

DRAFT
TOWN HALL AND CEMETERY COMMITTEE

Minutes of the meeting of Market Deeping Town Council's Town Hall and Cemetery Committee held on Wednesday 16th March 2022 at 7.30 pm at the Town Hall, Market Deeping. Cllr Lester presided over Cllr Shelton and Cllr Mrs Redshaw. The Deputy Clerk was also in attendance.

63. Chairman's Welcome

Cllr Lester welcomed members to the meeting in the absence of Cllr Miss Moran.

64. Apologies for absence

Apologies for absence had been received from Cllr Miss Moran, Cllr Mrs Sked and Cllr Broughton.

65. To receive declarations of interest under the Localism Act 2011

There were no declarations of interest.

66. Minutes from meeting held on Wednesday 17th November 2021

It was **RESOLVED** unanimously to accept the minutes of the previous meeting as a true and accurate record. The Chairman signed the minutes.

67. Clerk's report

The Clerk informed the members of the following:

Cemetery

- Since the last meeting in November 2021 there had been 2 interment of cremated remains, 4 burials and 5 scattering of ashes most of which had taken place in February and March.
- Set in Stone have reluctantly had to increase the price of the Spinney plaques by £10.00 from the 1st April 2022. The plaques are in short supply but a delivery is due from India at the end of April.

Cllr Lester requested that the following agenda items should be discussed at the next meeting: -

- Cemetery Fees
- Sanctum Panorama and Spinney terms following the end of the lease.

Town Hall

- The annual inspection of the fire extinguishers took place on 1 February.
- PAT testing took place on 23 February.
- The letter O on the outside of the Town Hall has been put back up.
- The CCTV screen in the Clerk's office has been replaced, the hard-drive is not working and therefore the facility to record is not possible. A new hard-drive has been ordered.
- Guidance on the way forward regarding the town hall maintenance work following Brian Hembrow's resignation.

68. Update on work activity taking place in the cemeteries (old & new)

- The gravel for the cemetery had been laid.

- Christmas wreaths had been removed from graves and non-perishable items will be held in the park-keepers shed for a couple of weeks before they will be disposed of.
- Bollards will be installed next week in the cemetery subject to the weather.
- Park-keepers asking if they could purchase 4 hay rack planters to be installed on the side of the park-keepers shed facing the cemetery. £28.00 each from Waterside, the park-keepers will plant them.
- 6 tonne of free wood chippings had been delivered to the park-keepers for scattering in the Spinney and the rose beds.

It was **RESOLVED** to purchase 4 hay rack planters from Waterside.

There were no other issues to report.

69. Correspondence received up to 16th March 2022

No	Received from	Date Received	Subject	Committee Response
1.	Resident	04.01.22	Request to reduce the triple fee of a burial. The plot was reserved some years ago and the deceased subsequently moved to DSJ. The resident would gratefully appreciate if the triple burial fee charge could be waived. Daughter enquiring to see if the council would permit her mother's reserved burial plot to be transferred to herself so she could be buried in the plot next to her father. The daughter is suggesting that her mother's cremated remains would be interned with her late husband and she would be buried/cremated remains in her mother's reserved burial plot.	The Committee considered the request and agreed that the triple fee still applies. The Committee considered this request and reiterated the Clerks advice to the resident that should she wish to proceed then we would require a written letter from the grave owner and this should be witnessed by a professional.
2.	Resident via Park-keeper	09.03.22	A local resident has approached the park-keeper and by way of a thank you to the council would like to enquire if it would be possible to extend the kerbing in the cemetery (see attached photographs). The resident would do the work and pay for the materials required.	The Committee acknowledged the residents' generous offer. The Committee agreed that they would visit the cemetery to decide if this is a piece of work that they would like to proceed with and report back at the next meeting.

70. Finances: Omega reports: Review of budget/expenditure/income

The deputy clerk had presented a copy of the Omega report to all members prior to the meeting. Cllr Lester asked if there were any questions and there were none.

71. Chairman’s Town Hall Report

Cllr Lester had received a copy of the Gower’s report, schedule of works and tender document prior to the meeting and confirmed that he would obtain some quotes for the work that had been highlighted in the report.

72. For members to consider the Council’s policy for Erection of Banners on the Town Hall

It was agreed to continue with the erection of banners on the Town Hall but be mindful that these should be in line with the council’s policy and not erected for any longer than 21 consecutive days.

73. Chairman’s Cemetery Report

Cllr Lester reported that the cemetery is looking lovely and well maintained and wished to extend his thanks to the Cemetery keeper and Park-keepers for doing a good job.

74. For members to consider and discuss any points raised in the open session

There were none.

Cllr Lester then thanked everyone for their attendance and closed the meeting at 8.00 pm. The next meeting of the Town Hall and Cemetery Committee will be held on Wednesday 18th May 2022.

Chairman’s signature.....

Date.....