had authority to spend up to £500 on required items.

8.36pm Cllr Mrs Sked left the meeting

It was agreed that the Clerk could authorize the payment

Clerks Report

The Clerk had issued the members with a report prior to the meeting.

- An email has been received regarding the Silent Soldier. There have been delays in the ordering procedures, but these should be sorted out by the end of May. There will be 4 images available, one for each of the three services and one female campaigning for women's vote.
- Lincs Environmental Award: the final is on Tuesday 22nd May at the Bentley Hotel, Lincoln. An 8 minute presentation must be done to the judges in the morning and a display board can be provided. Cllr Stephenson is arranging the presentation. The presentations will be made at a dinner at the hotel that evening. Two free tickets are provided but if any further tickets are required, they will cost £30 each. Do the Council wish to pay for tickets for the volunteers / Councillors / their partners? The organisers need to know number of tickets required by 15th May. **It was proposed by Cllr Neilson, seconded by Cllr Miss Moran and RESOLVED with one abstention that the Council would pay for six additional tickets for the volunteers/councillors/clerk at a cost of £180**
- Change of date for AOS meeting: Cllr Broughton is away on 23rd May when the next AOS meeting is scheduled. Are members ok to change it to 6th June at 6.45pm and move P&H to 7.30pm that evening? **It was proposed by Cllr Broughton, seconded by Cllr Lester and RESOLVED unanimously to change the timings of the meetings**
- Confirmation has been received from SKDC for the Community Cleaner payment from April to September will be £1017.90. This payment has been received.
- The Mayor's Charity Account has been opened and the Clerk is waiting for a paying in book before she can move the money over. The business manager has made contact with the Clerk.
- Electricity on JE Field. Do members want to go ahead with this project since the cost has been put in earmarked reserves?
- Cllr Broughton met with Ground Control Ltd regarding the lime tree on JE Field. He recommends that they reduce the height since there is much dead wood at the top which will require attention in the not too distant future. **It was proposed by Cllr Broughton, seconded by Cllr Mrs Sked and RESOLVED unanimously to agree to Ground Control Ltd reducing the height of the tree**
- The Clerk met with other Clerk's from Bourne Town Council and SKDC to make sure that events do not clash with each other diaries
- The Clerk's attended the planning training, meeting on the Local Plan, and the opening of Taylor's Fair
- Lambert Smith Hampton did the annual check on the Town Hall for SKDC. The only mention was that the fire extinguishers require an annual check. This will be arranged.
- The Clerk met with a representative of NCS to discuss the possibility of work being carried out at Cherry Tree Park. He felt it would be too large a project but the young people would be able to work with the community and send ideas to SKDC and campaign for the district council to improve the area.
- The Clerk's appraisal was carried out with Cllr Mrs Redshaw and is with Cllr Shelton for moderating. The Deputy Clerk's appraisal is completed. The park keeper has had his appraisal with the Clerk which will be soon sent for moderating. The park keeper is arranging the appraisals for the Deputy Park keeper and the Cemetery Keeper. The Deputy Clerk is meeting with the public toilet cleaner on 8th May for her appraisal.
- SKDC have carried out a fire risk assessment on the public toilets
- The lights have been repaired on the play area on the JE Field
- Clerk's attended allotment training. This will be discussed at the next AOS meeting
- The Clerks are still receiving weekly requests for burials/interments/ashes in the cemetery
- The National Citizen Scheme have accepted that either a campaign or minor work can be done at Cherry Tree Park

- The Clerk has still not received all the Councillors training.
- The Clerk is still waiting to receive DPI's from some Councillors
- The electrical work for the JE field. Quotes have been received and money put in earmarked reserves. Are you ok for this to go ahead? **It was proposed by Cllr Broughton seconded by Cllr Brookes and RESOLVED unanimously to go ahead with the electrical work**
- The Youth Club had requested the grant of £7,500. **It was proposed by Cllr Broughton, seconded by Cllr Lester and RESOLVED with two abstentions to pay the grant**

8.40pm Cllr Mrs Sked rejoined the meeting

Mayors Diary

Mayor and Deputy Mayor's Diary: up to 9th May 2018

Cllr Mrs Redshaw attended the following events:-

Date	Location	Event Details
15/4/18	Sleaford	Civic Service
19/4/18	MD	Opening of Poundstretcher
20/4/18	ELDC	Bateman's Brewery Tour
21/4/18	MD	Lions Charter Dinner
26/4/18	MD	Opening of Taylor's Fair
27/4/18	Stamford	Civic Reception
27/4/18	MD	Sue Ryder Coffee morning
29/4/18	Louth	Civic Service
1/5/18	Stamford	Visit to RAF Wittering
1/5/18	MD	Annual Town meeting
2/5/18	MD	Rotary Art Competition
5/5/18	Boston	May Fair Proclamation

Cllr Shelton attended the following events.

Date	Location	Event Details
27/4/18	SHDC	Civic Reception
1/5/18	MD	Annual Town meeting

012. Council Finances

The Clerk had provided the members with information on the finances. She informed the members that the accounts provided were reconciled up to 31/3/18, but they showed the received income of the first payment of the precept for 2018/19. This would be rectified when RBS came to do the year end on 11th May.

013. Accounts to be paid

It was proposed by Cllr Shelton, seconded by Cllr Stephenson and **RESOLVED** with one abstention that the Council should pay its bills

Accounts to be paid May 2018

Expenditure				
Supplier	Ex VAT	VAT	Inc VAT	Item
Opus Energy	40.64	2.03	42.67	Park Keepers Electricity
Opus Energy	242.93	48.59	291.52	Town Hall Electricity

Personnel Advice & Solutions	100.00	20.00	120.00	HR support
HMRC	1208.04	0.00	1208.04	Tax/NI
West Yorks	860.40	0.00	860.40	Pension
B & CE	125.70	0.00	125.70	Pension
Employees	5914.65	0.00	5914.65	Salaries
Peninsula	94.00	18.80	112.80	H & S support
Wave	108.95	0.00	108.95	Town hall water
AMS	10.00	2.00	12.00	Vehicle tracking
Chess	27.89	5.58	33.47	Telephones
Safelincs	68.49	13.70	82.19	Defibrillator pads
Allstar	68.69	13.74	82.43	Fuel
Wave	0.20	0.00	0.20	cemetery water
Set in Stone	175.00	35.00	210.00	Plaques for Spinney
Eon	18.93	0.00	18.93	Feeder pillar electricity
Allstar	40.24	8.05	48.29	diesel
A&M Print	77.50	15.50	93.00	Advertising
PGM Ltd	120.58	24.12	144.70	Padlocks/visors
Close Mitsubishi	365.97	73.19	439.16	roof rack
Elliot Electrical Services	680.00	0.00	680.00	flood lighting on JE
Howsafe	59.30	11.86	71.16	safety boots
Green School	24.00	0.00	24.00	Hire of hall ATM
Came & Co	2370.12	0.00	2370.12	Insurance
Boston Borough Council	25.00	0.00	25.00	Fair Proclamation
PGM Ltd	9.63	1.93	11.56	visor and cutter
Madcaps	4000.00	0.00	4000.00	playscheme grant
Branch Bros	14.37	2.87	17.24	various hardware
Mrs J Blades	60.00	0.00	60.00	Town Hall Cleaning
Everflow	35.48	0.00	35.48	water bill
Contact Cleaning Services	15.00	0.00	15.00	Town Hall Windows
Glendale	534.16	106.83	640.99	Grass Cutting
MG Skips	210.00	42.00	252.00	Cemetery Skip
Eon	9.22	0.46	9.68	Final payment for
Aidan Brent	160.00	0.00	160.00	Town Hall
Deepings Community Centre	52.00	0.00	52.00	cemetery security
SLCC	77.60	0.80	78.40	Hire of hall
	17964.04	445.02	18409.06	Arnold Baker Local Gov

Income	Amount		Item
C15	236.00		scattering of ashes COWELL
C16	54.00		additional inscription MERRILL
C17	462.00		burial & reservation JUNKIN
C11	198.00		interment WELBY
CCLA	52.51		interest from general reserves
Taylor's Fair	350.00		hire of JE Field
C13	240.00		2 x memorial rose
C14	494.00		interment BANHAM

SKDC	1017.90			community cleaner reimbursement
CCLA	71.56			general reserves interest
CCLA	2.33			cemetery reserves interest
	<u>3178.30</u>			

014. Correspondence to be Noted and Resolved upon

Correspondence to be noted

Who from	Subject	Date
Healthwatch	Newsfeed	12/4/18
Emango	The Digital Local Council	12/4/18
Public Sector Today	What's New	13/4/18
Lincs Alert	Fraudulent Cryptocurrency Investments and Fake Endorsements	13/4/18
Friends of Deepings Library	Your weekly update about your library	15/4/18
Rural Services Network	Weekly Email News Digest	16/4/18
Fields in Trust	World War 1 and funding	17/4/18
Rural Services Network	Rural Housing Spotlight	18/4/18
Lincs Alert	Op Signature Alert	18/4/18
Invest SK	Newsletter	19/4/18
Healthwatch	Newsfeed	19/4/18
Lincs Alert	National Rural Crime Survey	19/4/18
LCC	Youth & Community Development Worker – Community Events & Activities	28/3/18
Deepings School	Newsletter	20/4/18
Public Sector Today	What's New	20/4/18
Lincs Alert	FIFA World Cup 2018 Ticket Alert	20/4/18
Friends of Deepings Library	News from Deepings Library	22/4/18
Rural Services Network	Weekly Email News Digest	23/4/18
Lincs Alert	Op Signature – up date 24 th April 2018	24/4/18
Healthwatch	When will I be seen?" HWL GP Report April 2018	24/4/18
Lincs Alert	Fifa 2018 World Cup Alert	24/4/18
Rural Services Network	Rural Vulnerability Service - Fuel Poverty - April 2018	25/4/18
Healthwatch	Newsfeed	26/4/18
Lincs Alert	What You Need To Know About Phishing	26/4/18
Community Lincs	News & Updates	27/4/18
Deepings School	Newsletter	24/4/18
Public Sector Today	What's New	27/4/18
Friends of Deepings Library	Daytime Events, Evening Events in May	29/4/18
Friends of Deepings Library	Deepings Community Library Questionnaire	29/4/18
Rural Services Network	Weekly Email News Digest	30/4/18
Lincs Alert	Tv Providers Discount Fraud	30/4/18
St James Signal Box	Newsletter	30/4/18
UK Parliament	Host an EqualiTeas event, check out new videos and the Parliament Explained podcast, book your Voice and Vote tickets	1/5/18
Rural Services Network	Rural Opportunities Bulletin	2/5/18
Lincs Alert	Theft From A Shed Allotments Market Deeping	3/5/18
Healthwatch	Newsfeed	3/5/18
Active Places	Newsletter	4/5/18
Lincs Alert	Theft from a shed allotments, Deeping St James (amended)	4/5/18
Lincs Alert	Damage to vehicle, Bridge St, DSJ	4/5/18

Deepings School	Newsletter	4/5/18
Public Sector Today	What's New	4/5/18
Lincs Alert	Op Signature – Police Impersonation Fraud	4/5/18
Deepings Library	What's to do at the Library this week	6/5/18
Lincs Alert	Burglary Stephens Way Deeping St James	7/5/18
Lincs Alert	Criminal Damages Black Prince Avenue	7/5/18
Lincs Alert	Neighbourhood Panel Meeting	7/5/18
Lincs Alert	Criminal Damage Joan Wake Close Market Deeping	7/5/18
Lincs West CCG	Patients' views wanted on seven day access to GP services	8/5/18
Rural Services Network	Weekly Email News Digest	8/5/18

Correspondence to be resolved upon:

Who from	Subject	Members Response
Feoffees	The Town Council has two representatives on the Feoffes committee and Cllr Mrs Redshaw's four year term is completed later this year. The Feoffes are requesting that the Council consider that Cllr Mrs Redshaw should continue to represent the Council for another four year term.	It was proposed by Cllr Shelton, seconded by Cllr Hanson and RESOLVED with 2 abstentions to agree for Cllr Mrs Redshaw to continue as the Councils representative on the Feoffes. Cllr Brookes asked what the Feoffes did, so Cllr Mrs Redshaw agreed to report back at the next meeting
St Guthlac's Church	Request to display a banner on JD Field railings from 6 th - 15 th July for the church fete	It was proposed by Cllr Lester, seconded by Cllr Hanson and RESOLVED unanimously to accept this request
William Hildyard School	Request to display a banner on the JE Field railings from 8 th -17 th September	It was proposed by Cllr Lester, seconded by Cllr Hanson and RESOLVED unanimously to accept this request
Cllr Stevens	The Carnival Committee have approached local businesses with sign written vehicles to take part in the Carnival Parade on 1 st July. It starts at 11am at Jubilee Park The Council have been asked if they would like to take part with the van. NB. One park keeper will be required to arrange the opening of the gates on the JE Field for the parade to get on site.	It was agreed that the park keepers should take part in the parade with the works van.
SKDC	Request to name the new development of four houses r/o Karamanda 'Compass Lea'	It was proposed by Cllr Stephenson, seconded by Cllr Lester and RESOLVED with four against and one abstention to accept the road name
LCC	Invitation to the drop-in event to discuss the future of Millfield Road at the Deepings School on Thursday 17 th May from 4pm -7pm	Noted. The Clerk was asked to email it to all the Councillors

015. For members to receive and accept the internal auditors report

Members received the internal auditors report. There were no questions from the members

016. Annual Review of Risk Assessments

The Clerk informed the members that since she had completed a number of risk assessments and these would be included on the committee agendas

017. For members to review the code of conduct (Cllr Mrs Redshaw)

Cllr Mrs Redshaw informed the members that over the last year she had been informed that there were no sanctions if the code of conduct was broken. She had found some sanctions and left them for the members to consider. Cllr Shelton recommended that this be discussed at the next policy working group in June.

018. For members to receive a quote for the wet pour areas on the John Eve Field and to decide the next steps

Members were provided with a quote prior to the meeting. Cllr Broughton felt that the quote was excessive and that the digging in the ground could be done in house.

9.05pm Cllr Miss Collins left the meeting

Cllr Broughton informed the members that he had seen some matting in Cyprus which may be suitable. After a discussion, it was agreed that this item should be discussed at the next Amenities and Open Spaces committee meeting.

019. For members to receive an update on the unlawful parking on Cross Road (off Towngate East), to discuss the declassification and gating of the road and to decide on the next steps (Cllr Brookes)

9.09pm Cllr Miss Collins returned to the meeting

Cllr Brookes informed the members that it should be looked at how useful the road is to the community and that it may be sensible to down grade it to a bridleway. After a discussion, it was proposed by Cllr Brookes, seconded by Cllr Gamble and **RESOLVED** with one abstention to discuss this at the next Planning & Highways meeting

020. Form members to consider the future of the Cook House, as to whether it should be listed and decide the next steps (Cllr Mrs Redshaw)

Cllr Mrs Redshaw informed the members that she had recently been informed that the Cook House would not be demolished should develop take place in that area. Andrew Norman (head of visitor economy at SKDC) had asked to meet her to discuss the future of the building. As a Scout Leader and member of the executive and building committee, Cllr Lester was concerned about the building being listed. Cllr Mrs Redshaw informed him that she was merely looking into how to preserve and raise the profile of the building. She was asking for the backing of the Council to look into this which was agreed.

021. For members to consider and discuss any points raised in the public session.

Cllr Hanson asked Cllr Shelton to reply to Cllr Lester's question which was how would he make the Council more effective in the community and should the Council have a scrutiny committee. Cllr Shelton stated that he had only just taken over the position of Chair and he was willing to recommend a scrutiny committee. It was proposed by Cllr Lester, seconded by Cllr Broughton and unanimously **RESOLVED** to discuss the setting up of a scrutiny committee at the next Council meeting

022. For members to review/adopt the following policies:

- a) **Data Protection Policy**
- b) **Retention and Disposal Policy**
- c) **The Management of Transferable Data Policy**
- d) **Data Breach Policy**
- e) **Subject Access Request Procedure**

The Clerk informed the members that SLCC had provided these model policies. She had looked at the Information and Data Protection Policy and recommended that the Council adopt this one rather than having the current data protection policy. She recommended that all the other policies should be adopted. It was proposed by Cllr Gamble, seconded by Cllr Broughton and **RESOLVED** unanimously to adopt all these policies. The Clerk informed the members that the issue of appointing a data protection officer had still not been sorted with the government and she was waiting for further information.

023. Forthcoming Events: Parish walk 15th May; Civic Service 10th June; Parish walk 12th June

Cllr Mrs Redshaw informed the members that she was willing to lead the parish walk but would need help. Cllrs Neilson, Gamble and Brookes agreed to help her

024. Personnel Matters: Consideration to go into Closed Session

There were no personnel matters to discuss

The Chairman thanked all members for attending and declared the meeting closed at 9.21pm. The next scheduled meeting of Full Council will be held on Wednesday 13th June 2018, in the Town Hall, Market Deeping

Chairman's signature.....

Date.....