

Market Deeping Town Council
Town Hall
Market Place
Market Deeping
PE6 8EA



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Town Clerk: Mrs S Lydford

**Notice is hereby given that
a meeting of Market Deeping Town Council
will be held on Wednesday 14th April 2021 at 7.30pm.
Zoom Code: 885 4939 2745 Password: 011023
The business to be
dealt with at the meeting is listed in the agenda below**

There will be an Open Session prior to the full council meeting, commencing at 7.30pm lasting for a maximum of 30 minutes, where members of the public are invited to address the Town Council. *This will include five minute reports from any County/District Councillors.* The full council meeting will commence at 8.00pm or at the closure of the public forum, whichever is the sooner.

Agenda

1. Chairman's Welcome & Introductions
2. Apologies for Absence
3. Declarations of Interest under the Localism Act 2011
4. Acceptance of minutes of a meeting held on 10th March 2021
5. Reports: Including reports from Deepings First, Committees (Planning and Highways, Amenities and Open Spaces, Town Hall and Cemetery, Finance and Personnel), Mayor's Diary, the Clerk
6. Correspondence to be noted and resolved upon
7. Council Finances
 - a) Income & Expenditure by Cost Centre
 - b) Accounts to be paid
8. For members to agree face to face meeting arrangements after 7th May 2021
9. For members to agree the meeting schedule for May 2021-May 2022 including dates and times
10. Arrangements for the summer play scheme
11. The progression of decisions already taken by Full Council
12. To revisit the costs of the sanctum and gardens
13. For members to consider the adoption of the phone box on the Market Place
14. For members to review the Risk Management plan
15. For members to delegate the review of the following policies to a working party: Press and Media Policy, Social Media policy, Grant Aid Policy, Complaints procedure, Data Protection Policy, Freedom of Information Publication scheme, Employment policy and procedures, Retention and Disposal policy, Management of Transferable data policy, Data Breach policy, Subject Access request procedure.
16. For members to receive an update on Digital Council
17. Forthcoming events: Councillor's Training Days, New Councillor's Introduction/refresher, also 'A guide to being a good Councillor', LALC Councillor e-learning ♦ Display Screen Equipment Assessment • Managing and Reducing Stress • Personal Safety Essentials • Time Management Essentials • Equality and Diversity Essentials • Fire Safety Essentials • Health and Safety Essentials • Leadership Essentials • Data Protection Essentials • Introduction to Planning for Parish Councils
18. For members to consider and discuss any points raised in the public session
19. Personnel Matters: Consideration to go into Closed Session to discuss: Staff issues

S J Lydford

Mrs Sarah Lydford
Clerk to the Council

8th April 2021