

**Minutes of a Meeting of Market Deeping Town Council  
Held on Wednesday 13<sup>th</sup> February 2019 at 7.30pm  
At the Town Hall, Market Deeping**

Present:

Cllr Shelton (Chair)	Cllr Mrs Redshaw
Cllr Mrs Sked	Cllr Miss Collins
Cllr Gamble	Cllr Broughton
Cllr Lester	Cllr Stephenson
Cllr Hanson	Cllr Brookes
Cllr Miss Moran	

Cllr Mrs Trollope-Bellew, Cllr Baxter, a PCSO, a member of the public, the Clerk and the deputy Clerk were also in attendance.

Cllr Shelton welcomed everyone to the meeting and the Open Session commenced:

The member of the public spoke regarding his concerns at the loss of employment opportunities with the Old Coach House changing from business to residential use.

7.33 Cllr Neilson joined the meeting.

The PCSO advised members of new powers whereby PCSOs could stop a vehicle and issue tickets for use of a mobile phone whilst driving, or for causing an obstruction.

Cllr Trollope-Bellew advised members of the temporary closure order applied to Cross Road.

Cllr Baxter issued members with a report detailing the SKDC meetings and engagements he had attended over the last month.

7.37 Cllr Mrs Sked left the meeting

7.38 Cllr Mrs Sked rejoined the meeting

Cllr Broughton advised members of the meetings he had attended for SKDC and of his application to purchase equipment for the Deepings Youth Group with his SKDC allocated funding.

Cllr Neilson advised members of the meetings he had attended for SKDC, particularly in respect of the homeless population of the district.

There being no further business the public session was closed at 7.44pm. Cllr Baxter and the PCSO left the meeting.

**136. Chairman's Welcome & Introductions**

The Chairman welcomed the members to the meeting.

**137. Apologies for Absence**

Apologies were received from Cllr Davis.

**138. Declarations of Interest under the Localism Act 2011**

No declarations of interest were made.

**139. Acceptance of minutes of meeting held on the 9<sup>th</sup> January 2019.**

It was proposed by Cllr Shelton, seconded by Cllr Gamble and **RESOLVED** unanimously to accept the notes of a meeting held on the 9<sup>th</sup> January 2019 as a true and accurate record. The Chairman duly signed the minutes.

**140. Reports: Including reports from Deepings First, District Neighbourhood Policing Panel, Travellers' working party, Committees (Planning and Highways, Amenities and Open Spaces, Town Hall and Cemetery), the Clerk and the Mayor's Diary**

Deepings First

Cllr Shelton advised members that his report would be included with agenda item 11.

District Neighbourhood Policing Panel

Cllr Mrs Sked advised members that all the information was included in the report that had been circulated prior to the meeting by the clerk.

Travellers working party

Cllr Shelton advised members that Deeping St James PC has identified vulnerable sites in their parish and Market Deeping Town Council had been asked to do the same. Cllr Broughton advised that he felt Sandringham Way was not a vulnerable site due to the nature of the land.

7.49 Cllr Baxter rejoined the meeting.

Planning & Highways

Cllr Brookes advised members that following Stamford Town Council's Planning department request to be subject to the Article 4 directive of the Town and Country Planning Act 1995 regarding permitted development rights in the conservation area, Market Deeping Town Council's Planning committee wished to pursue this also. As other business was all in order, Cllr Brookes proposed, Cllr Broughton seconded and it was **RESOLVED** unanimously to accept the minutes of the meeting of 6<sup>th</sup> February as a true and accurate record.

Amenities and Open Spaces

Cllr Broughton advised members that the power cable to the electricity box on the John Eve field was shortly to be installed. He showed members a cross section of a Conker tree that had been felled on the Riverside Park to make members aware of tree disease and rot and how easily a tree can fall.

Town Hall and Cemetery

Cllr Stephenson advised members that the old hedge on the north side of the Cemetery had been taken out by the park keepers and replaced with a farmer's hedge. All work in the cemetery was up to date. It was proposed by Cllr Stephenson and **RESOLVED** to accept the minutes of the meeting of 16<sup>th</sup> January as a true and accurate record.

Clerks Report

The Clerk had issued members with a report prior to the meeting:

1. The precept request has been submitted.
2. The name blocks from 'There but not there' have finally been received.
3. No nominations were received for the Buckingham Palace Garden and places have now been allocated.
4. The clerks will be attending training on the forthcoming elections on 4<sup>th</sup> March
5. The deputy clerk will be on annual leave w/c 11<sup>th</sup> February and the clerk will be on annual leave w/c 18<sup>th</sup> February. The office will therefore be closed on Monday 11<sup>th</sup> and Friday 22<sup>nd</sup> February.
6. Will 2 councillors please volunteer for the Saturday library surgeries on 6<sup>th</sup> April and 5<sup>th</sup> May? The clerk will then produce a new rota after May. It was agreed that no Councillors would attend the surgery in April due to Purdah. A councillor for 5<sup>th</sup> May will be allocated after the election of 2<sup>nd</sup> May.
7. The resident who organised and then cancelled the Santa Stroll has sold some of the assets and sent a cheque for £25 for the Mayor's charities. The deputy clerk has written a letter of thanks.
8. The clerks are experiencing difficulties with the online banking system continually crashing and are trying to seek help

9. The clock on the Market Place has broken again and the clerks have contacted Hawkins to have it repaired.
10. The clerks have provided details of the local walks for the Love Deepings campaign. Councillors had no other information they wished to share with the campaign
11. The clerk has collated and sent all councillors' comments regarding the closure of Barclays Bank to Cllr Trollope-Bellew and can also write to John Hayes on behalf of the council if members would like to do so. Members agreed that they would like this to be done.
12. The clerk has contacted Western Power regarding the power supply on John Eve Field and this is being scheduled for installation
13. Councillors were asked if they would like to hold their own event for Commonwealth day this year. It falls on Monday March 11<sup>th</sup>. Councillors agreed that they would like to do so. Cllr Mrs Sked agreed to contact a minister to lead the service.

#### Mayors Diary

#### **Mayor and Deputy Mayor's Diary: up to 13<sup>th</sup> February 2019.**

Cllr Shelton attended the following events:

Date	Location	Event Details
26/01/2019	Raunds	Burns Night
27/01/2019	Kettering	Holocaust service
01/02/2019	March	Charity Ball
19/01/2019	Deepings School	Priory Players performance

Cllr Miss Collins did not attend any events

#### **141. Council Finances**

Members had received a copy of the Council Finances and Omega report prior to the meeting. Cllr Shelton asked if there were any questions and there were none.

#### **142. Accounts to be paid**

It was proposed by Cllr Shelton, seconded by Cllr Broughton and **RESOLVED** unanimously that the Council should pay its bills.

See appendix A.

#### **143. For members to ratify the decisions made by the Amenities and Open Spaces committee regarding transfer of land from Persimmon:**

**a) Allotments, play area and ribbon of land around the estate to proceed**

**b) Open space adjacent to Windsor Gardens not to proceed**

Councillors were in agreement regarding the allotment land. Cllr Brookes advised members that as footpath 4 is to the east of the Windsor Gardens land the footpath could be improved by the council in future years if they were to own the land. He also suggested that the current maintenance contract agreed with the resident's organization could be left to run until its expiry date and the council could then maintain the land. It was proposed by Cllr Broughton, seconded by Cllr Hanson and **RESOLVED** to accept the allotment land (a) and defer the decision on the Windsor Gardens land (b).

#### 144. Correspondence to be Noted and Resolved upon

Correspondence to be noted

Who from	Subject	Date
SKDC	Cultural Invite email	11/01/2019
LALC	Buckingham Palace invitation	11/01/2019
Neighbourhood alert	Cold calling	09/01/2019
Neighbourhood alert	Damage to van – Tallington	10/01/2019
Neighbourhood alert	Telephone fraud	10/01/2019
Deepings School	Newsletter	11/01/2019
Healthwatch	Newsfeed	11/01/2019
Deepings Library	Newsletter	13/01/2019
Rural services network	Newsletter	14/01/2019
District Policing Panel	Meeting on 22 <sup>nd</sup> January	15/01/2019
Neighbourhood watch	Local meeting	13/01/2019
SKDC	Bourne CiCLE event	14/01/2019
Neighbourhood alert	Theft from sheds in Pointon	16/01/2019
UK Parliament	Newsletter	17/01/2019
NALC	Publications newsletter	17/01/2019
NALC	Letter to all councillors	18/01/2019
Deepings School	Newsletter	18/01/2019
Healthwatch	Newsletter	18/01/2019
Citizens' advice	Review of 2018	18/01/2019
NALC	Chief exec bulletin	18/01/2019
Deepings Library	Newsletter	20/01/2019
Community lincs	Bulletin	21/01/2019
Rural Services Network	Newsletter	22/01/2019
SKDC	Council Tax survey	23/01/2019
Neighbourhood alert	Theft from vehicles in Deeping St James	23/01/2019
DSJ signal box	Update	23/01/2019
Invest SK	Newsletter	23/01/2019
NALC	Newsletter	23/01/2019
Public sector network	Newsletter	24/01/2019
Cllr Trollope-Bellew	Travellers	24/01/2019
Deepings school	Newsletter	25/01/2019
Healthwatch	Newsfeed	25/01/2019
Woodland trust	Campaign newsletter	25/01/2019
NALC	Chief exec bulletin	25/01/2019
Neighbourhood alert	Damage to wall – The Avenue	26/01/2019
Deepings library	Newsletter	27/01/2019
Neighbourhood alert	Car theft Burchnall close	28/01/2019
DSJPC Chair	Barclays Bank closure	31/01/2019
LCC	Bus timetable updates	31/01/2019
Rural services network	Newsletter	29/01/2019
Deepings library	Newsletter	30/01/2019
Sport England	Active places	01/02/2019
NALC	Newsletter	01/02/2019
Deepings school	Newsletter	01/02/2019
Healthwatch	Newsletter	01/02/2019
Deepings library	Newsletter	03/02/2019
Rural services network	Newsletter	04/02/2019
Neighbourhood alert	Telephone fraud	05/02/2019
Neighbourhood alert	Bogus tv licensing	05/02/2019
Neighbourhood alert	Bogus caller update	06/02/2019
Rural services network	Newsletter	06/02/2019
LCC	Emergency road closure – Cross Road	08/02/2019
Neighbourhood alert	Call blocking scam	07/02/2019
NALC	Newsletter	08/02/2019
Healthwatch	Newsletter	08/02/2019

Deepings school	Newsletter	08/02/2019
Deepings library	Newsletter	10/02/2019
Rural services network	Newsletter	12/02/2019

Correspondence to be resolved upon:

Who from	Subject	Members Response
Uk Parliament	Nominations for awards	There were no nominations given
LCC	Market Deeping Community Primary School age range	Noted
Great British Springclean	Keep Britain Tidy	Councillors would like to do this. The clerk will register the event.
Rialtus Business Systems	Year end closedown procedures and pricing. Contract needs to be signed.	Noted. The clerk will sign the contract.
Legal services Lincolnshire	Proposal to stop up the public highway rights over Cross Road	Agreed. The clerk will confirm the council agree to proposal.
Resident	Request to use JE field for a classic car show over 2 days – 1 <sup>st</sup> and 2 <sup>nd</sup> June - to include a family fair, traders and craft stalls	This was referred to the AOS committee.
DSJPC	Request to support the campaign to save Barclays Bank	Agreed – the clerk will write to John Hayes to request his support

**145. For members to consider a motion to transfer the Rectory Paddock to the remit of the Town Hall and Cemetery Committee as resolved by the Town Hall and Cemetery committee**

8.36 Cllr Mrs Trollope-Bellew left the meeting

Cllr Stephenson advised members that the Paddock had been reported through the Town Hall and Cemetery committee for the past 8 years and this motion would formalise the arrangement. Members discussed work that had taken place in the past and that the area needed to remain free and open without risk of it being used for Cemetery burials. This was discussed at length. It was then **RESOLVED** to defer the decision until after the next Amenities and Open Spaces committee meeting, after which the AOS committee will respond to the motion at the following Full Council meeting.

**146. For members to consider a payment of £2500 from Ear Marked Reserves to the Neighbourhood Plan**

Cllr Shelton had provided members with a financial report prior to the meeting, and, after summarizing the key events in the Neighbourhood plan to date, he then updated members on the fact finding work currently being done with local residents. It was then proposed by Cllr Shelton, seconded by Cllr Broughton and **RESOLVED** unanimously to approve a payment of £2500 to the Neighbourhood plan from Ear Marked Reserves.

8.53 Cllr Baxter left the meeting

**147. For members to consider the addition of names to the War Memorial in St Guthlac's Church and a response to the Rotary in respect of their request for an additional war memorial**

Cllr Mrs Redshaw explained that as there was no room on the memorial in the church for the addition of the 4 names that had been discovered, she was investigating the possibility of adding a slate plaque with the missing names. This is a lengthy process due to the church being a grade I listed building and the processes involved. It was proposed by Cllr Mrs Redshaw, seconded by Cllr Mrs Sked and **RESOLVED** unanimously to continue the process of adding the names. The St Guthlac's memorial is the official memorial for Market Deeping, and the response to the Rotary memorial was deferred.

**148. For members to approve the monthly hire of a Storage crate at £15 per week.**

It was proposed by Cllr Gamble, seconded by Cllr Neilson and **RESOLVED** unanimously to hire the crate for storage of road barriers and signage and Cemetery and Amenities equipment.

**149. For members to consider whether all members should receive a copy of Committee Agendas by email prior to Committee meetings**

It was proposed by Cllr Mrs Redshaw, seconded by Cllr Neilson and **RESOLVED** unanimously that this should be done.

**150. For members to agree a date for the Christmas Market and to decide members of a working party including the chair**

Cllr Shelton asked for volunteers to chair the working party. Members agreed that Cllr Miss Moran had done an excellent job last year and were happy for her to chair the group again this year if she was in agreement. It was then **RESOLVED** that Cllr Miss Moran would chair the group, subject to the forthcoming elections. Other members of the working party will be confirmed after the May election, and the date will be confirmed at the next Full Council meeting.

**151 For members to consider and discuss any points raised in the public session.**

The resident's comments regarding the Old Coach House were discussed. It was agreed that it was better for the building to be used than to remain empty and that the design and planning was sympathetic to the conservation area and existing building. Although it would be preferable for employment opportunities to remain it was acknowledged that public houses are not thriving. Cllr Brookes advised members that the Planning committee should look at planning policies but also express the views of the town, even if they could not be met. It was therefore agreed that the clerks would write to SKDC with additional comments regarding regret at losing a public house and employment venue.

**152. Forthcoming events: Annual Town Meeting 5<sup>th</sup> March, Civic Ball 6<sup>th</sup> April**

The clerk asked the chairs of committees to prepare their reports for the Annual Town Meeting and confirmed that Andrew Norman and Dominic Fieldhouse from SKDC would be speaking. Cllr Shelton then confirmed that the Civic Ball was all but sold out, and Cllr Miss Moran advised details of the venue and furnishings. She then advised of progress on the Saturday Market, which will commence on Easter Saturday. Cllr Miss Moran had met with Paul Allen from SKDC and had contacted existing stall holders on the Wednesday market to give them first refusal over whether to have a stall on the Saturday Market. There is room for 15 individual stalls and charities and local events teams had also been contacted.

**153. Confidential/Personnel Matters: Consideration to go into Closed session to discuss:**

**Staffing issues: Locum clerk**

It was proposed by Cllr Shelton, seconded by Cllr Lester and **RESOLVED** unanimously to move into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to discuss items that contained information of a confidential nature: issues regarding the locum clerk. The local resident duly left the meeting. It was **RESOLVED** to proceed to mediation. It was then **RESOLVED** to come out of Closed Session.

The Chairman thanked all members for attending and declared the meeting closed at 9.50pm. The next scheduled meeting of Full Council will be held on Wednesday 13<sup>th</sup> March 2019, in the Town Hall, Market Deeping.

Chairman's signature.....

Date.....

Attachments: Appendix A