

**Minutes of a Meeting of Market Deeping Town Council  
Held on Wednesday 14<sup>th</sup> November 2018 at 7.30pm  
At the Town Hall, Market Deeping**

Present:

Cllr Shelton (Chair)	Cllr Brookes
Cllr Mrs Sked	Cllr Miss Collins
Cllr Gamble	Cllr Lester
Cllr Miss Moran	Cllr Stephenson
Cllr Neilson	Cllr Broughton
Cllr Mrs Redshaw	

Cllr Dilks, Cllr Mrs Trollope-Bellew, Cllr Baxter, a representative of the Rotary Club, a local retailer the Clerk and the deputy Clerk were also in attendance.

Cllr Shelton welcomed everyone to the meeting and the Open Session commenced:

A representative of the Rotary described to members a proposal for a new war memorial, with a view to placing it in the Riverside park. He provided a photograph of a similar memorial.

The local High Street retailer then spoke about the Christmas Market, and her wish that shops would not be blocked by stalls that may hinder the public from visiting and supporting local shops. Cllr Moran confirmed that there would be spacing between the stalls to allow for public access. The retailer then discussed Carols around the tree, due to take place on 20<sup>th</sup> December, and her proposals to encourage local retailers to open for late night shopping. The council will advertise the late night shopping along with the event. The retailer then advised the council of the new 'Love Deepings' campaign and the plan to align this with SK strategy. Visitor attractions would be advertised and a new visitors' map and map dispenser is being produced. The public will be allowed to vote in support of local causes.

Cllr Dilks then thanked the council for their support with Remembrance events and for the provision of the parade leader's drum which was sourced by Cllr Miss Moran and will be funded by Cllr Baxter's District Councillor allowance. Cllr Dilks then advised members that, after a break in the summer of 2 months, the youth club has been restarted with a new management team and is now meeting in the Market Deeping Scout hut as well as the Cross School. They are aiming to open for 3 nights a week. He again thanked the council for their support.

Cllr Mrs Trollope-Bellew advised members of her meeting with Richard Davies from LCC regarding Footpath 4. She had met with Rowan Smith and Cllr Shelton the previous week to discuss local issues and many of these are being addressed by Richard Davies, including the Blenheim Way road surface, the missing cobbles in the Market Place and the Queen's Avenue entrance to Market Deeping CPS.

Cllr Shelton advised that he will circulate the minutes of the recent travellers' meeting he attended.

Cllr Baxter (SKDC Councillor) had provided a written report on his attendance at the following meetings:

- Development Management Committee (16/10/18 and 13/11/18)
- Cabinet meeting 01/11/18
- Tattershall Drive residents' meeting
- Remembrance events
- Millfield Inquiry to take place w/c 7<sup>th</sup> January 2019

Cllr Broughton advised members that he had dealt with a complaint from Rustic regarding the Christmas Market parking arrangements, had supervised the relocation of the bird mouth fencing on the Riverside Park,

had installed the electricity box on the John Eve field ready for Western Power to connect the supply, had helped repair the flag pole and the steps for the Christmas Market and helped with the water mains repairs next to the Deeping St James signal box. He had attended 2 meetings and a first aid course, taken delivery of the Lion's picnic benches for the John Eve field and Jubilee park and helped to install them, and fired the rockets for Remembrance Sunday.

Cllr Neilson reported that he had attended:

- An armed forces representatives Conference in Lincoln
  - A 3 day leadership course at Warwick university
  - A cabinet meeting
  - A strategic housing partnership meeting and discussion
  - Scrutiny training in London
  - Published the SKDC tenants' survey (STAR)
  - Published the Private Sector Landlord policy
  - The Tattershall Drive residents' meeting
  - A housing conference in Birmingham
- He is working on the removal of 4 means tests for disabilities and grants allowances, the end of year budgeting for this year and 2019/20 budgeting

There being no further business the public session was closed at 8.03pm.

#### **095. Chairman's Welcome & Introductions**

The Chairman welcomed the members to the meeting.

#### **096. Apologies for Absence**

No apologies were received.

#### **097. Declarations of Interest under the Localism Act 2011**

No declarations of interest were made.

#### **098. Acceptance of minutes of meeting held on the 10<sup>th</sup> October 2018**

It was proposed by Cllr Shelton, seconded by Cllr Broughton and **RESOLVED** unanimously to accept the notes of a meeting held on the 10<sup>th</sup> October 2018 as a true and accurate record. The Chairman duly signed the minutes.

#### **099. Reports: Including reports from Deepings First, Remembrance Working Group, Travellers' meeting, Christmas Market, Committees, the Clerk and the Mayor's Diary**

##### Deepings First

Cllr Shelton advised members that there was no new information to report this month.

##### Remembrance Working Group

Members had received the notes of the working group prior to the meeting. They were pleased with how the events were progressing so far and had received positive feedback. The Clerk was asked to write to residents who had assisted with the road closures on Remembrance Sunday. Nigel Bacon will be officiating at the closing service.

##### Christmas Market Working Party

Cllr Miss Moran reported to members that the stalls and pitches and craft tent had sold out. The marquee was due for delivery on 23<sup>rd</sup> November and the stalls were being provided by SKDC. Members queried the insurance provisions for the curtain sider stage and Cllr Miss Moran confirmed that no additional insurance was required. She is working on the layout plan and residents' letters and road closure notices are in hand. Cllr Mrs Sked is organising the tombola and asked for any donations to be passed to her.

##### Planning & Highways

Cllr Brookes advised that Richard Davies from LCC had attended the last meeting and had answered queries regarding several issues including the widening of Footpath 4. The Planning Inspectorate had issued

modifications to the orders and asked for any objections to be fed back to them. The application for the Larkfleet homes on the Northfield Road area had been submitted with further details and concern remained that as the building was going to start to the north of the site, residents would have to negotiate building works to be able to access the town. As there were no questions it was proposed by Cllr Brookes, seconded by Cllr Gamble and **RESOLVED** unanimously to accept the notes of the meeting held on 3<sup>rd</sup> October as a true and accurate record.

#### Finance and Personnel

Cllr Shelton asked if members were happy for the next meeting to be rescheduled to 5<sup>th</sup> December and members agreed.

8.15pm Cllr Mrs Trollope-Bellew left the meeting.

#### Clerks Report

The Clerk had issued the members with a report prior to the meeting.

- Glendale have been instructed to perform one last cut of the year (so 7 of 8 will be done).
- The new deputy clerk, Claire Harris, will be starting on Tuesday 13<sup>th</sup> November
- The temporary clerk has been in the office for 6 days over 3 weeks
- We have received road closure confirmations for the Christmas Market, the opening and closing of the Remembrance gardens and the Remembrance day parade
- The clerk has attended the first part of her CiLCA training
- Chess, our phone provider, have offered caller display at no charge
- The 'There but not there' blocks have been ordered. Cllr Redshaw has created a Remembrance display in the front porch, and Nigel Bacon is ascertaining the process of adding names to the memorial in the church and suggests a meeting with representatives from the Council. Cllr Mrs Redshaw confirmed that she would like to attend.
- The Merchant Navy has sent us a certificate to commemorate our participation in their 'flying the flag' day
- There are no dates available at the Community centre for the Annual Town meeting in the agreed period of 1<sup>st</sup>-18<sup>th</sup> March 2019. The clerk will contact other venues.
- The benches donated by the Lions have been installed by the Park keepers and Cllr Broughton on the John Eve field and the Jubilee Park, Deeping St James.
- The site suggested to purchase a new laptop will not allow purchase orders and invoicing so the clerk will look at other providers.
- The new dog bin has been ordered, plus a second bin that was destroyed by vandalism on John Eve field. They have been fitted by the park keepers.
- B&G plants have been instructed to go ahead with providing hanging baskets for next year.
- We have received one application for the Councillor vacancy to date

#### Mayors Diary

##### **Mayor and Deputy Mayor's Diary: up to 14<sup>th</sup> November 2018**

Cllr Shelton attended the following events:-

Date	Location	Event Details
12/10/2018	Bourne	Civic Dinner
14/10/2018	March	Civic Service
17/10/2018	Navenby	LALC AGM
26/10/2018	PCC	Launch of Poppy appeal

28/10/2018	Mablethorpe	Civic service
29/10/2018	Deeping	Raft race charity awards
02/11/2018	Market Rasen	Civic Dinner
07/11/2018	Langtoft WI	Reception for WWI

### 100 a) Council Finances

Members had received a copy of the Council Finances and Omega report prior to the meeting. Cllr Shelton asked if there were any questions. It was agreed that the donation to the poppy appeal would be discussed at the next Full Council meeting.

### b) Update on the year end

All committees are working on their precept requirements for 2019/20 and the clerk confirmed that Rialtus software had again been engaged to help with the Annual Governance return.

### 101. Accounts to be paid

Cllr Shelton explained that the locum clerk had worked for 3 weeks and was then no longer required as the new deputy clerk was available to start. However, the locum's employers were asking for an additional 3 weeks of money as the council originally thought help might be needed for up to 6 weeks. As the cost of the locum is very high, and as the contract signed was incorrect, the F&P committee had decided it would be a burden on the council to pay for 6 weeks, and the locum's employer is pursuing this through the small claims court. It was proposed by Cllr Shelton, seconded by Cllr Broughton and **RESOLVED** with one abstention that the Council should pay its bills.

See appendix A.

### 102. Correspondence to be Noted and Resolved upon

Correspondence to be noted

Who from	Subject	Date
Cookery game show casting	Amateur cooks wanted	11/10/18
Healthwatch	Newsfeed	12/10/18
Deepings School	Newsletter	12/10/18
NALC	Chief Executives Bulletin	12/10/18
Friends of Deepings Library	It's a new era for the Library from this week...	14/10/18
Deepings Youth Group	Copy of accounts	14/10/18
Lincs Best Kept Village	2018 Winners	15/10/18
Rural services network	Newsletter	16/10/2018
Neighbourhood alert	Newsletter	17/10/2018
Community Lincs	Update newsletter	18/10/2018
Neighbourhood alert	Theft of Sheep – Leasingham	18/10/2018
Deepings School	Newsletter	19/10/2018
Healthwatch	Newsletter	19/10/2018
NALC	Newsletter loneliness	19/10/2018
Rural services network	Newsletter	23/10/2018
Evo north	Transport for the north	24/10/2018
UK Parliament	Newsletter	25/10/2018
Neighbourhood alert	Cyber criminals	25/10/2018
Healthwatch	Newsfeed	26/10/2018
NALC	Newsletter	26/10/2018
SKDC	Remembrance events in the district	26/10/2018
Deepings Library	Spooky events	29/10/2018
Larkfleet	Newsletter	29/10/2018
Neighbourhood alert	Scam alert	31/10/2018
Rural services network	Newsletter	30/10/2018
Deepings Library	Newsletter	30/10/2018
NALC	Newsletter	31/10/20018

Deepings Library	Library support	31/10/2008
Neighbourhood watch	Fraud alert	01/11/2018
Sport England	Active places	02/11/2018
Deepings School	Newsletter	02/11/2018
Healthwatch	Newsletter	02/11/2018
NALC	Chief executive bulletin	02/11/2018
Deepings Library	What's on	04/11/2018
Rural services network	Newsletter	06/11/2018
SKDC	Parish update	06/11/2018
NALC	Rural business support webinar	29/10/2018
Rural Services network	Newsletter	06/11/2018
Evo North	Transport for the north	7/11/2018
NALC	Newsletter	07/11/2018
NALC	Larger councils committee elections	07/11/2018
Rural services network	Newsletter	13/11/2018
NALC	Chief executive bulletin	09/11/2018
Healthwatch	Newsletter	09/11/2018
Deepings School	Newsletter	09/11/2018
Friends of Deepings Library	Remembrance	11/11/2018

Correspondence to be resolved upon:

Who from	Subject	Members Response
Resident	Use of BMX track	Pass to AOS to consider
NCC	Schools admission policy	Noted – no comments
William Hildyard School	Request for banner on John Eve field railings	Agreed
Lincs Fire Service	Alert system for emergency situations	It was agreed that Cllr Shelton would be the contact point
SKDC	Best Kept village competition	Cllr Mrs Redshaw will attend to collect the certificate on behalf of the council

Cllr Shelton reported 2 additional items of correspondence – he had provided a reference for the recently departed clerk, and he had received correspondence from Chris Pike, SKDC regarding the council acquiring ownership of the Town Hall.

**103. For members to consider the recommendations made by the Policy Working Party**

The Clerk had given members a copy of all the policies reviewed prior to the meeting with recommendations on amendments from the working party. Members **RESOLVED** to accept all the changes proposed.

**104. For members to consider the amount to be budgeted for the St Guthlac's Church Organ appeal**

It was generally felt that £10,000 was too high a figure for one grant. Members agreed that the organ was an important part of community life and its presence affected many areas of the community including weddings and funerals. The appeal committee had raised a tremendous amount of the £67,000 required already and it was noted that other groups ask the council for a considerable sum each year. After some discussion it was **RESOLVED** with 6 in favour and 5 against to budget for a £5000 grant for 2019/20.

9pm Cllr Neilson left the meeting.

**105. For members to consider the quotes received for a metal cage adjoining the park keepers' shed**

Whilst members acknowledged that there was a need for extra storage, especially with new signage being stored for road closures, there were differing views on whether the cage should be erected, and other alternatives that may be available, for example, crate storage in the area. It was therefore agreed that the matter would be addressed by the Town Hall and Cemetery Committee.

9.04 Cllrs Dilks and Baxter left the meeting.

106. **For members to consider and discuss any points raised in the public session.**

It was agreed that the representation from the Rotary regarding a potential new War Memorial should be addressed by the AOS committee.

107. **Forthcoming events: Closing of the Remembrance Gardens 18<sup>th</sup> November, Christmas Market 25<sup>th</sup> November, Carols round the Christmas Tree 20<sup>th</sup> December**

The Chairman thanked all members for attending and declared the meeting closed at 9.11pm. The next scheduled meeting of Full Council will be held on Wednesday November 2018, in the Town Hall, Market Deeping.

Chairman's signature.....

Date.....