

**Minutes of the Meeting of Market Deeping Town Council
Held on Wednesday 14th December 2022 at 7.30pm
At the Town Hall, Market Deeping**

Present:	Cllr Lester (Chair)	Cllr Dr Byrd
	Cllr Miss Collins	Cllr Brookes
	Cllr Broughton	Cllr Wey
	Cllr Mrs Redshaw	Cllr Neilson

The Clerk was also in attendance.

Cllr Lester welcomed everyone to the meeting.

A member of the public was present representing the Green School

Cllr Baxter reported on the various meetings he had attended.

Cllr Broughton reported on the various meetings he had attended.

There being no further business the public session was closed at 7.45 pm

113. Chairman's Welcome & Introductions

Cllr Lester welcomed members to the meeting.

114. Declarations of Interest under the Localism Act 2011

Declarations were made by Cllr Miss Collins in respect of the Youth Group and by Cllr Dr Byrd in respect of the library.

115. To note apologies and accept valid reason for Absence

Apologies for absence were received and accepted from Cllr Mrs Sked, Cllr Shelton and Cllr Mrs Jones.

116. Acceptance of minutes of a meeting held on 9 November 2022

Cllr Lester asked members if they were to accept the minutes of the meeting of 9 November 2022. It was **RESOLVED** with one abstention to accept the notes of the meeting as a true and accurate record.

117. Reports: Including reports from Committees and working groups: Christmas, Planning and Highways, DNP, Amenities and Open Spaces, Town Hall and Cemetery, Mayor's report and the Clerk's report

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Christmas Market

Deepings Christmas Market: Sunday 4th December 2022

Cllr Byrd reported that the Christmas Market had been very well attended and thanked everyone who had helped. A special thanks went to the Deputy Clerk for her hard work and attention to detail.

From Deputy Clerk's emails: As discussed here are some comments received:

- Please pass on my thanks to everyone concerned for a great time.
- All the staff on the ground, from those in the marquee, to those outside dealing with access and safety were brilliant, and very helpful.
- It was the best organised craft event I have been to, and the location and facilities were perfect.
- Please add me to the list of stall holders for next year's event and email me the relevant paperwork as and when appropriate.
- Many many thanks to you all.
- What a great day yesterday was! I think the craft market really worked in the marquee, we had so many lovely comments.
- A great day yesterday.
- Lots of kids came to see Santa. Amazing support from the people of Deeping.
- Congratulations on fantastic event.
- Thank you very much for the great Christmas Market

Stamford Mercury News report has been circulated and is in Friday 9th December edition

Financial Report

Expected income	£4,799.50
Expected expenditure	£3,079.50
Expected surplus income	£1,720.00

The Mayor's tombola took £459.50 and the raffle took £775 before expenses.

It was **RESOLVED** to make a contribution to Community 4 x 4 charity of £150.

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It was **RESOLVED** to make a contribution of around £1,700.00 (depending on the final bills received etc.) to The Deeping's men's group charity.

Planning and Highways

The Clerk explained that the minutes of the meeting held on 7th December had not been prepared but that they would be sent to Cllr Brookes asap.

Deepings Neighbourhood Plan (DNP)

The meeting between SKDC and DNP took place on 20 October 2022. Attendees included representatives from SKDC, Cllr Shelton, Cllr Dr Byrd and Cllr Mrs Shinkins-Hoppe (DSJ PC).

There were other meetings held on 7.11.22 and 21.11.22.

The Rambler Society wish to donate a public bench to The Deepings. The DNP are considering 7 potential locations for it on The Green Walk.

DNP submitted responses to the New River Retail/Aldi proposal and also to the Deepings Leisure Centre withdrawal.

Amenities and Open Spaces

There were no updates.

Town Hall and Cemetery

The latest meeting had taken place earlier in the evening. Cllr Miss Collins reported that Precept requirements for 2023/24 were agreed.

The Cemetery is looking good

Finance and Personnel

Precept planning has been taking place and the proposed increase is 0%.

Mayoral Diary

The Mayor has attended:

The Remembrance parade on 13th November 2022.

The Closing of the Remembrance gardens on 20th November 2022

The Christmas market on 4th December 2022

The Deputy Mayor has attended:

The Remembrance parade on 13th November 2022.

The Closing of the Remembrance gardens on 20th November 2022

Ffeofees – 24.11.22

The Christmas market on 4th December 2022

SKDC Christmas lunch – 8.12.22

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Clerk's Report – 14 December 2022

<p>The Christmas market took place on Sunday 4th December. There were 29 outdoor stalls and 16 indoor.</p> <p>The tree festival and memory tree in the Town Hall Chambers were also well received.</p> <p>The event was well attended and some lovely feedback has been received.</p>
<p>The lights around the tree on the roundabout have been replaced.</p>
<p>The Remembrance parade took place on 13th November 2022. It was oversubscribed and will need to be reviewed for 2023.</p> <p>The closing of the Remembrance Gardens took place on 20th November 2022.</p> <p>The Poppy appeal in the Town Hall raised £74.58</p>
<p>The replacement equipment has arrived from Wickstead and will be fitted by the park keepers in due course.</p>

118. Correspondence to be noted and resolved upon

Correspondence to be Noted – Received up to 14th December 2022				
No.	Received from	Date Received	Subject	Committee Response
1.	LALC	14.11.22	LALC Enews	Noted
2.	Deeping's school	29.11.22	Invitation to Deeping's school 14.12.22	Noted
3.	LALC	28.11.22	LALC Enews	Noted
4.	Deeping's school news	25.11.22	Weekly newsletter	Noted
5.	LVET org	12.12.22	Funding for communities	Noted
6.	PCSO	12.12.22	Monthly report for December	Noted

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7.	NALC	12.12.22	Open letter to Councils	Noted
8.	LCC	13.12.22	Public notice re 40mph on Towngate East	Noted
9.	LALC	12.12.22	LALC Enews	Noted
Correspondence to be Acted Upon – Received up to 14th December 2022				
No.	Received from	Date Received	Subject	Committee Response
2.	St Guthlac's church and Scouts	30.11.22	Remembrance parade 2023	To be discussed with St Guthlac's church nearer the time
3.	Green school	28.11.22	Grant aid application £500	To be discussed later

119. Council Finances:

a) Income & Expenditure by Cost Centre

Members had received a copy of the Omega report prior to the meeting. Cllr Lester asked if there were any further questions. There were none.

b) Accounts to be paid

It was **RESOLVED** unanimously that the council pay its bills for December 2022. See appendix A.

The Clerk highlighted that interest of around £650 per month is being received from the money invested in the Public Sector Deposit account.

c) Review of Council finances

Members had received a copy of the Omega report prior to the meeting. Cllr Lester asked if there were any further questions. There were none.

d) For members to consider the bank reconciliation and report showing current expenditure against the adopted budget for 2022/23

Members had received a copy of the Detailed Income and expenditure by budget heading report prior to the meeting. This shows the percentage expenditure against the adopted budget for 2022/23. Cllr Lester asked whether there were any concerns. There were none.

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e) For members to review EMR 324 to be allocated against Admin budget for 2023/4

It was **RESOLVED** unanimously allocate £20,000 from EMR 324 against Clerks salaries/Tax/NI and pension within the Administration budget.

120. For members to receive a debrief following the meeting with the Deepings Neighbourhood Committee and South Kesteven District Council

Cllr Dr Byrd reported that the meeting had taken place and that the meeting notes had been prepared but were not yet agreed. Terms of reference are to be decided next week. These will be circulated in due course.

It was agreed that the DNP will receive pre-planning information from SKDC to help form an idea of what would be acceptable to the people of The Deepings.

The SKDC Officers were taken on a walking tour and areas of work which hadn't been completed were highlighted.

Cllr Wey left the meeting at 8.30pm.

121. For members to consider plans for Carols around the tree event on 20.12.22

A discussion took place regarding plans for the Carols around the tree. The Clerk said that Revd. George had been 'booked' and that adverts had been placed on Facebook.

It was decided that there would be no mulled wine and mince pies on this occasion as it was understood that a pub would be selling these.

The Clerk was asked to liaise with the park Keepers regarding providing the PA system and a microphone.

122. For members to consider the request by Deepings Community library and the Deepings Youth Group to be included in the precept for 2023/24.

It was **RESOLVED** to include provision for the Deeping's library of £6,000 and the Deeping's Youth Group of £6,000.

123. For members to consider an application for Grant Aid from The Green School

It was **RESOLVED** unanimously to make a grant aid payment of £500 to The Green School from Grants 4091 budget code.

124. For members to ratify the decision made Planning and Highways committee to continue the Urban Highway Grass Cutting agreement with LCC for 2023/24

It was **RESOLVED** to continue the Urban Highway Grass Cutting agreement with EnvironmentSK for 2023/24. The Clerk was instructed to sign and return the agreement.

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125. For members to consider appointing a speed awareness Champion

As there were no volunteers for the role, it was **RESOLVED** that Cllr Lester would email all Councillors asking for a volunteer.

126. For members to consider and discuss any points raised in the public session

There were none.

127. Personnel Matters: Consideration to go into Closed Session to discuss: Staff Issues

A discussion of a confidential nature took place.

128. To consider items for inclusion on the agenda items for next meeting of the Town Council, to be held at The Town Hall, Market Deeping on 11 January 2023

Cllr Byrd suggested that events should be become the responsibility of a committee to avoid extra meetings for all. The Clerk was requested to include this as an item on the next agenda.

There being no other business Cllr Lester thanked everyone for their attendance and the meeting was declared closed at 9.05 pm.

The next scheduled meeting of the Full Council will be held on Wednesday 11th January 2023 at 7.30pm in the Town Hall, Market Place, Market Deeping.

Chairman signature.....

Date.....

Appendix A