

## Market Deeping Town Council – Planning and Highways Committee

Minutes of a virtual meeting of Market Deeping Town Council’s Planning and Highways Committee held on Wednesday 2<sup>nd</sup> September 2020 at 7pm. Cllr Brookes presided over Cllr Shelton, Cllr Davis, Cllr Mrs Redshaw and Cllr Dolan. The Clerk and the Deputy Clerk were also in attendance.

### **50 Chairman’s Welcome**

Cllr Brookes welcomed everybody to the meeting.

### **51 Apologies for Absences**

Apologies for absence had been received, prior to the meeting, from Cllr Hembrow

### **52 To Receive Declarations of Interest under the Localism Act 2011**

There were no declarations of interest made.

### **53 Minutes from the Meeting dated Wednesday 5th August 2020.**

It was proposed by Cllr Davis, seconded by Cllr Shelton and **RESOLVED** unanimously that the minutes of the meeting held on Wednesday 5<sup>th</sup> August 2020 be signed as a true and accurate record. The Deputy Clerk was instructed to sign the minutes on behalf of the Chair.

### **54 Clerk’s Report**

<b>Minute No</b>	<b>Update</b>
	The LCC Community Works Team have reportedly been active in the Town addressing the issues highlighted in the Find & Fix report. The Park Keepers have been asked to check their progress.
	The Road closure for the Remembrance Parade has been applied for. The Road closure for the Carols around the Tree and the Lights Switch on will be applied for shortly.
	A request has been made to SKDC for information relating to which trees in Market Deeping are covered by TPOs. A response is awaited.
	A request has been made to the SKDC Planning Officer with regards to information on the pending changes to the Use Class categories.
	Correspondence has just been received from Persimmon regarding the handing over of the open space land on the development. The Clerk will be putting this forward to the next meeting of the Full Council for comments.

### **55 Correspondence to be Noted**

Members had received a copy of the correspondence prior to the meeting.

<b>Correspondence to be Noted - Received up to 5th August 2020</b>				
<b>No.</b>	<b>Received from</b>	<b>Date Received</b>	<b>Subject</b>	<b>Committee Response</b>
1	Countryside Access Team LCC	07/08/2020	Confirmation that resident’s information regarding Deadly Nightshade in Mill Field along Footpath No2 has been reported to the landowner.	Noted.

2	Planning Support, SKDC	10/08/2020	List of Valid Planning Applications received between 3 <sup>rd</sup> Aug – 10 <sup>th</sup> Aug 2020.	Noted.
3	Network Regulation & Compliance, LCC	11/08/2020	<b>Temporary Traffic Restriction</b> for surfacing & patching work: Towngate East (Cross Rd to B1525 Spalding Rd) 14/9/2020 – 22/9/2020 for 4 days as & when required.	Noted.
4	Planning Support, SKDC	14/08/2020	Minutes of the Planning Meeting held on Wed 5 <sup>th</sup> August 2020.	Noted.
5	Planning Support, SKDC	15/08/2020	Supplement “Minutes of the meeting held 5 <sup>th</sup> August 2020” to the agenda for Planning Committee, Wednesday 19 <sup>th</sup> August 2020, 10am.	Noted.
6	Planning Support, SKDC	17/08/2020	Supplement “Additional Items (published 17 August 2020) to the agenda for Planning Committee, Wednesday 19 <sup>th</sup> August 2020, 10am.	Noted.
7	Planning Support, SKDC	17/08/2020	List of Valid Planning Applications received between 10 <sup>th</sup> Aug – 14 <sup>th</sup> Aug 2020.	Noted.
8	Planning Support, SKDC	18/08/2020	Supplement “Additional Items (issued 18 August 2020) to the agenda for Planning Committee, Wednesday 19 <sup>th</sup> August, 2020.	Noted.
9	Planning Support, SKDC	19/08/2020	Agenda for Planning Committee, Wednesday 2 <sup>nd</sup> September, 2020 10am.	Noted.
10	LCC, Exec Director of Place	24/08/2020	Copy of letter sent to LCC Cllr R Trollope-Bellew confirming considerations of proposals contained in the submitted report, “Road Maintenance and Sustainable Transport Improvements in Market Deeping”	Noted.
11	Planning Support, SKDC	24/08/2020	List of Valid Planning Applications received between 17 <sup>th</sup> Aug – 21 <sup>st</sup> Aug 2020.	Noted.
12	LCC, Exec Director of Place	27/08/2020	Copy of further correspondence to Cllr R Trollope-Bellew in response to the submitted report “Road Maintenance and Sustainable Transport Improvements in Market Deeping”.	Noted. Members agreed to notify LCC of their disappointment of the lack of measures for Market Deeping. Members also agreed to request further details regarding the offer of a bike rack but it’s acceptance would be subject to

			Summary – The fund is very specific so maintenance issues will not be addressed, nor will longer term projects. Temporary pavement widening, if feasible, could potentially be looked at in the next raft of measures. LCC are currently reviewing 20mph policy and a 20mph urban zone could work well in MD, so this may also be looked at. LCC take pragmatic approach to Aboards but will intervene if safety or free passage is inhibited. MD can, however, have one of the car shaped cycle stands if desired.	its appropriateness in terms of style and size.
13	Planning Support, SKDC	28/08/2020	Supplement “Additional Items (published 28 August 2020)” to the agenda for Planning Committee, Wednesday 2 <sup>nd</sup> September, 2020, 10am.	Noted.
14	Cllr Baxter, SKDC	28/08/2020	Copy of email correspondence btwn Cllr Baxter & Technical Director, Persimmon with updates on outstanding issues.	Noted.
15	Planning Support, SKDC	01/09/2020	Minutes for Planning Committee, Wednesday 19 <sup>th</sup> August, 2020, 10am	Noted.
16	Planning Support, SKDC	01/09/2020	List of Valid Planning Applications received between 24 <sup>th</sup> Aug – 28 <sup>th</sup> Aug 2020.	Noted.

## 56 Correspondence to be Acted Upon

Correspondence to be acted upon.

Correspondence to be Acted Upon – Received up to 2 <sup>nd</sup> September 2020				
No.	Received from	Date Received	Subject	Committee Response
1	Highways Asset Management, LCC	19/08/2020	<b>Consultation on Proposals:</b> Towngate East, Market Deeping – Waiting Restrictions & Bus Stop Clearway.	Members were in support of these proposals but considered that the restrictions could be extended further along Towngate East to assist with the movement of buses out of the bus bay.
2	Resident, Market Deeping	26/08/2020	Request to look at whether the Town Council would support extending the 30-mph limit west towards the roundabout.	Members agreed to request that LCC review the situation and give advice on the options available. Members considered that a suggestion of reducing the approaching speed to

				40mph be put forward to LCC along with better signage or road surface treatment to emphasis the “gateway nature” of the main entrance to the Town.
3	Business Proprietor, Northfields Road	28/08/2020	Notification of a further vehicle accident on the sharp bend on Northfield Road.	Members agreed to contact Cllr Trollope-Bellew and Cllr Richard Davies and enquire if there are any programmed measures to be implemented at this location and further highlight the need for a high grip surface and possible guard rails.

### 57 Finance – Omega Report: Review of performance to date, budget/expenditure/income

The Deputy Clerk had provided members with a report prior to the meeting. Cllr Brookes asked members if there were any comments on the omega report, and there were none.

### Planning

### 58 To consider the planning applications received up to 2<sup>nd</sup> September 2020, as per SKDC Weekly Planning lists

Ref. no	Application details and address	MDTC response
S20/1312	Applicant: Mrs J and J Morgan-Walters 7 Maxey Close, Market Deeping, PE6 8BP  To reduce crown back to the previous reduction points (3m) and balance crown over the boundary App Type: Tree Preservation Order.	Members to submit individual comments.
S20/1286	Applicant: David Tilley 10 Church Street, Market Deeping, PE6 8DA  Install automated wrought iron gates to driveways and pedestrian access to front boundary. App Type: Householder	Members had no objection to this application in principal but due to the close proximity of the junction raised concerns regarding the increased risk to other road users posed by the householder’s vehicle waiting on the road whilst the driveway gates open.
S20/0979	Applicant: Mr Paul Smith 60 Halfleet, Market Deeping, PE6 8DB  Erection of a new dwelling App Type: Full Planning Permission	Members had no objections to this proposal.
S20/1311 LCC Cat. A PL/0083/20	Applicant: LCC Market Deeping County Primary School, Willoughby Avenue, Market Deeping PE6 8JE  Proposal for vehicle access from existing staff car park to school field.	Members had no objections to this proposal.
S20/1407	Applicant: MDTC Glebe Park, Market Deeping  Reduce crown on acer trees by 1/3 and pull back overhang on 4 to 5 Cherry Trees  App Type: Trees in CA – Section 211 Notice	Members had no objections to this proposal.

S20/1342	Applicant: Mr & Mrs Clayton 11 Althorpe Close, Market Deeping, PE6 8BL  Proposed conversion and extension of existing garage to form annex.  App Type: Householder	Members had no objection to this proposal providing that the building remained as an annex to the main property and was not permitted to become a separate dwelling.
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## 59 Planning applications and their results received up to the 2<sup>nd</sup> September 2020

Ref No.	Application details address	SKDC Decision
S20/1245	Applicant: Mr & Mrs Effingham Address: 5 The Woodlands, Market Deeping PE6 8BB  Proposal for the conversion of single garage to sun lounge, conversion of garage with small rear extension  App Type: Lawful Development Certificate Date Received: 27 <sup>th</sup> July 2020 Decision Date: 14 <sup>th</sup> August 2020	Permission Granted.
S20/1186	Applicant: Sue Shields 50 Church Street, Market Deeping, PE6 8AL  Remove the ash tree lower limb as overhanging Shed.  App Type: Trees in CA Area Section 211 Notice Date Received: 20 <sup>th</sup> July 2020 Decision Date: 28 <sup>th</sup> August 2020	Permission Granted.
S20/1118	Applicant: Mrs Claire Bradshaw The Cedars, 82 Church Street, Market Deeping, PE6 8AL  Internal alterations to the fireplace.  App Type: Listed Building Consent Date Received: 9 <sup>th</sup> July 2020 Decision Date: 1 <sup>st</sup> September 2020	Permission Granted.

## 60 For Members to consider a response to the consultation on the Government's White Paper, "Planning for the Future"

Members agreed that the best approach would be to focus Market Deepings responses around the questions and options highlighted in each section. Cllr Brookes agreed to draft a response from the collective opinions at the next meeting of the Planning & Highways Committee before then putting it to the Full Council for approval. Cllr Shelton stated that, having read the whole Paper, he welcomed the emphasis and importance placed on the role of neighbourhood plans. Cllr Mrs Redshaw expressed concern about the impact of the increased housing allocation on small towns. Cllr Brookes requested that all members familiarise themselves with the document and the questions in the meantime.

## Highways

### **61 For members to receive an update on the review of the Council’s current bus stop provision/condition**

The Deputy Clerk informed members that the tender document for the repair/refurbishment work had been issued with a deadline date of 18<sup>th</sup> September. Cllr Brookes agreed to ask Cllr Hembrow if a response had been received from LCC as to their opinion of the location of the proposed new shelter outside the housing development on the former Towngate Inn site.

### **62 For members to review reported highway issues**

The Deputy Clerk had circulated a copy of the Highways Issues report prior to the meeting:

<b>Highway Issues – Planning &amp; Highways Committee –up to 2nd September 2020</b>				
<b>No.</b>	<b>Highway Issue</b>	<b>Date</b>	<b>Reported to</b>	<b>LCC Response</b>
1	Missing slabs and tarmac infill following work by utility company.	30/07/2019	LCC Fix My Street	07/2019 – Investigating. 03/2020 – In Progress. 04/2020 – Action scheduled but delayed by COVID-19.
2	Request for review of zebra crossing on Godsey Lane.	18/11/2020	Traffic Signal Team, LCC	Review scheduled for March/April 2020 but delayed by COVID-19
3	Bollards not illuminating on the Town Roundabout.	03/01/2020	LCC Fix My Street	01/2020 - In progress.
4	Request for extension to double yellow lines along Douglas Road & introduction of double yellow lines along The Avenue at its junction with Church Street.	06/01/2020	LCC, Divisional Highways Team	06/20 - This is currently on the LCC Traffic Team's list to investigate. It will take between 6-9 months to implement a suitable scheme, if they think there is one that will address the issues.
5	Local bus operators requested assistance with issue of overgrown trees on Church Street coming into contact with the upper floors of the double decker buses.	16/03/2020 17/03/2020	LCC Assistance requested from Cllr Trollope-Bellew	No further Action. Response awaited.
6	Brickwork in the tunnels on the Bridgefoot Bridge in a poor state of repair	26/05/2020 09/06/2020	Peterborough City Council Cllr Hembrows condition report submitted to Peterborough City Council	28/05/2020 – Investigating 07/07/2020 – PCC identified bridgeworks as high priority within the 3year construction works programme. Site investigations will be

				required but works should be completed within 2 years. PCC will provide updates as and when available. Special thanks to Cllr Hembrow for his report.
7	Overgrown state of footpath that leads from The Woodlands to Stamford Rd (Market Deeping Public Footpath No 3).	02/06/2020	LCC	<u>19/08/2020 – CHECKED BY MDTC – WORK COMPLETED</u>
8	Damaged water drain cover to the rear of Domino's Pizza	24/06/2020 04/08/2020	LCC Anglian Water	29/06/2020 – Investigating 01/07/2020 – Not LCC's responsibility. Response awaited.
9	Church Street opposite The Avenue - Very poor state of repair.	22/07/2020	LCC Ref 373930	23/07/20 – Investigating 23/07/20 – In Progress
10	Church Street opposite the Post Office	22/07/2020	LCC Ref 373931	<u>26/08/20 - REPAIR COMPLETED</u>
11	Halfleet (btwn St Guthlac's Church and Towngate) – Significant carriageway deterioration.	22/07/2020	LCC Ref 373932	23/07/20 – Investigating 23/07/20 – In Progress
12	Corner of Bramley Road & Godsey Lane – poor state of repair causes fall.	29/07/2020	LCC Ref 374253	29/07/2020 – Investigating 31/07/20 – In Progress 02/09/20 – Action Scheduled
13	Resident reports that the street light opposite 15 Park Drive is not working. Resident reports that the light has failed again.	03/08/2020 27/08/2020	SKDC SKDC	24/08/202 – REPAIR COMPLETED 02/09/20 - SKDC to install a new column and LED light. Work to be completed ASAP
14	Resident reports overhanging overgrown trees on land adjacent to Stamford Rd property. Trees require cutting back.	24/08/2020 26/08/2020	SKDC Assistance requested from Cllr Trollope-Bellew	SKDC confirmed responsibility of LCC. 27/08/20 - Cllr has passed report onto LCC Highways 02/09/20 – Response received, not LCC responsibility.

Members were pleased to see that several issues raised by the Town Council had been addressed.

**Conservation Area**

**63 For members to review any issues relating to the Conservation Area**

Cllr Shelton informed members that the appointment of the new Conservation Officer at SKDC had taken place. Cllr Mrs Redshaw commented that it was important to keep an eye on the progress of the work on the houses opposite the former Hop Kweng property on the High Street. There were no further issues.

**64 For members to review any matters arising from the public session**

As there were no members of the public present at the meeting, there were no issues to discuss.

There being no other business, Cllr Brookes thanked everybody for their attendance and closed the meeting at 8.15pm. The next virtual meeting of the Planning & Highways Committee will be held on Wednesday 7<sup>th</sup> October 2020 at 7pm.

**Chairman signature.....**

**Date.....**