

DRAFT
Market Deeping Town Council – Planning and Highways Committee

Minutes of a meeting of Market Deeping Town Council’s Planning and Highways Committee held on Wednesday 5th July 2023 at 7.00 pm. Cllr Shelton presided over Cllr Dr Byrd, Cllr Hughes, Cllr Mrs Jones and Cllr Wey. Councillor Neilson also attended the meeting. The Deputy Clerk was in attendance.

28. Chairman’s Welcome

The Chairman welcomed everyone to the meeting.

29. Apologies for Absences

Apologies were received from Councillor Mrs Jean Sked prior to the meeting.

30. To Receive Declarations of Interest under the Localism Act 2011

There were no declarations of interest.

Councillor Joe Wey arrived at 7.03

31. Minutes from the meeting dated Wednesday 7th June 2023

It was **RESOLVED** that the minutes of the meeting held on 7th June 2023 be signed as a true and accurate record. The minutes were signed accordingly.

32. Clerk’s Report

	Comments
New covered bus shelter located outside the former Towngate Inn was installed on Friday 9 th June.	The Committee was pleased to see that the new shelter was being well used by residents and that the sides of the shelter provided some protection from the wind and rain.
The Transfer Deed for the land adjacent to Charter Avenue has been signed by two authorised signatories and returned to the solicitor. The Clerk has also written to the solicitor requesting that before the transfer is completed the developer repairs the play equipment. A decision will be made about commissioning a full RoSPA report at Full Council on 12 July.	The Committee noted the update.

33. Correspondence

Members had received a copy of the correspondence prior to the meeting.

Correspondence to be noted – Received up to 5 July 2023				
No.	Received from	Date Received	Subject	Committee Response
1.	SKDC	07.06.23	Agenda for Planning Committee, Thursday, 15 June 2023, 10.00 am	Noted.
2.	SKDC	08.06.23	Local Development Scheme 2023-2026	Noted.
3.	SKDC	12.06.23	Record of valid planning applications registered between 5 – 9 June 2023	Noted.
4.	SKDC	19.06.23	Record of valid planning applications between 12-16 June 2023	Noted.
5.	SKDC	20.06.23	Minutes for Planning Committee, Thursday 1 st June 2023, 1.00 pm	Noted.

6.	SKDC	21.06.23	Agenda for Planning Committee, Thursday 29 June, 1.00 pm	Noted.
7.	SKDC	26.06.23	Record of valid planning applications registered between	Noted.
8.	Euroshell	23.06.23	Bus shelter warranty and customer questionnaire	The Committee were happy for the Clerks to complete the questionnaire.
9.	SKDC	28.06.23	Supplement: Local Impact Report and Written Representation to the minutes for Planning Committee, Thursday 15 th June 2023, 10.00 am	Noted.
10.	SKDC	03.07.23	Record of valid planning applications registered between 26 – 30 June 2023	Noted.

Correspondence to be acted upon – Received up to 5 July 2023				
No.	Received from	Date Received	Subject	Committee Response
1.	LCC	12.06.23	Godsey Lane - confirmation from LCC that pedestrian crossing points (dropped kerbs) have been ordered and will be installed near the post office. A forward planning brief has been written with regards to parking restrictions in this area, if approved it will be programmed in but is not able to provide a date at this time.	The Committee noted the update.
2.	Resident	26.06.23	Resident concerned about the rubbish in the car park near the Coronation Hall	The Committee requested that this be referred to SKDC.

34. Finance

a) Omega Report: Review of performance to date, budget/expenditure/income

The Deputy Clerk had provided members with a report prior to the meeting. Cllr Shelton asked members if there were any comments on the omega report and there were none.

Planning

35. To consider the planning applications received up to 5 July 2023, as per SKDC Weekly Planning lists

Ref. no	Application details and address	MDTC response
S23/0957	<p>Applicant: Mr Barnes The Old School House, 32 Church Street, Market Deeping, PE6 8DA</p> <p>Section 211 notice to reduce a Norway Spruce by approximately 3 metres in height and trim lateral branches to improve the shape</p> <p>App Type: Trees in CA – Section 211 Notice SKDC deadline for comments: 21.06.23</p>	The Committee noted that SKDC had approved the work on 21.06.23.

S22/1452	<p>Applicant: Mr M Lovett 47 Halfleet, Market Deeping, PE6 8DB</p> <p>Erection of garages/car ports (to No's 47, 49 & 51 Halfleet)</p> <p>App Type: Full Planning Permission SKDC deadline for comments: 03.07.23</p>	The Committee had no objections but would like reassurance that the proposed hedge of Photonia 'Red Robin' is planted as outlined on the Block Plan.
S23/1095	<p>Applicant: Mr Crapper Land on the west side of Hall Meadow Road</p> <p>Demolition of an agricultural building and erection of one dwelling with provision of a planting buffer along the northern boundary</p> <p>App Type: Full Planning Permission SKDC deadline for comments: 14.07.23</p>	This planning application does not fall within the town council's boundary. The Committee requested that the Clerk contacts Deeping St James to check that they have received the application as it falls within their boundary.
S23/1212	<p>Applicant: Ms J Heaton 16 High Street, Market Deeping, PE6 8EB</p> <p>Reduce and raise/balance 1 silver birch tree</p> <p>App Type: Trees in CA – Section 211 Notice SKDC deadline for comments: 19.07.23</p>	The Committee had no objections.

36. Planning applications and their results received up to the 5 July 2023

Ref No.	Application details and address	SKDC Decision
S23/0863	<p>Applicant: Mr and Mrs T Howett The Old Rectory West Wing, Church Street, Market Deeping</p> <p>Erection of detached garden outbuilding for gym purposes Date received: 03.05.23 Decision date: 12.06.23</p>	Consent has been granted
S23/0911	<p>Applicant: Mr & Mrs L Watts 4 Clover Road, Market Deeping</p> <p>Proposed single storey rear extension</p> <p>Date received: 12.05.23 Decision date: 13.06.23</p>	Approval has been granted
S23/0659	<p>Applicant: Miss Laura Smith Tesco Stores, Godsey Lane, Market Deeping</p> <p>Reduce the common elder trees to within 1.5m of the fence line and fell a Common Elder tree to ground level</p> <p>Date received: 17.04.23 Decision date: 09.06.23</p>	<p>Withdrawn by agent</p> <p>The Planning and Highways Committee requested the Deputy Clerk enquire why this application was withdrawn by the Agent.</p>
S23/0752	<p>Applicant: Mr Andy Horwood Tesco Stores, Godsey Lane, Market Deeping</p> <p>Installation of 3 x Fascia and 4 x Graphic Signs</p> <p>Date received: 18.04.23 Decision date: 20.06.23</p>	Consent has been granted

S22/1477	<p>Applicant: Mr M Lovett Land to the Rear of 17 High Street, Market Deeping, PE6 8ED</p> <p>Erection of 2 (no) semi-detached dwellings</p> <p>Date received: 20.07.23 Decision date: 21.06.23</p>	Permission has been refused
S23/0957	<p>Applicant: Mr Barnes The Old School House, 32 Church Street, Market Deeping, PE6 8DA</p> <p>Section 211 notice to reduce a Norway Spruce by approximately 3 metres in height and trim lateral branches to improve the shape</p> <p>Date received: 26.05.23 Decision date: 21.06.23</p>	Work allowed
S23/0755	<p>Applicant: Mr Andy Horwood Tesco Stores, Godsey Lane, Market Deeping, PE6 8UD</p> <p>Proposal to install new retail pod & 10 x ramraid bollards</p> <p>Date received: 19.04.23 Decision date: 21.06.23</p>	Grants Planning Permission
S23/0512	<p>Applicant: Mr and Mrs T Howett The Old Rectory, Church Street, Market Deeping, PE6 8DA</p> <p>Erection of detached garden outbuilding for gym purposes</p> <p>Date received: 03.05.23 Decision date: 23.06.23</p>	Grants Planning Permission
S23/0781	<p>Applicant: Mr C Khela 12A Millfield Road, Market Deeping, PE6 8AD</p> <p>Proposed demolition of existing single storey garage/study/utility, construction of new three-storey side extension, replacement of existing roof to form new room in roof, single storey rear extension, internal alterations, associated works, rendering of existing property, proposed two-storey garage and relocation of existing site access.</p> <p>Date received: 21.04.23 Decision date: 04.07.23</p>	Grants Planning Permission
S23/1219	<p>Applicant: Mr K Miller</p> <p>Dead and dangerous tree exemption Remove one dead ash tree 60 Lady Margaret's Avenue, Market Deeping, PE6 8JA</p>	SKDC confirmed the tree can be removed. A replacement tree (with a species to be agreed at a later date) should be planted as close as practically possible to the location of the original tree.

Highways

37. For members to review reported highways issues.

MDTC Reported Highway Issues – Planning & Highways Committee – up to 5 July 2023				
No.	Highway Issue	Date reported	Reported to	Response
1	Halfleet (between St Guthlac's Church and Towngate) – Significant carriageway deterioration.	22/07/2020	LCC Ref 373932	Fix my street details below 23/07/20 – Investigating 23/07/20 – In Progress 25/11/20 – Action scheduled 04/01/21 – Chased up by District Cllr 18/02/21 – In Progress 10.12.21 – LCC reported fixed 05.01.22 Cllr Shelton advised that he would check that the road had been repaired. 07.12.22 – P&H Cttee to check if the work had been carried out by LCC, if not resubmit request for the repair work. As requested, the Deputy Clerk has written to the county Councillor for Market Deeping and awaiting a response. Discussed with Senior Highways Officer from LCC on 2 May – awaiting feedback 02.06.23 – LCC highways have visited the site and have confirmed that repair work is required. This will be programmed in but could not give a date at this time.
2	Potholes on the road towards the petrol station and shopping precinct (off Godsey Lane)	01.02.23	Fix My Street Ref 446580	01.02.23 Action scheduled 21.04.23 LCC reported Fixed
3	Footpath from Tattershall Drive to Millfield. Overgrown shrubs, weeds and trees	21.02.23	Fix My Street	Acknowledgement from LCC who will investigate within the next 14 days. March '23 Investigated by Park keepers and deemed to be no issue.
4	Increase in traffic/parking on Godsey Lane following the relocation of the post office. Concern expressed by residents that it is unsafe for pedestrians.		LCC	*Meeting took place with Cllr Shelton, Cllr Dr Byrd, Cllr Mrs Jones, Deputy Clerk and Senior Highways Officer, LCC on 2 May, awaiting feedback.
5	Lady Margaret's Avenue – request to reduce the speed limit to 20 mph near to the school	02.05.23	LCC	*As above
6	Pavement Gap – Northfield Road	02.05.23	LCC	*As above
7	Dovecote Road – double yellow lines	02.05.23	LCC	*As above

8	Quiet Lane Status – Millfield Road	02.05.23		*As above
9	Towngate East – roadside bushes requiring trimming back	02.05.23		*As above 02.06.23 - LCC are checking who is responsible for this area. Urban grass cutting agreement provided by LCC indicates it is a third party and not the town council.
10	Lamp post with exposed wires along footpath between Halfleet and Chestnut Way, cover has been removed. Informed by a resident on 30.06.23	30.06.23	Fix My Street 463707	LCC reported fixed on 30.06.23

Conservation Area

38. For members to review any issues relating to the Conservation area.

It was agreed to keep the empty property on the High Street and the Factory Shop in the Market Place on the agenda for future meetings as a matter of interest. Councillor Shelton reported that there was no further information on who was taking on the factory shop.

The old police station located in the Market Place is owned by SKDC. The Committee requested the Deputy Clerk to make enquiries with SKDC to establish what their future plans are for the building.

39. For members to review any matters arising from the public session.

There were no issues to discuss.

40. To consider items for inclusion on the agenda for the next meeting.

- Millfield Road/Stamford Road Speed Reduction.

There being no other business, Cllr Shelton thanked everybody for their attendance and closed the meeting at 8.00 pm. The next meeting of the Planning & Highways Committee will be held on Wednesday 6 September 2023.

Chairman signature.....

Date.....