

Market Deeping Town Council – Planning and Highways Committee

Minutes of a meeting of Market Deeping Town Council's Planning and Highways Committee held on Wednesday 5th December at 7pm in the Town Hall, Market Deeping. Chairman Cllr Brookes presided over Cllr Miss Moran, Cllr Shelton, Cllr Sked. The Clerk and Deputy Clerk were also in attendance.

107 Chairman's Welcome

Cllr Brookes welcomed everyone to the meeting.

108 Apologies for Absences

Apologies were received from Cllr Gamble.

109 To receive declarations of interest under the Localism Act 2011

No declarations of interest were received.

110 Minutes from the meeting dated Wednesday 7th November 2018.

Cllr Brookes asked the committee if they were to accept the minutes of the meeting dated Wednesday 7th November 2018. It was proposed by Cllr Brookes, seconded by Cllr Shelton and **RESOLVED** unanimously that the minutes could be signed as a true and accurate record of the meeting. The minutes were signed accordingly.

111 Clerk's report on matters arising from the meeting dated 7th November 2018

Members had received a report prior to the meeting.

- The Town Clerk has contacted the Planning Authority with regard to the extension of the Conservation Area and is awaiting their response.
- The Christmas lights for the roundabout were ordered at a cost of £280.00 including VAT and delivery and have subsequently been installed by the Park Keepers. Alison Ireland, the Proprietor of the Cloudnine Gift Shop has very kindly made a donation covering the full amount.
- With regard to the deterioration of the road surface by Wordsall lorries at the Towngate Inn site, the park keepers have reported back that while it appears some remedial work had been undertaken, it is still not satisfactory. An online report has therefore been made to Lincolnshire CC Highways via the Fix My Street program.
- With reference to the request from a resident for the street lights to be left on overnight on Florence way, an email has been received from Joanne Johnson, Team Leader, Street Lighting LCC, stating that Florence Way does not meet the part-night lighting exemption criteria which would enable the street lights to remain lit. It also stated that County Councillors have reviewed the impact of part night lighting being introduced, and although there has been no noticeable change in overnight burglary, vehicle and personal robbery offences, as reported by the police, there is a perception amongst local communities of an increase in crime and an increase in the fear of crime. Two of the recommendations coming out of the review were:
 1. for the police to review and update a Street Lighting Crime Data Report on an annual basis for consideration by LCC; and
 2. for the County Council to consider the development of an appropriate protocol to enable Town/Parish/District Councils to financially support the street lighting to be upgraded to LED, and reinstate full night operation on request as part of routine maintenance.

LCC plan to have things finalised and agreed, and be able to respond to requests in the new financial year, and will publicise the process when it is in place.

- The repair to the two bollards hit by vehicles in the Market Place, whilst previously reported as being in progress has, in fact, still not been undertaken. There has also been a further incident to a third bollard. The Deputy Clerk will forward this information on to LCC.
- Kevin Smith from New River Retail has enquired as to how much land would be required for the possible alterations to the Godsey Lane/New River Retail roundabout. Cllr Brooks stated that he had the overlay drawing for the minimum permitted size of kerbed roundabout and would bring this to the next meeting.
- Information on the South Kesteven Community Fund had been circulated as a possible means of funding for the extension along the High Street to the Christmas lights. The local businesses, ie the Antique Centre & the Riverside Beads shop have yet to be contacted re a possible donation.
- A quotation had been received, and circulated from Queensbury Shelters for an ARUN bus shelter for possible siting at the current stop near the Towngate Inn. Prices for a 2m x 1.38m shelter (back & roof only), including installation, start from £2842.00 (Exc VAT). Full or half end panels and alternative glazing options are available at extra cost. In light of the costs, the Deputy Clerk put forward that it may be prudent to undertake further assessment of need in consultation with local bus operators, and possibly a town wide review of existing provision before progressing this matter further.
- The external illuminated sign on the barber's shop premises at 19 High Street, Market Deeping has been brought to the attention of Jonathan Short, Senior Enforcement Officer, SKDC who is now dealing with this matter.

112 Correspondence

Correspondence – Planning & Highways Committee – December 2018				
N o.	Received from	Date Received	Subject	Committee Response
1	Cllr Baxter	08/11/18	cc Correspondence btwn Cllr Moseley/Cllr Neilson re Tattershall Drive stating a ditch & bund is to be built	Noted.
2	Gary Lunn	03/11/18 22/11/18	cc Correspondence btwn Head Teacher MDC Request for change meeting date for Queens Ave school access. Copy of the comments from the meeting held with MDCPS. Those in attendance were the headmaster, 12 representatives of Queens Avenue. No Members from local Planning Authority were present.	Noted. Noted.
3	Cllr Trollope-Bellew	29/11/18	Copy of email received from SKDC informing him that following a meeting between the MDCPS, their agents and local residents, the agent has requested that the application is held in abeyance until further investigations for alternative access options have been	Noted.

			undertaken.	
4	Cllr Trollope-Bellew	29/11/18	A request for comments on the revised changes to the proposal to introduce waiting restrictions on the Willoughby Avenue cul-de-sac, Market Deeping. The original proposal was to prohibit waiting between 8am and 4pm, Monday to Friday. Following consultation, the revised proposal is to prohibit waiting between 8am and 9am, and between 2.30pm and 3.30pm, Monday to Friday. The deadline for the submission of comments is 10 January 2019.	Members had no objections to the revised amendments.
	Minor Works & Traffic Program Leader, Lincs CC	04/12/18	As above	As above.
5	Jo Toomey SKDC	3/12/18	Circulated agenda for The Development Management Committee Tues 11 Dec	Noted.

113 Omega Report

a) Omega report: Review of performance to date, budget/expenditure/income

Members had received the report prior to the meeting. The Clerk went through the reports and there were no questions.

b) For members to consider items for inclusion in the five year plan

No specific items were identified.

c) For members to consider items for inclusion for the 2019/20 budget

Members discussed the Christmas lights and it was agreed to increase this budget to £6,000 for new lights near the antique centre. Members discussed general bus shelter maintenance and the provision of new shelters. Cllr Brookes put forward that the bus shelter budget be reduced to £500 to cover maintenance and £3000 be precepted under the umbrella of 'Sustainable Travel'. This would cover expenditure relating to the improvement of facilities, and the possible provision of new facilities relating to the encouragement of sustainable forms of travel such as public transport, cycling & walking. Cllr Brookes also proposed that monies not spent be rolled over to increase the size of the pot for use in future years. This proposal was seconded by Cllr Shelton and RESOLVED unanimously.

Members discussed the precept for the Christmas Market. It was suggested that as the income this year was likely to cover the incurred expenditure, a precept of £0 would be added to the budget for next year. It was also put forward that the income from this year's Christmas Market be set at £1500 and any additional income raised, over and above the incurred expenditure, be allocated to the Mayor's Charity. The income would similarly be set for next year's market. This was proposed by Cllr Miss Moran, seconded by Cllr Shelton and RESOLVED unanimously.

Cllr Shelton enquired about the outstanding payments for the grass cutting and put forward that the level of budget provision for grass cutting remain the same for the next year. Cllr Brookes suggested that a 2%

increase be added to cover against any cost increases. Cllr Shelton proposed that the precept be £5500. This was seconded by Cllr Brookes and RESOLVED unanimously.

Planning

114 To consider the planning applications up to 5th December 2018, as per SKDC Weekly Planning lists

Ref. No	Application details and address	MDTC response
S18/2026	<p>Applicant: Mr Verrall 62 Meadway, Market Deeping, PE6 8BE Date: 31 October 2018</p> <p>Approval of details reserved by condition 4 (highway work & relocation of bus stop) of S18/0709 Application type: Discharge of Conditions</p>	No Comment
S18/1943	<p>Mr & Mrs T Smith 15 Clover Road, Market Deeping, PE6 8JU Date: 26 October 2018</p> <p>Non-material amendment to planning approval S18/0746 to alter the design of the extension Application Type: Non Material Amendment</p>	Refused
S18/1958	<p>Miss Charlotte Dew Larkfleet Homes Date 22 October 2018</p> <p>Approval of details required by condition 3 (Construction Management Plan), 13 (Hard Landscaping), 14 (Boundary Treatments), 15 (Sample Materials), and 16(Solar Panel Details) of S16/0112 Application Type: Discharge of Conditions</p>	<p>Construction vehicles need to be directed using signage to enter and leave from the west and onto/from the bypass roundabout and not through the town.</p> <p>MDTC welcomes the decision to include solar panels on the south facing properties.</p> <p>MDTC would want to see a minimum width of 2m applied to all footpaths.</p> <p>There are some inconsistencies on the plans with regard to provision of the footpath on the northern swale. It is shown on some and not others. MDTC request that these be clarified and if there is to be no footpath at this point, then MDTC request that provision be made if at all</p>

		possible.
S18/2030	Miss L Daly Ground Control Limited Date: 29 October 2018 Crown Reduction to Lime Tree, Glebe Park Market Deeping. Application Type: Tree Preservation Order (time extension granted - response needed by 10/12/18)	No Comment
S18/2021	Mr M Lovett 47 Halfleet, Market Deeping PE6 8DB for property at 18 High Street Date: 30 October 2018 Non material amendment to approval S17/1056 to alter floor plan layout and replace a window with a door. Application Type: Non Material Amendment	No Comment

115 Planning applications and their results received up to the 5 December 2018

Ref No.	Application details address	SKDC Decision
S18/1980	Market Deeping County Primary School To vary condition 2 (approved plans) and condition 3 (retention of temporary access) of planning permission S56/1927/17. To provide a gated access for emergency/ maintenance vehicles only off Queens Avenue at Market Deeping Primary School, Willoughby Avenue, Market Deeping	No objections Comments - New access used strictly for emergency purposes and those other purposes & frequency as specified by the applicant in the supporting statement submitted with the application. Access shall not be available for normal day to day use, including access to pedestrians with gates locked whenever the access is not in use. Issues raised by the residents should be duly considered in the assessment of the application.
S18/1943	Mr & Mrs T Smith 15 Clover Road, Market Deeping, PE6 8JU Date: 26 October 2018 Non-material amendment to planning approval S18/0746 to alter the design of the extension. Application Type: Non Material Amendment	Refused

S18/1731	Mrs R Hughes 33 High Street, Market Deeping PE6 8ED Date: 10 October 2018-12-03 Decision Date: 30 November 2018 Change of Use from Office(B1) to residential flat(C3)	Approved
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Highways

116 For members to receive an update on correspondence regarding the Persimmon Estate and to decide next steps.

Cllr Brookes informed the members that the road surface has now been completed. It was agreed to keep this item on the agenda.

117 Conservation Area: for members to review any matters in the area

It was decided, due to time constraints to leave this matter until future meetings.

118 For members to be given an update on the possibility of Christmas lighting in the Riverside Beads & Craft area.

The deputy clerk informed the members that no progress had been made on this matter, but that businesses would be contacted forthwith.

119 For members to consider the renewal of the Parish Agreement with LCC whereby MDTC and DSJPC jointly take responsibility for the Urban Highway Verge Cutting for 2019/2020.

It was proposed by Cllr Brookes and seconded by Cllr Miss Moran that this be continued and RESOLVED unanimously.

120 For members to receive an update on footpath 4 – Copy of the notice of the Inspector’s proposal to modify ORDER 2017

Cllr Brookes welcomed the fact that widening was taking place but requested that the Order be delayed until the current works had been completed. Cllr Brookes presented his written comments on this matter and proposed that they be submitted as the Town Council’s response. This was seconded by Cllr Miss Moran and RESOLVED unanimously.

There being no other business, Cllr Brookes thanked the members for attending and the meeting closed at 8.05pm. The next meeting was scheduled for Wednesday 2nd January at 7pm.

Chairman signature.....

Date.....