

Market Deeping Town Council - Finance and Personnel Committee

Minutes of a meeting of Market Deeping Town Council's Finance and personnel Committee held on Wednesday 30 November 2022 at 7pm at The Town Hall, Market Deeping. Cllr Lester presided over Cllr Broughton, Cllr Miss Xan Collins and Cllr Shelton.

The Clerk was also in attendance.

No members of the public attended.

29. Chairman's Welcome

The chairman welcomed everyone to the meeting at 7.00pm

30. Apologies for Absence

There were no apologies for absence.

31. Declarations of Interest

Cllr Broughton made a declaration of interest in respect of listed correspondence in connection with the Warm Hub.

32. Notes of minutes from the Finance & Personnel Committee meeting 26 October 2022

It was **RESOLVED** to accept the minutes of the meeting as a true and accurate record. Cllr Lester signed the minutes as Chair.

33. Clerk's report

Members had received a copy of the report prior to the meeting.

Agenda Item 5 Clerk's Report 30 November 2022

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| 1. Precept planning is underway. |
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34. Correspondence

Members had received a copy of the correspondence prior to the meeting.

Correspondence to be Noted – Received up to 30 November 2022				
No.	Received from	Date Received	Subject	Committee Response
1.	PSDF	31.10.22	October factsheet	Noted

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Correspondence to be Acted Upon – Received up to 30 November 2022				
No.	Received from	Date Received	Subject	Committee Response
1.	St Guthlac's Church	24.11.22	Application for grant aid £760	It was unanimously RESOLVED to make a Grant payment of £760 towards a Warm Hub in The Green School.

It was **RESOLVED** that £400 would be taken from 4090 Grants and £360 from Grants other 4091, within the Administration budget.

35. Omega report - Review of performance to date, budget/expenditure/income

The Clerk had provided members with a report prior to the meeting. Cllr Lester asked members if there were any comments on the Omega report there were none.

36. For members to discuss and agree the Administration budget for 2023/2024

A long discussion took place regarding the Administration budget.

It was **RESOLVED** to make the following adjustments:

Increase the proposed Clerks salaries figure from £60,500 to £80,500 to allow consideration to be made for an additional member of office staff. The EMR 324 which is currently £64,750 for Town Hall is to be used to fund the additional salary costs. This is to be made as an agenda item for Full Council reallocate the EMR 324.

The Clerk pointed out that Employer pension contributions for existing office staff will cease after November 2022.

The amount for potential election costs was reduced to £6,000 and this will be financed by EMR 341 – ELECTION COSTS.

37. For members to discuss and agree the AOS budget for 2023/2024

It was **RESOLVED** that the Amenities and Open Spaces budget for 2023/24 was acceptable.

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38. For members to consider holding a Finance and Personnel meeting on 4th January 2023 to discuss and agree precept budgets for 2023/24 and accompanying statement prior to the Full Council meeting on 11th January 2023

It was **RESOLVED** to hold a Finance and Personnel meeting at 6.30pm on 11th January 2023 to finalise all Precept budgets.

39. Personnel – Consideration to go into Closed Session. To include:

Staff matters

It was proposed, seconded and **RESOLVED** unanimously to move into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to discuss items that contained information of a confidential nature:
staff issues.

It was then **RESOLVED** unanimously to come out of Closed Session.

The Chairman thanked all members for their attendance and declared the meeting closed at 20.00 pm.

The next Finance and Personnel committee meeting is scheduled for Wednesday 11 January 2023 at 6.30 pm, in the Town Hall.

Chairman's signature.....

Date.....