

**Minutes of a Meeting of Market Deeping Town Council
Held on Wednesday 10th April 2019 at 7.30pm
At the Town Hall, Market Deeping**

Present:

Cllr Shelton (Chair)	Cllr Mrs Redshaw
Cllr Mrs Sked	Cllr Miss Collins
Cllr Gamble	Cllr Broughton
Cllr Miss Moran	Cllr Davis
Cllr Stephenson	Cllr Brookes
Cllr Lester	Cllr Neilson

Cllr Baxter and Cllr Mrs Trollope-Bellew, SKDC, a representative of the Deepings Lions, the Clerk and the deputy Clerk were also in attendance.

Cllr Shelton welcomed everyone to the meeting and the Open Session commenced:

The representative from the Deepings Lions spoke in support of a grant application, and thanked the council for its continued support.

Cllr Trollope-Bellew then presented her report.

Cllr Baxter presented his written report to members.

Cllr Broughton advised members he would not present a SKDC report due to purdah restrictions.

Cllr Neilson advised members of the meetings he had attended in the last month.

There being no further business the public session was closed at 7.37pm.

170. Chairman's Welcome & Introductions

The Chairman welcomed the members to the meeting.

171. Apologies for Absence

Apologies were received from Cllr Hanson.

172. Declarations of Interest under the Localism Act 2011

Cllr Mrs Redshaw declared a personal interest in agenda item 8.

173. Acceptance of minutes of the meeting held on the 13th March 2019.

It was proposed by Cllr Shelton, seconded by Cllr Broughton and **RESOLVED** unanimously to accept the notes of a meeting held on the 13th March 2019 as a true and accurate record. The Chairman duly signed the minutes.

175. Reports: Including reports from Deepings First, The Neighbourhood Policing Panel, Travellers' working party, Committees (Planning and Highways, Finance and Personnel), the Clerk and the Mayor's Diary

Deepings First

Cllr Shelton advised members that there was no update to give this month.

Neighbourhood Policing Panel

Cllr Mrs Sked advised members that there had been no meeting since the last Full Council meeting so there was nothing to report.

Travellers working party

Cllr Shelton advised members that there had been no meeting since his last report.

Planning & Highways

Members had been provided with draft minutes of the meeting held on 3rd April. Cllr Brookes advised members that there had been no significant issues arising from that meeting. He asked members if there were any questions and there were none.

Finance and Personnel

Members had been provided with draft minutes of the meeting held on 27th March. It was **RESOLVED** unanimously to agree that the underspent budget remaining from 2018/19 should be split as recommended by the Finance and Personnel committee – ie £15,000 to go towards the Town Hall reserves, £15,000 to go towards the Amenities and Open Spaces reserves, and the remainder to be Ear Marked for legal fees in connection with the purchase of allotment land, any other relevant open spaces, and the Town Hall.

Clerks Report

The Clerk had issued members with a report prior to the meeting:

1. The clerk had arranged a contract for installation of the electricity meter with Opus energy for the new box on the John Eve field.
2. The clerk had arranged for litter picking to take place on Sunday 7th April. The scouts and the Lions took part and MacDonalDs at Glinton also volunteered and loaned equipment.
3. The clerk has reported 2 incidents of vandalism to a bench and bus shelter.
4. The first part of the precept for 2019/20 has been received and transferred to CCLA.
5. Grimsthorpe estates have said they may not be able to provide a Christmas Tree this year but are looking at what is available. Are the council happy to accept a smaller tree if one can be sourced from Grimsthorpe? Cllr Broughton advised that he had a tree he would donate for this year and members were happy to accept this.
6. The clerk has contacted 4 clock repairers who are unable to mend turret clocks, but has obtained details for 2 companies who may be able to help.
7. The electricity meter will be fitted to the box on the John Eve field on 17th April. The clerk will ask an electrician to fit the sockets.

Mayors Diary

Mayor and Deputy Mayor's Diary: up to 10th April 2019.

Cllr Shelton attended the following events:

Date	Location	Event Details
17/03/2019	Sleaford	Civic Service
22/03/2019	SKDC	Chairman's charity gala
24/03/2019	Louth	Civic service
29/03/2019	Stamford	Civic dinner
01/04/2019	Stamford	Fair opening reception
07/04/2019	Raunds	Civic service

Cllr Miss Collins did not attend any events

176. Council Finances

a) Income and expenditure by budget cost centre

Members had received a copy of the Council Finances and Omega report prior to the meeting. Cllr Shelton asked if there were any questions and there were none.

b) Cash and bank assets

There were no questions

c) Ear Marked reserves

The Finance and Personnel committee recommendations were accepted as detailed above.

177. Correspondence to be Noted and Resolved upon

Correspondence to be noted

Who from	Subject	Date
LALC	Lincs environmental awards	04/02/2019
SKDC	Parish update	13/03/2019
Neighbourhood alert	Fake TV licencing	14/03/2019
Neighbourhood alert	Safer together research	14/03/2019
Neighbourhood alert	New police panel facebook page	15/03/2019
Community Lincs	Bulletin	16/03/2019
NALC	Newsletter	15/03/2019
Deepings school	Newsletter	15/03/2019
Healthwatch	Newsletter	15/03/2019
Deepings library	Update	17/03/2019
LCC	Temporary road closure	17/03/2019
Rural services network	Bulletin	19/03/2019
Healthwatch	Survey	19/03/2019
Healthwatch	Newsletter	22/03/2019
NALC	Newsletter	22/03/2019
Friends of Deeping Library	Newsletter	24/03/2019
Deepings school	Newsletter	25/03/2019
Rural services network	Newsletter	26/03/2019
NALC	Newsletter	27/03/2019
UK Parliament	Newsletter	28/03/2019
LALC	Networking day	29/03/2019
Neighbourhood alert	Fake emails	29/03/2019
NALC	Newsletter	29/03/2019
Healthwatch	Newsletter	29/03/2019
Deepings School	Newsletter	29/03/2019
Deepings Library	Newsletter	30/03/2019
Deepings library	Weekly news	31/03/2019
Lincs Buses	Timetable update	02/04/2019
Rural services network	Bulletin	02/04/2019
LALC	Pain management initiative	02/04/2019
Rural services network	Monthly bulletin	02/04/2019
NALC	Newsletter	03/04/2019
LCC	Road closure – Cross Road	03/04/2019
SKInvest	Survey	08/04/2019
Chair DSJPC	Petition with 900 signatures re Barclays Bank closure	08/04/2019
Rural services network	Update	09/04/2019
NALC	Newsletter	10/04/2019
Neighbourhood alert	Trading standards mattresses	10/04/2019
Neighbourhood alert	Theft of tools	09/04/2019
Rural services network	Newsletter	09/04/2019
Deepings school	Newsletter	05/04/2019
Library	News	07/04/2019
NALC	Chief executive bulletin	07/04/2019
NALC	Newsletter	04/04/2019

Correspondence to be resolved upon:

Who from	Subject	Members' Response
Persimmon	Open spaces transfer	Members noted the comments from Cllr Davis regarding the transfer of ownership of the Windsor Gardens phase III land. Solicitors have been instructed to deal with the transfer of the allotment land as a separate transaction to avoid further delay
Resident	Complaint re Council tax cost	The resident had received responses from Cllrs Broughton, Brookes and Stephenson and had not queried this further
LALC	Clustering questionnaire	The clerk was asked to respond regarding the Grass cutting, Neighbourhood Plan and Remembrance celebrations
Sir John Hayes	Support of our concerns re closure of Barclays Bank	Noted
Seafarers Uk	Fly the red ensign for Merchant Navy Day 3 rd Sept 2019	Agreed
Salvation Army	Request to site clothing recycling bank on council land	It was RESOLVED unanimously to refuse this request
SKDC	Best kept village/small town competition	The clerk was asked to enter MDTC
Scout leader	Offer to litter pick during scout meeting	Accepted

178. Accounts to be paid

It was **RESOLVED** with one abstention that the Council should pay its bills.

See appendix A.

179. Annual review of the Council's subscriptions

The clerk advised members of the current subscriptions, namely

LALC membership

LALC annual training scheme

SLCC membership

Parish online membership

ICO subscription

It was **RESOLVED** unanimously to continue with these subscriptions.

180. Grant Aid – For members to:

- a) **Ratify a payment of £500 to Deepings Lions as agreed by the Finance and Personnel Committee**

It was **RESOLVED** unanimously to award this grant.

- b) **For members to consider and vote on a grant payment of £4000 to Madcaps**

It was **RESOLVED** with one abstention to award this grant subject to Market Deeping Town Council being named on any literature.

8.06pm Cllr Neilson left the meeting.

181. For members to consider and vote on the transfer of broadband and phone services from BT and Chess to Onecom

The clerk had issued members with the contract details being offered by Onecom prior to the meeting and it was **RESOLVED** unanimously to switch provider

8.08pm Cllr Neilson rejoined the meeting

182. For members to ratify fees for the hiring of the John Eve Field

Fees had been set at £400 for smaller fairs/circuses and £500 for larger fairs. It was **RESOLVED** unanimously to leave the fees at this rate for the coming year.

183. For members to consider the wording on the Rotary’s proposed War Memorial cross in the Market Place

Some members felt all those who were killed during the war, whether civilians or servicemen/women, should be acknowledged in the wording. However, the Rotary had advised that the memorial, in line with other memorials, should be solely for fallen servicemen/women. It was then **RESOLVED** with 8 in favour and 4 abstentions to accept the wording proposed by the Rotary in their request.

184. For members to consider and vote on a provider for the replacement contract for the photocopier

The clerk had provided members with a report detailing quotations from 5 providers prior to the meeting. It was **RESOLVED** unanimously to continue using Ricoh for the next 5 year contract.

185. For members to consider and vote on the purchase of a plaque for the Town Hall in recognition of winning the SKDC Best Kept Large Village award 2018

It was **RESOLVED** unanimously to proceed with the purchase of a plaque

186. For members to consider the structure and Terms of Reference of the Committees

Members discussed the possibility of a different structure and the creation of further committees. It was agreed that, as this is a complicated issue, and that members would need to support any change by volunteering for proposed new committees, that a working party should be created to consider this issue further.

187. For members to consider and discuss any points raised in the public session.

There were none.

188. Forthcoming events: Litter picking 7th April, Taylor’s Fair 25th-28th April, Civic Service 2nd June

Members also noted that the parish walks had been agreed for Tuesday 14th May and Tuesday 11th June. Cllrs will need to volunteer to lead these walks.

8.26pm Cllr Neilson left the meeting.

189. Confidential/Personnel Matters: Consideration to go into Closed session to discuss:

Staff workload

It was proposed by Cllr Shelton, seconded by Cllr Broughton and **RESOLVED** unanimously to move into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to discuss items that contained information of a confidential nature: staff workload. It was **RESOLVED** with 2 against and one abstention to accept the suggested changes as an interim measure. It was further **RESOLVED** with 2 against and one abstention that all keys are returned to the clerk at the end of the year and reissued in accordance with the key holding policy. It was **RESOLVED** with 2 against and one abstention that Cllr Shelton, with the clerk in attendance, would represent the Council at the forthcoming mediation process. It was then **RESOLVED** to come out of Closed Session.

The Chairman thanked all members for attending and declared the meeting closed at 8.57pm. The next scheduled meeting of Full Council will be held on Wednesday 15th May 2019, in the Town Hall, Market Deeping.

Chairman’s signature.....

Date.....

Attachments: Appendix A