

## TOWN HALL AND CEMETERY COMMITTEE

Minutes of a meeting of Market Deeping Town Council's Town Hall and Cemetery committee held on Wednesday 21<sup>st</sup> November 2018 in the Town Hall, Market Deeping. Cllr Stephenson presided over Cllr Miss Moran and Cllr Shelton. The park keeper, deputy park keeper, and Clerk were also in attendance.

### 46. Chairman's Welcome

Cllr Stephenson welcomed the members to the meeting.

### 47. Apologies for absence

Apologies were received from Cllr Mrs Sked.

### 48. To receive declarations of interest under the Localism Act 2011

There were no declarations of interest made.

### 49. Minutes from meeting held on Wednesday 19<sup>th</sup> September 2018

It was proposed by Cllr Miss Moran, seconded by Cllr Shelton and **RESOLVED** unanimously that the minutes be signed as a true and accurate record and they were duly signed by Cllr Stephenson.

### 50. Clerks report on matters arising

The park keeper has ordered the plants as agreed.

The park keepers have displayed the card as requested.

The hedge cutter has been purchased. Cllr Stephenson is sourcing appropriate forks. Cllr Miss Moran is investigating possible plans to upgrade the Town Hall entrance.

### 51. Update on work activity taking place in the cemeteries (Old & New), and to review progress to date of works planner (via a verbal update from the park keeper)

The park keeper informed the members that the cemetery work was up to date and the paddock was tidy. The topiary in the old cemetery had been completed, the weed killing finished and the keepers will decide if one final cut of the grass is required.

Number	Location	Activity	Priority 1. H & S 2. Assist Productivity (Staff) 3. Part of project work (Where Consultation / Engagement has taken place)
			Cemetery
1	Spinney	Repaint fencing	1&2
2	New Cemetery	Repaint benches and gates	1&2
3	New/Old Cemetery	Gravel drive and pathways	1&2
4	Old Cemetery	Topiary	1&2
5	Cemetery Driveway	Rake over as required	1&2

6	New Cemetery	Repair laid down memorial	1&2
7	New Cemetery	Maintain flowerboxes	1&2

## 52. Correspondence

Correspondence – Town Hall & Cemetery – November 2018				
No.	Received from	Date Received	Subject	Committee Response
1	Lambert Smith Hampton	02/10/2018	Landlord inspection report	Noted
2	Lambert Smith Hampton	01/11/2018	Change of property manager	Noted
3	Philip Potts	01/10/2018	Cemetery of the year results	Noted
4	Resident	15/11/2018	Query on reserved grave space	The grave digger will be contacted to see how deep the grave space is and whether another coffin could be laid on top. If not, grave space can be reserved in the new area.
5	John Lewis	19/11/2018	Quotes received for laptop	The committee agreed that the laptop at £550 was the better one for the council's needs and the clerk was authorised to make the purchase.

Cllr Miss Moran told the committee that she believed the park keepers should collect the Best Kept Village of the year award as they had done the majority of the work.

### 53. a) Omega reports: Review of budget/expenditure/income

The Clerk had provided members with the income and expenditure forms prior to the meeting. Members were asked if they had any questions. There were none.

### b) For members to consider items for inclusion in the five year plan

Members discussed items required and it was agreed that currently they did not think anything was required.

### c) For members to consider items for inclusion for the 2019/20 budget

It was agreed that £1000 would be budgeted for the new hedge in the cemetery. Furthermore, a budget of £5000 would be added for Town Hall maintenance.

### Town Hall

### 54. Update on the lease

Councillors were delighted to have received the news that the Town Hall may be acquired by the council.

### Cemetery

**55. Chairman’s Cemetery Report**

Cllr Stephenson informed the members that everything was looking neat and tidy due to the efforts of the park keepers and thanked them for their hard work.

**56. For members to consider the scope and extent of cemetery land.**

Cllr Stephenson advised that there is approximately 10 years of burial space left in the cemetery. He suggested that a woodland area be sought for burials close to the town. In this way a death could result in a life through the planting of a tree. All were in favour of this idea and it was **RESOLVED** unanimously that councillors should bear this in mind if they became aware that any land was available.

**57. Matters relating to the Paddock**

Cllr Stephenson advised members that he was very pleased with the excellent condition of the paddock and its planting and was eager to protect what had been achieved for the future. It was suggested that a paddock management policy be instigated and Cllr Stephenson will discuss this further with the clerk. It was also discussed as to whether the paddock should form part of the cemetery remit because of the synergies between the areas, and members will consider this further.

**58. For members to consider the purchase of a metal cage or alternative storage adjacent to the park keepers’ shed.**

Storage options were discussed at some length and it was proposed by Cllr Miss Moran, seconded by Cllr Shelton and **RESOLVED** unanimously to proceed with the cage, with no roof, and to look for additional storage nearby, such as crate containers for items such as the road closure signs and barriers. It was further agreed that the park keepers would enquire as to container storage costs with Deeping Direct. Members further discussed the possibility of assessing all open spaces in the Deepings as a whole and whether to consider a more permanent structure, potentially for Market Deeping and Deeping St James combined.

There being no other business Cllr Stephenson thanked all for attending and the meeting was closed at 8.58pm.

The next meeting is scheduled for Wednesday 16<sup>th</sup> January 2019 at 8.00pm at the Town Hall, Market Deeping.

**Chairman’s signature.....**

**Date.....**