

Market Deeping Town Council  
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Town Clerk: Mrs Candace Brent



**Notice is hereby given that a meeting**

**MARKET DEEPING TOWN COUNCIL**

*Annual Meeting*

**Will be held on**

**WEDNESDAY 9<sup>th</sup> May 2018**

**At 7.30 pm in the Town Hall, Market Deeping,  
when the following business will be transacted.**

**There will be an Open Session prior to the full council meeting, commencing at 7.30pm lasting for a maximum of 30 minutes, where members of the public are invited to address the town council. *This will include five minute reports from any County/District Councillors present and a grant aid application from Deepings Lions***

**The full council meeting will commence at 8.00pm or at the closure of the public forum, whichever is the sooner.**

**Agenda**

1. Election of Mayor 2018/19
2. Ratification of the election held on 11<sup>th</sup> April for Deputy Mayor 2018/19 (Mayor Elect)
3. Committee formations for 2018/19
4. For members to receive a report on the reinstating and clarification of specific items in Standing Orders
5. Chairman's Welcome & Introductions
6. Apologies for Absence
7. Declarations of Interest under the Localism Act 2011
8. Acceptance of minutes of meeting held on the 11<sup>th</sup> April 2018
9. Clerks Report on Matters Arising
10. Grant Aid Applications: Including presentations by applicants
11. Reports: Including reports from Deepings First, Deepings Leisure/Cultural Centre, Committee's, the Clerk, and the Mayors Diary
12. Council Finances
13. Accounts to be paid
14. Correspondence to be Noted and Resolved upon
15. For members to receive and accept the internal auditors report
16. Annual Review of Risk Assessments
17. For members to review the Code of Conduct (Cllr Mrs Redshaw)
18. For members to receive a quote for the wet pour areas on the John Eve Field and to decide the next steps
19. For members to receive an update on the unlawful parking on Cross Road (off Towngate East), to discuss the declassification and gating of the road and to decide the next steps (Cllr Brookes)
20. For members to consider the future of the Cook House, as to whether it should be listed and decide the next steps (Cllr Mrs Redshaw)
21. For members to consider and discuss any points raised in the public session
22. For members to review/adopt the following policies:
  - a) Data Protection Policy
  - b) Retention and Disposal Policy
  - c) The Management of Transferable Data Policy
  - d) Data Breach Policy
  - e) Subject Access Request Procedure
23. Forthcoming Events: Parish walk, 15<sup>th</sup> May; Civic Service 10<sup>th</sup> June; Parish walk 12<sup>th</sup> June
24. Personnel Matters: Consideration to go into Closed Session to discuss: