

Market Deeping Town Council – Planning and Highways Committee

Minutes of a virtual meeting of Market Deeping Town Council’s Planning and Highways Committee held on Wednesday 2 December 2020 at 7pm. Cllr Brookes presided over Cllr Shelton, Cllr Davis, Cllr Mrs Redshaw, Cllr Miss Moran, Cllr Hembrow and Cllr Dolan. The Clerk and Deputy Clerk were also in attendance.

98 Chairman’s Welcome

Cllr Brookes welcomed everybody to the meeting.

7.04 A member of the public joined the meeting and confirmed he was observing.

7.05 Cllr Miss Moran joined the meeting and apologised for her late arrival.

99 Apologies for Absences

Apologies for absence had been received, prior to the meeting, from Cllr Yarham.

100 To Receive Declarations of Interest under the Localism Act 2011

Cllr Shelton declared an interest in agenda item 8 – S20/1436

101 Minutes from the Meeting dated Wednesday 4th November 2020.

It was proposed by Cllr Brookes, seconded by Cllr Shelton and **RESOLVED** unanimously that the minutes of the meeting be signed as a true and accurate record. The Clerk was instructed to sign the minutes on behalf of the Chair.

102 Clerk’s Report

Update	Committee Response
<p>Cycle Rack, Market Place</p> <p>A response has been received on 23 November from LCC informing that the cycle rack will remain in the Market Place for the time-being and will be reviewed in the New Year. Cllr Trollope-Bellew has responded to LCC asking why this is the case.</p>	<p>Cllr Miss Moran reported that the Mayor had requested that a decision be made about the cycle rack this evening. A discussion took place about different sites for the rack to be relocated and it was suggested that John Eve Park would be the most appropriate location. It was proposed by Cllr Mrs Redshaw and seconded by Cllr Miss Moran and RESOLVED unanimously that the Clerks would write to LCC to suggest that the cycle rack be relocated to the John Eve park and MTDC will assist and contribute to the funding to do this.</p>
<p>Stamford Road Speed Limit</p> <p>The Clerks have contacted Cllr Trollope-Bellew to enquire if she had been provided with an update.</p> <p>No update has been received from LCC regarding the possibility of 30mph speed limit being extended westward along Stamford Rd or alternative gateway measures towards the entrance to the town.</p> <p>Background information:- Cllr Trollope-Bellew is supportive and will see what can be done. Gateway type measures could be undertaken by the Town Council as long as a highway licence is obtained (£40). Licence would ask for details of measures/types of material used/map of site etc. If approved measures would be signed off by both parties and then it would be the Town Councils responsibility to look after them as an asset. Cllr Trollope-Bellew will enquire further.</p>	<p>It was agreed to follow up with Cllr Trollope-Bellew to enquire if she had been provided with an update from LCC. Further discussion would take place at agenda item 7 (b).</p>

<p>Northfield Road</p> <p>Update – A response has been received from the Highways Department via Cllr Trollope-Bellew on the 10 November. LCC’s response “I know that the Blenheim Way corner has been an issue for many years. If we cannot get it surfaced until 2022, can we at least get some lines painted across the surface as they do in Rutland?”</p> <p>The Deputy Clerk has contacted LCC Councillor for an update regarding the corner of Northfields Roads and the need for urgent review of the grip surface. Cllr Trollope-Bellew has also expressed concerns and will take the matter further. A further response is awaited.</p>	<p>The Committee requested that the Clerks write to LCC to establish why there is no programme of works to resurface the road until 2022 with a request to consider bringing this forward to early 2021.</p>
<p>Proposed Bus Shelter – Peterborough Road</p> <p>A consultation letter has been sent to residents/businesses within the vicinity of the proposed shelter. Deadline for comments is Monday 7 December 2020.</p>	<p>Committee noted.</p>
<p>Parish Agreement Scheme – Urban Highway Grass Cutting 2021-22</p> <p>The agreement has been received from LCC and the Clerk has confirmed that the Council does wish to continue with the agreement and to divide the contribution equally with Deeping St James Parish Council.</p>	<p>Committee noted.</p>
<p>Mid UK Recycling Operation</p> <p>Update – Enforcement Team will be investigating to ensure that the site are adhering to their planning permission conditions with regards to the number of HGVs traveling to the facility.</p>	<p>Committee noted.</p>

103 Correspondence to be Noted

Members had received a copy of the correspondence prior to the meeting.

Correspondence to be Noted – Received up to 2 December 2020				
No.	Received from	Date Received	Subject	Committee Response
1	Highways LCC	04.11.20	Acknowledgement from Highways regarding Pedestrian Crossing at Black Prince Avenue to the Health Centre	Noted.
2	SKDC	09.11.20	Record of Valid Planning Applications Registered between 2 – 6 November 2020	Noted.
3	PCC	09.11.20	Peterborough City Council Planning Applications for w/e 8 November	Noted.
4	SKDC	10.11.20	Minutes for Planning Committee, Wednesday 28 October 2020	Noted.

5	SKDC	11.11.20	Agenda for Planning Committee, Wednesday 25 November 2020	Noted.
6	SKDC	11.11.20	Public speaking at the Planning Committee – 25 November 2020. Proposal: Erection of 14 industrial units including storage, warehouse and associated works.	Noted.
7	SKDC	11.11.20	Public speaking at the Planning Committee – 25 November 2020. Proposal: Erection of war memorial.	Noted.
8	SKDC	16.11.20	Record of Valid Planning Applications Registered between 9 – 13 November 2020	Noted.
9	SKDC	23.11.20	Record of Valid Planning Applications Registered between 16 – 20 November 2020	Noted.
10	SKDC	23.11.20	Additional reports for Planning Committee, Wednesday 25 November 2020	Noted.
11	SKDC	25.11.20	Public speaking at the Planning Committee – 9 December 2020. Proposal: Section 73 application to vary condition 2 (approved plans) of permission S16/0112. Amendment to the access, associated layout changes, house type updates and changes to affordable plot numbers of Phase A only	Noted.
12	SKDC	25.11.20	Planning Agenda for 9 December 2020	Noted.
13	SKDC	25.11.20	Public speaking at the Planning Committee – 9 December 2020. Proposal: Construction of bungalow with detached garage, erection of boundary fencing, alterations to driveway.	Noted.
14	SKDC	30.11.20	Record of valid planning applications registered between 23 November and 27 November 2020	Noted.

104 Correspondence to be Acted Upon

Correspondence to be Acted Upon – Received up to 2 December 2020				
N o.	Received from	Date Received	Subject	Committee Response
1	Highways Manager, LCC	23.11.20	Informed by LCC that the cycle rack will remain in the Market Place and will be reviewed in the new year.	This was discussed at agenda item 5.
2	Resident	25.11.20	Street light request at the entrance to Deeping Meadows estate on Northfield Road	Members requested that the Clerks write to

				LCC to find out their criteria for street lighting and to contact Larkfleet Homes to establish their timeframe for street lighting in this area and advise the resident.
3	DSJ	25.11.20	Highway verge grass cutting update received. DSJ deciding at the next Full Council Meeting.	Committee noted.
4	Councillor	30.11.20	A number of concerns have been raised by members of the public regarding the use of mopeds through the alleyway near the public toilets.	Cllr Miss Moran to visit the business concerned and to highlight the issue raised by members of the public.
5	Resident	01.12.20	Copy of a letter sent to SKDC objecting to Planning Application S20/1432.	Committee discussed this at agenda item 8.
6	Resident	02.12.20	Request for the installation of an interactive speed sign on Stamford Road.	Committee discussed this at agenda item 7b.

105 Finance

a) Omega Report: Review of performance to date, budget/expenditure/income

The Clerk had provided members with a report prior to the meeting. Cllr Brookes asked members if there were any comments on the omega report, and there were none.

b) Consideration and committee agreement of Precept for 2021/2022

Cllr Davis reported that the budget of £1k for interactive speed signs was insufficient funding and would like to propose that this is increased to £4k. A discussion took place and the committee, having identified earmarked reserves that seem no longer necessary, agreed to recommend to Full Council that those funds, relating to grass cutting would be used to purchase a new sign in this financial year rather than waiting for the next. If Full Council agree a sign will be purchased in this financial year and £2,000 will also be included in the precept for 2021/2022 to purchase further additional signs. It was proposed by Cllr Davis and seconded by Cllr Miss Moran and **RESOLVED** unanimously to proceed on this basis.

Planning

106 To consider the planning applications received up to 2nd December 2020, as per SKDC Weekly Planning lists

Ref. no	Application details and address	MDTC response
S20/1797	Applicant: Mr David Turner 20 Beech Close, Market Deeping, PE6 8LL Construction of replacement dwelling with a single storey rear extension App Type: Full Planning Permission	Members had no objections but would like the appearance to be in keeping with the surrounding area.
S20/1432	Applicant: Mr Humphrey Jamieson 81 High Street, Market Deeping, PE6 8ED Erection of two-storey, detached dwelling	Members agreed that the Clerks should write to SKDC including the objection letter received from a resident. The Committee's concerns are: -

	App Type: Full Planning Permission	lack of parking, privacy for neighbouring properties and the finish of the property which due to its proximity to the Heritage area should be a natural render and natural windows as opposed to UPVc. The Clerks to advise the resident of the action taken.
S20/1972	Applicant: Mr and Mrs Ash 5 Elm Close, Market Deeping, PE6 8JN Proposed single garage App Type: Householder	Members requested that the Clerks write to SKDC to raise the committees concerns about the visual impact of the street. It was proposed by Cllr Mrs Redshaw and seconded by Cllr Miss Moran and RESOLVED with 6 in favour and one against.
S20/1436	Applicant: Mr Kiefer Shacklock The Park, Deepings Library, 93 High Street, Market Deeping Removal of existing fire doors and replaced with FD30 glazed fire doors. Removal of two wooden boardings (50x70cm approx.) located on ground floor in ceiling and second floor in wall and replaced with fire rated plasterboard. App Type: Listed Building Consent	Members had no comment to make.

107 Planning applications and their results received up to the 2nd December 2020

Members had no comments on the decisions below.

Ref No.	Application details and address	SKDC Decision
S20/1669	Applicant: Mr Ian Tanner 38 Kesteven Drive, Market Deeping, PE6 8DU Reduce Ash tree (1) to leave 3-4m multi stem trunk, reduce Ash tree (2) by 2.3m App Type: Tree Preservation Order Date received: 30 September 2020 Decision Date: 23 November 2020	Work allowed.
S20/0399	Applicant: Mr Andrew Kirby Land Adjacent 1-6 Chater Court, Whitley Way, Market Deeping Discharge of Conditions 3 (Construction Management Plan) and 5 (Materials) of application S18/2365 App Type: Discharge of Conditions (Planning) Date registered: 10 March 2020 Decision Date: Details approved 26 November 2020	Details approved 26 November 2020.

108 For Members to consider and agree a response to the Cambridgeshire and Peterborough Mineral and Waste Local Plan – Proposed Main Modifications Consultation

Cllr Brookes asked if there were any thoughts on the Plan and there were none.

Highways

109 For Members to receive an update on the refurbishment work to the Council’s current bus stops and the provision of a new shelter on Peterborough Road.

Cllr Hembrow informed the Committee that the Risk Assessment Method Statements (RAMS) had been received and approved. The material had arrived and it is hoped that the refurbishment will commence before Christmas weather permitting.

110 For members to review reported highway issues

The Clerk had circulated a copy of the Highways Issues report prior to the meeting. Members were concerned that the reporting of highway issues to Fix My Street appeared to be taking time to be addressed and in some cases not completed.

MDTC Reported Highway Issues – Planning & Highways Committee – up to 2th December 2020				
No.	Highway Issue	Date	Reported to	Response
1	Missing slabs and tarmac infill following work by utility company.	30/07/2019	LCC Fix My Street	07/2019 – Investigating. 03/2020 – In Progress. 04/2020 – Action scheduled but delayed by COVID-19.
2	Request for review of zebra crossing on Godsey Lane.	18/11/2020	Traffic Signal Team, LCC	Review scheduled for March/April 2020 but delayed by COVID-19
3	Bollards not illuminating on the Town Roundabout.	03/01/2020	LCC Fix My Street	01/2020 - In progress.
4	Request for extension to double yellow lines along Douglas Road & introduction of double yellow lines along The Avenue at its junction with Church Street.	06/01/2020	LCC, Divisional Highways Team	06/20 - This is currently on the LCC Traffic Team's list to investigate. It will take between 6-9 months to implement a suitable scheme, if they think there is one that will address the issues.
5	Brickwork in the tunnels on the Bridgefoot Bridge in a poor state of repair	26/05/2020 09/06/2020	Peterborough City Council Cllr Hembrows condition report submitted to	28/05/2020 – Investigating 07/07/2020 – PCC identified bridgeworks as high priority

			Peterborough City Council	within the 3year construction works programme. Site investigations will be required but works should be completed within 2 years. PCC will provide updates as and when available. Special thanks to Cllr Hembrow for his report.
6	Damaged water drain cover to the rear of Domino's Pizza	24/06/2020	LCC	29/06/2020 – Investigating 01/07/2020 – Not LCC's responsibility.
		04/08/2020	Anglian Water	Response awaited.
7	Church Street opposite The Avenue - Very poor state of repair.	22/07/2020	LCC Ref 373930	23/07/20 – Investigating 23/07/20 – In Progress
8	Halfleet (btwn St Guthlac's Church and Towngate) – Significant carriageway deterioration.	22/07/2020	LCC Ref 373932	23/07/20 – Investigating 23/07/20 – In Progress 25/11/20 – Action scheduled
9	Corner of Bramley Road & Godsey Lane – poor state of repair causes fall.	29/07/2020	LCC Ref 374253	29/07/2020 – Investigating 31/07/20 – In Progress 02/09/20 – Action Scheduled
10	Resident reports that the street light opposite 15 Park Drive is not working. Resident reports that the light has failed again. Resident complained again 29/09/20	03/08/2020 27/08/2020	SKDC SKDC	24/08/202 – REPAIR COMPLETED 02/09/20 - SKDC to install a new column and LED light. Work to be completed ASAP
11	Insufficient lighting on Market Place zebra crossing previously reported to LCC	2020	LCC Fix my Street	Street lighting department advised work will take place in this financial year, currently scheduled for December but may be delayed.
12	Pothole and uneven pavement	2020	LCC Fix my street 378006	Complete
13	Overgrown shrubbery on Towngate East before the football ground	2020	LCC Fix my street 378587	Complete
14	Uneven pavement on Lady Margaret's Avenue near the Spar shop	2020	LCC Fix my street 379929	Reported Complete

15	Church Street road in poor state in 3 locations. Road leading to roundabout near the charity shop	2020	LCC Fix my street 379930	Investigating
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Conservation Area

111 For members to review any issues relating to the Conservation Area

Cllr Hembrow informed members that Hop Kweng had changed the roof material and had taken on board the Councils concerns.

It was also noted that The Square had repainted their frontage red which was in keeping with the conservation area in the Market Place. There were no other issues to report.

112 For members to review any matters arising from the public session

There were no issues to discuss.

There being no other business, Cllr Brookes thanked everybody for their attendance and closed the meeting at 8.17 pm. The next virtual meeting of the Planning & Highways Committee will be held on Wednesday 6th January 2021 at 7pm.

Chairman signature.....

Date.....