

## DRAFT Minutes of the Meeting of Market Deeping Town Council

**Wednesday 12 April 2023 at 7.30pm at the Town Hall, Market Deeping**

Present: Cllr Lester (Chair) Cllr Hughes  
Cllr Dr Byrd Cllr Wey  
Cllr Shelton Cllr Broughton  
Cllr Mrs Redshaw Cllr Miss Collins  
Cllr Brookes Cllr Mrs Sked

The Clerk was also in attendance.

Cllr Lester welcomed everyone to the meeting.

A Citizens Advice representative gave a detailed description of how and why the Citizen's Advice Service would like to expand their service to all residents of The Deepings.

Currently the service offered is ½ day every 2 weeks. DSJ United Charities would like to work with MDTC to provide additional resources but this will cost about £8,000 p.a.

The Chairman invited Graham to attend the Annual Town Meeting on 11 May 2023 and the Clerk will send a formal invitation to attend via email.

### **177. Chairman's Welcome & Introductions**

Cllr Lester welcomed members to the meeting at 7.45pm.

### **178. To note apologies and accept valid reason for Absence**

Apologies for absence were received and accepted from Cllr Mrs Jones and Cllr Neilson.

### **179. Declarations of Interest under the Localism Act 2011**

Cllr Mrs Redshaw, Cllr Dr Byrd, Cllr Brookes and Cllr Shelton made declarations of interest in respect of item 9.

### **180. Acceptance of minutes of a meeting held on 8 March 2023**

Cllr Lester asked members if they were to accept the minutes of the meeting of 8 March 2023. It was **RESOLVED** with one abstention to accept the notes of the meeting as a true and accurate record. The Chairman signed the minutes.

### **181. Reports: Including reports from Committees and working groups: Planning and Highways, DNP, Amenities and Open Spaces, Town Hall and Cemetery, Finance and Personnel, Mayor's diary and the Clerk's report**

**Planning and Highways**

The planning application by a local business premises on the High Street was briefly discussed.

**Deepings Neighbourhood Plan (DNP)**

Cllr Shelton gave a report stating DNP is in its 8th year since adoption and 3rd year since inauguration. He detailed the achievements during his 8 years as Chairman.

**Town Hall and Cemetery**

There were no updates to report.

**Amenities and Open Spaces**

Cllr Broughton reported that AOS had obtained 3 quotes for additional accessible play equipment for the park at John Eve. A quote had been obtained to expand the area by expanding the fencing.

A quote had also been obtained for new flooring which has been damaged by vandals.

Flowering Cherry trees have been planted on Bramley Road and Wade Park Avenue.

A Golden Weeping Willow tree has been planted to Commemorate the Coronation of King Charles 111 it is being watered every day.

The new truck will have a logo put on it in due course. The park keepers are finding the extra length at the back very useful for carrying equipment.

**Finance and Personnel**

There was nothing to report.

**Mayoral Diary**

The Mayor attended The Mayor's Civic Charity dinner at Bourne Town Council on 18<sup>th</sup> March 2023 and The Deeping's Round Table 50<sup>th</sup> Charter at the Deepings Stage.

The Deputy Mayor attended The Mayor's Civic Charity dinner at Bourne Town Council on 18<sup>th</sup> March 2023.

**Clerk's Report – 12 April 2023**

End of year closure for 2022/23 is taking place via Teams on 28<sup>th</sup> April 2023.

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The deadline for nominations for Town Council positions was 4 <sup>th</sup> April 2023.
Delivery was taken of the new truck on 5 <sup>th</sup> April 2023.
The date of the Annual Town meeting has been changed from 18 <sup>th</sup> April 2023 to 11 <sup>th</sup> May 2023 due to Purdah.
Commonwealth Day took place outside the Town Hall on 13 March 2023 at 10am. Teas and coffees were kindly provided in the Chambers.
The Rotary Club will be litter picking on the south side of the river bank on 23 <sup>rd</sup> April 2023.
The Royal British Legion have been granted permission to use the flagpole at Riverside to mark the Coronation.
Extensive work is being carried out to ensure compliance with new licensing regulations to comply with new requirements for SKDC when using/leasing our outdoor green spaces.
We have received Notice of an Uncontested election from SKDC. MDTC are instructed by SKDC election team to proceed to co-opt persons to fill the 5 vacancies available after Tuesday 9 <sup>th</sup> May and by 26 June 2023 where possible.

**182. Correspondence to be noted and resolved upon**

<b>Correspondence to be Noted – Received up to 12 April 2023</b>				
<b>No.</b>	<b>Received from</b>	<b>Date Received</b>	<b>Subject</b>	<b>Committee Response</b>
1.	Healthwatch Lincolnshire	16.3.23	Improving Dental Services across Lincolnshire	Noted
2.	Resident	17.3.23	Thank you for new (SKDC) bin on Church Street	Noted
3.	LALC	20.3.23	eNews to 20.3.23	Noted
4.	SKDC	20.3.23	UK Shared Prosperity funding, Local Economic forum membership	Noted
5	St Guthlac's Church	22.3.23	Civic service to celebrate the Coronation of King Charles III - Sunday 7th May 10am	Noted
6.	DSJ PC	24.3.23	Invitation to Annual Town Meeting 25.4.23	Noted

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7.	LCC	27.3.23	LCC parish council community newsletter	Noted
8.	SKDC	4.4.23	LeisureSK Active mind and body sessions	Noted
9.	Action fraud	10.4.23	Emergency alert warning	Noted
<b>Correspondence to be Acted Upon – Received up to 12 April 2023</b>				
<b>No.</b>	<b>Received from</b>	<b>Date Received</b>	<b>Subject</b>	<b>Committee Response</b>
1.	Art Stars Deeping	15.3.23	Playscheme funding request	It was <b>RESOLVED</b> to issue a grant funding application form for completion.
2.	A resident	10.4.23	1. Update on the Allotments, when will they be up and running 2. State of the rubberised flooring on the playground on John Eve Field, when will this be repaired 3. Large puddles once again on the path from Oak Grove to the cemetery forcing older people onto the grass, falls will happen if not repaired on going.	1.This is still in the process of being handed over 2. Quotes are being obtained  3. The holes are filled with dolomite annually and will be filled in due course.
3.	Lincs Police	3.4.23	PCSO Priority setting feedback	Priorities were agreed as: 1. ASB - Jubilee Drive 2. ASB - John Eve 3. Laughing gas canisters
4.	A resident	12.4.23	Clock enquiry	The Clerk was requested to respond to the enquirer stating not able to locate

**Council Finances:**

**a) Income & Expenditure by Cost Centre**

Members had received a copy of the Omega report prior to the meeting. Cllr Lester asked if there were any further questions. There were none.

**b) Accounts to be paid**

It was **RESOLVED** unanimously that the council pay its bills for March 2023. See appendix A.

**c) Review of Council finances to 31.3.23**

Members had received a copy of the council finances prior to the meeting. Cllr Lester asked if there were any further questions. There were none.

**d) Review of Direct Debits**

It was **RESOLVED** that all the Direct debits could continue to be paid from the current account.

**e) Review of Earmarked Reserves**

A discussion took place about Earmarked Reserves Cllr Lester pointed out the resolution made at the Finance and Personnel meeting on 22<sup>nd</sup> March 2023 which was as follows:

Underspend for 2022/23 to be allocated as follows:

AOS – 50%  
ADMIN – 20%  
TH&C – 20%  
P&H – 10%

**AOS**

To be allocated to EMR 338 – Play equipment

A discussion took place regarding the purchase of new more inclusive play equipment for John Eve field and Cllr Broughton explained that it was proposed to extend the size of the gated play area. The barrier will be moved out by 20m and an extra 20m installed.

**Administration**

To be allocated to EMR 324 – Town Hall

**Planning and Highways**

It has not been possible to finalise the installation of the new bus shelter within 2022/3 so it was agreed that this will be carried in to Earmarked Reserves.

It was **RESOLVED** to accept the Earmarked Reserves.

**184. For members to review and approve the asset register to 31.3.23**

A discussion took place regarding the asset register which has been updated to include the purchase of the new truck.

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Values need to be obtained for the framed poppy and the fire station emblem, which are both in the Council chambers. It was suggested that they be taken to Stamford for a formal valuation then added to the asset register.

It was **RESOLVED** to accept the value of the asset register at 31.3.23

**184. For members to consider a contribution of £2,500 from the Planning and Highways budget to the Deeping Neighbourhood Plan.**

It was **RESOLVED** with 6 in favour and 4 abstentions to pay £2,500 from the Planning and Highways budget for 2022/3 to the Deeping Neighbourhood plan.

**185. For members to consider plans for forthcoming events; Commonwealth weekend events on 6<sup>th</sup> and 7<sup>th</sup> May and Annual Town 11<sup>th</sup> May 2023.**

### Deepings Coronation Celebration: Weekend 6/7/8 May 2023

<b>Before weekend w/b 1<sup>st</sup> May</b>	Decorate the Deepings Schools Gifts certificates	Flags, bunting, windows, lamps, knits Leather bookmarks and presentation
<b>Saturday 6<sup>th</sup> May</b>	Coronation Day	Riverside Park: Live music Short Church service Kings Golden Willow Tree Commemorating, Cannon over river
<b>Sunday 7<sup>th</sup> May</b>	Coronation Motorcade Jubilee	Arrangements and route the same as for the Parade of vehicles around Deeping 11.00-12.00
TBA - Heritage Display		Town Hall open

### Annual Town Meeting 11th May 2023

A discussion took place regarding the advice received from SKDC to change the date of the meeting due to Purdah.

Committee Chairs were reminded to prepare their reports for 2022/23.

Cllr Mrs Sked confirmed that she would be inviting a representative from the Police to attend.

**186. For members to discuss and agree Meeting schedule for 2023/2024**

It was noted that the Planning and Highways meeting dated 7<sup>th</sup> June 2023 might not be necessary, due to the proximity of the May meeting on 24<sup>th</sup> May 2024. This will be reviewed by the Deputy Clerk.

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The time of the Planning and Highways meeting on 3<sup>rd</sup> April 2024 was altered to 7.00pm from 6.15pm.

The Clerk stated that a Planning and Highways meeting *could* be held in August if necessary.

It was **RESOLVED** to accept the dates for the meeting schedule 2023/24.

**187. For members to consider and discuss any points raised in the public session**

It was agreed that the need for CAB provision was very important to the residents of The Deepings. The Clerk was asked to put this on the agenda for the Finance and Personnel meeting to be held in June.

**188. Personnel Matters: Consideration to go into Closed Session to discuss: Staff Issues**

There were none.

**189. To consider items for inclusion on the agenda items for next meeting of the Town Council, to be held at The Town Hall, Market Deeping on 17 May 2023.**

It was suggested that a celebration should be considered to mark the contributions made by the Councillors who will no longer be serving in 2023/4 onwards.

There being no other business. Cllr Lester thanked everyone for their attendance and the meeting was declared closed at 9.55pm.

The next scheduled meeting of the Full Council will be held on Wednesday 17 May 2023 at 7.30pm in the Town Hall, Market Place, Market Deeping.

**Chairman signature.....**

**Date.....**

Appendix A