

Market Deeping Town Council  
Town Hall  
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Town Clerk: Mrs S Lydford



**Notice is hereby given that the next meeting of**

**MARKET DEEPING TOWN COUNCIL**

*Finance & Personnel Committee*

**Will be held on  
Wednesday 24<sup>th</sup> July at 7pm  
At the Town Hall, Market Deeping,  
when the following business will be transacted.**

**Agenda**

1. Chairman's Welcome
2. Apologies for Absence
3. Declarations of Interest
4. Notes of minutes from the Finance & Personnel Committee meeting 27<sup>th</sup> March 2019
5. Clerk's report
6. Correspondence
7. Review of the Council's Risk Management Policy
8. Review of the Council's Committee Terms of Reference
9. Review of Council Staff Related Policies
  - i. Council Vehicle Policy
  - ii. Disciplinary and Grievance Policy
  - iii. Equality Policy
  - iv. Health and Safety Policy
  - v. Leavers Policy
  - vi. Lone Working Policy
  - vii. Performance Appraisal Policy
  - viii. Shared Parental Leave Policy
  - ix. Sickness Absence Policy
  - x. Sickness Leave Scheme Policy
  - xi. Training Policy
10. Review of Ear Marked Reserves
11. Council Finances
12. Grant aid requests
13. Update on year end closedown
14. For members to receive reports from the internal auditor
15. For members to receive an update on the provision of Council email addresses
16. Personnel – Consideration to go into Closed Session. To include:  
Staff matters

Mrs Sarah Lydford  
Clerk to the Council

16<sup>th</sup> July 2019