

## TOWN HALL AND CEMETERY COMMITTEE

Minutes of the meeting of Market Deeping Town Council's Town Hall and Cemetery Committee held on Wednesday 18th May 2022 at 7.30 pm at the Town Hall, Market Deeping. Cllr Miss Collins presided over Cllr Broughton and Cllr Shelton. The Deputy Clerk and Clerk was also in attendance.

### 1. Chair's Welcome

Cllr Miss Collins welcomed members to the meeting.

### 2. Apologies for absence

Apologies for absence had been received from Cllr Mrs Redshaw.

### 3. To receive declarations of interest under the Localism Act 2011

There were no declarations of interest.

### 4. Minutes from meeting held on Wednesday 16<sup>th</sup> March 2022

It was **RESOLVED** unanimously to accept the minutes of the previous meeting as a true and accurate record. The Chair signed the minutes.

### 5. Clerk's report

The Clerk informed the members of the following:

#### Cemetery

- Since the last meeting in March 2022 there had been 1 burial and 1 placement of ashes in the Sanctum.
- The cemetery database had been transferred to Rialtus, there has been a few technical problems but these are being resolved as they arise.

#### Town Hall

- A cleaner is to be identified, due to the resignation of the previous cleaner.
- The stairlift had stopped working and has now been repaired. The battery within the machine needed replacing.

### 6. Update on work activity taking place in the cemeteries (old & new)

- The extra kerbing in the cemetery had been laid and the bollard installed.
- Hay rack planters have been purchased and will be planted in the next few weeks.
- General maintenance of the cemetery is ongoing.
- Graves that have sunken will be levelled next week.

It was agreed that the kerbing that had been installed by a resident in the cemetery had tidied up the area and was looking very nice. The Committee was very grateful to the family and it was **RESOLVED** to purchase flowers up to £50 to thank the family for their kind gesture.

## 7. Correspondence received up to 18<sup>th</sup> May 2022

No	Received from	Date Received	Subject	Committee Response
1.	Resident	21.04.22	Resident would like to know why the exclusive rights for cremated remains in the flat plaque area is 25 years as opposed to 99 years for burial.	It was agreed to clarify with ICCM that there are no legal issues to consider in extending the exclusive rights for cremated remains in the flat plaque area of the cemetery. If the ICCM confirm there are none then it was agreed to extend the exclusive rights to 99 years in the flat plaque area.

## 8. Finances: Omega reports: Review of budget/expenditure/income

The deputy clerk had presented a copy of the Omega report to all members prior to the meeting. Cllr Miss Collins asked if there were any questions and there were none.

## 9. For members to review the Terms of Reference

It was **RESOLVED** unanimously to accept the Terms of Reference.

## 10. Chair's Town Hall Report

Cllr Miss Collins had noted the comments made in the Deputy Clerk's report and would cover any other issues at the next agenda item.

## 11. For members to consider the Town Hall remedial works

Cllr Miss Collins requested that the schedule of works be sent to Cllr Broughton to enable him to consider the issues identified in the Gower's Report in readiness for the next meeting on the 6 July.

## 12. Chair's Cemetery Report

Cllr Miss Collins reported that the cemetery was looking lovely and well maintained.

## 13. For members to consider the Cemetery Fees

The proposed cemetery fees had been circulated prior to the meeting and it was proposed by Cllr Miss Collins and seconded by Cllr Shelton with Cllr Broughton abstaining to approve the fees for 2022/2023.

## 14. For members to consider the Sanctum Panorama and Spinney terms following the end of the lease period

The Committee noted the end of lease period terms and conditions and had no changes to make.

## 15. For members to consider and discuss any points raised in the Open Session.

There were none.

## 16. To consider items for inclusion on the agenda for the next meeting of Town Hall and Cemetery Committee

- For members to consider the Town Hall remedial works.

Cllr Miss Collins thanked everyone for their attendance and closed the meeting at 7.45 pm. The next meeting of the Town Hall and Cemetery meeting will be held on Wednesday 6<sup>th</sup> July 2022.

Chair's signature.....

Date.....