



**Market Deeping Town Council  
John Eve Field and Glebe Park  
Conditions of Hire**

The Council has set the following terms and conditions for the use of John Eve Field and Glebe Park:-

1. Applications for the use of the field will be considered by the Amenities and Open Spaces committee and approved by Full Council. The rent will be decided on an individual basis. Rent is payable to the Responsible Financial Officer no later than **noon on the day of arrival**, unless by prior arrangement. A deposit will also be taken **before** the event, any damage caused during the event the deposit will be non-refundable. In the event of bad / adverse weather the event organisers will not be allowed onto the field in order to protect the ground and planned events will be cancelled. No costs will be incurred to Market Deeping Town Council.
2. Contact must be made with the Park Keepers **prior to arrival** to agree a date and time with the Park Keepers for access to the site. Only one entrance to the site will be used for entry and exit and the Park Keepers will identify the location on arrival. The movement of vehicles on or off the field after the initial setting up of the event is not allowed. If any damage is caused by vehicles, the event organisers will be charged for repair work.
3. Trays must be placed under any motors to prevent the spillage of fuel or oil, to prevent damage to the field caused by diesel and oil spillages. Any future damage to the field will be paid for by the organisation which hired the field.
4. Suitable boarding is to be used to ensure the safe manoeuvre of vehicles on the field, to prevent any long term damage to the field.
5. Permission for advertising must be sought and confirmed from the appropriate authorities to comply with current legislation
6. No music to be played **before 3.30pm on Good Friday**
7. The noisiest rides and stalls must be sited as far away from residential properties as possible
8. Any generators used must comply with the relevant regulations regarding noise and pollutant emissions, and be sited to minimise potential disturbance to residential properties

9. Applicants to provide details of the number and size of stalls and rides, noise assessments, and a site plan to enable the Council to assess the proposal in advance
10. An appropriate risk assessment should be carried out with respect to the planned activities and a copy given to the Clerks.
11. All waste, including wastewater, must be removed from the site by the event organisers.
12. The field must be returned to the condition in which it was found by the event organisers
13. The route of the public footpath through John Eve Field and Glebe Park shall not be obstructed at any time
14. These conditions shall apply to all events held on the field, including where the Council decides no rent shall be payable, unless the Council determines otherwise.
15. The Council will make reasonable endeavours, including consultation with organisers, to ensure that the field is in a suitable condition for the event to take place but reserves the right to cancel events should this not be possible due to adverse weather conditions, serious damage to the field, or other circumstances outside our reasonable control. In these circumstances, the Council's liability will be limited to refunding any rent paid
16. The Council has stipulated that any breaches of the terms and conditions will result in the refusal of future applications to use the field and may also result in organisations being asked to leave the field early, depending upon the circumstances.