

Amenities and Open Spaces Committee

Minutes of a meeting held on Wednesday 18th July 2018 at the Cemetery, Glebe and John Eve Fields, Market Deeping. Cllr Broughton, (Chairman) presided over Cllr Brookes, Cllr Miss Collins, Cllr Hanson, Cllr Shelton and Cllr Mrs Sked. The Park Keeper, Deputy Park keeper, the Clerk and the Deputy Clerk were also present.

14. Chairman's Welcome

Cllr Broughton welcomed the members to the meeting

15. Apologies for absence

There were no apologies

16. Declarations of Interest under the Localism Act 2011

There were no declarations of interest

17. Minutes of a meeting held on the 6th June 2018

Cllr Broughton asked the committee if they were to accept the minutes of the meeting dated Wednesday 6th June 2018. It was proposed by Cllr Miss Collins, seconded by Cllr Mrs Sked and **RESOLVED** unanimously that the minutes could be signed as a true and accurate record of the meeting. The minutes were signed accordingly.

18. Clerks Report on Matters Arising

The Clerk had issued the members with a report prior to the meeting:

- The Clerk is still chasing quotes for the hanging baskets. This will be discussed in the September meeting.
- The request by a resident for a bin on the green at Godsey Crescent was passed onto SKDC
- The Clerk replied to the resident regarding the request for bins along Halfleet and Chestnut Way. The bins from SKDC have still not been received.
- The banner for the Carnival was erected on the railings by the Deepings Lions
- The church were informed they could have the skip on the Rectory Paddock for the fete
- The Clerk will apply to SKDC Community Fund for a grant to help pay for the CCTV cameras
- There has still been no progress on the allotments. The Clerk has chased this with Persimmon Homes

Members were asked if they had any questions. There were none

19. Correspondence to be noted and resolved upon

Correspondence – Amenities & Open Spaces – July 2018				
No.	Received from	Date Received	Subject	Committee Response
1	Resident	8/6/18	Complaint about the state of the footpath between Halfleet and Chestnut Way	Since the footpath is maintained by LCC it was agreed to pass this matter onto them
2	SKDC	29/6/18	Permission has been refused for the crowning of the lime tree on Glebe Field	Noted
3	Play Safety	15/7/18	Notification of ROSPA checks on the play equipment and the BMX track	Noted

20. Update of the Works Planner & Presentation by the Park Keepers

The Deputy Park keeper informed the committee that they were up to date with the grass cutting and had been painting the posts in the Market Place. The hanging baskets had been tidied up and they had worked on the hedges in the Paddock. The Park keeper mentioned that they were going to hire a water bowser to clean the bus shelters and that Wicksteed were arriving the next day to do the work on the wet pour areas in the small play area.

Number	Activity	Priority <ol style="list-style-type: none"> 1. H & S 2. Assist Productivity (Staff) 3. Part of project work (Where Consultation / Engagement has taken place) 	Time-scales	Notes
		Amenities and Open Spaces		
1	Regular tasks / Activities		Daily, weekly, monthly as required	<p>BMX Track</p> <ol style="list-style-type: none"> 1. Remove rocks and stones from the BMX track 2. Rake track 3. Remove moss from the burns 4. Remove any other items that should not be on the track 5. Strim around the edges – as required 6. Cut grass 7. Weed kill as appropriate – every two weeks, will be monitored <p>Top up track with grit to keep track in good order, monitored via weekly checks</p> <p>John Eve Field / Glebe Field/ Welland Gardens / Riverside Park / Rectory Paddock & The Spinney</p> <p>Weekly grass cutting and strimming as required.</p> <p>Welland Gardens</p> <ul style="list-style-type: none"> • Tidy up edging at the front • Pathway needs a top up of dolomite dust • Wash down railings and repair broken areas • Replant snowdrops and move to river bank <p>Riverside Park</p> <ul style="list-style-type: none"> • Check for holes and treat areas as required • Consider to plant new trees in the area <p>Glebe Park</p> <ul style="list-style-type: none"> • Maintain hedge and keep trim • Edge main edges

			<p>All of the above actions are completed on a regular basis</p>	<p>The pond Strim pond area (as able to) to avoid frog life and wild flowers. Check area daily. Regular activity in order to maintain the pond.</p> <ul style="list-style-type: none"> • Daily checks of the pond to be made, clear any rubbish thrown into the pond • Strim the banking of the pond when the wild flowers have finished flowering • Maintain height of approximately 8" • Regular management of pond plants and green algae to prevent the pond from becoming overcrowded • Control the spread and growth of broad leaved dock by regular digging out excessive growth and remove all seeds to prevent over population <p>Area checks Daily checks of BMX track and play area, pond and complete checklists.</p> <p>Litter Picks Daily checks of local MDTC areas and weekly litter pick, to also include dog bins.</p> <p>Vehicle and machine checks Weekly checks required on vehicle and machinery to ensure equipment remains in good order. Vehicle to be cleaned inside and washed outside every week.</p> <p>The Paddock Regular activity in order to maintain the area.</p> <ul style="list-style-type: none"> • Weekly mowing of grass pathways • weekly mowing of the edge along the hedgerow/Hall Farm/the Spinney • Weekly strimming round benches to keep neat and tidy • Spray weed killer one foot either side of the fencing between The Spinney and Rectory Paddock • Dig out spear and creeping thistles, as necessary, to control spread and growth • Dig out cow parsley (keck) as necessary, by digging up some and strimming the rest after flowering • Cutting/raking/burning all plants and grass removed, as appropriate to encourage regeneration
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2	All areas	1 and 2	All completed with the exception of Welland Gardens (on going)	<p>Edge pathways and fields ready for new season</p> <p>Top up of lime dust required</p>
3	All general areas	1 and 2	All to be completed asap and before the end of September 2018	<ol style="list-style-type: none"> 1. New Tree Planting: Plant Oaks/Beech in JE Field to replace those that were felled – alongside of J Eve way but inside the fence – Update MDTC have been given free trees from the Woodland Trust which are being planted where other trees were removed, died or were vandalised - completed 2. For the project for Glebe Field/Godsey Lane, new hedge laying to be interspersed with tree's as in the Halfleet hedge - recorded under a separate project 3. Riverside Park to rub down and repaint benches by the end of March - completed
4	Market Place		By the end of September 2018	<ol style="list-style-type: none"> 1. Repainting of the street furniture in the Market Place, to include the benches, clock lamp posts (to be completed during the winter)

5	Riverside		Complete by the end of March 2019	<ol style="list-style-type: none"> 1. To remove the trees as stated in the Arboricultural report plus the ones that are getting too large 2. To replant trees in the area
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21. Omega reports: Review of performance to date, budget/expenditure/income

The Clerk had provided the members prior to the meeting with the income and expenditure reports 2018/19 and explained that expenditure was in line with the budgets. Cllr Broughton asked if there were any questions on the reports but there were none.

22. Update on the quote for the electricity box to be installed on John Eve Field

The members were informed that the electricity box was being made and that it would be chased to see when it would be completed.

23. Update on the birds mouth fencing at Riverside Park

The Clerk informed the members that the bird's mouth fencing will be installed the w/c 30th July and completed before the raft race.

6.36pm Cllr Brookes joined the meeting

24. Update on the repairs to the wet pour area on the John Eve Field

The members had received two quotes for the work prior to the meeting. The park keeper informed the members that the area under the basket swing was becoming essential for repairs and may be mentioned in the ROSPA report. It was agreed to wait for the report and make a decision after that.

25. Update on the installing of CCTV on John Eve Field

Members agreed that since the CCTV had to be installed in conjunction with that in the cemetery, it should be discussed at Full Council. The Clerk was asked to add it to the next Full Council agenda.

26. For members to receive an update on the allotments and to decide on the next steps

The Clerk informed the members that since the fence had not yet been installed by Persimmon, she had chased it up, but had not received a reply. She would continue to chase it.

27. John Eve Field Playground Safety Inspection considering any repairs required

Members walked around the John Eve Field and Glebe Field. They were shown where the wet pour under the basket swing was dipping. The fencing around the children's play area was becoming loose which had been mentioned in last year's ROSPA report. This was due to the clay soil contracting and once more moisture was in the soil, the fencing would become secure. Cllr Broughton suggested that the park keepers fill the holes with cement to secure the fencing.

28. Annual land inspections and recommendations, including consideration for Arboricultural assessments.

Members walked around the John Eve Field and Glebe Field. They discussed the trees and Cllr Mrs Sked enquired about the lime tree. It was agreed that since the arboricultural report had not identified any issues the tree was safe and would be monitored. Members were informed that the BMX track was last repaired in 2015 and that the park keepers recover it with dolomite each year. This year they had requested to hire a dumper and roller for the work. The members were shown the trees that had been vandalised

6.57pm Cllr Hanson joined the meeting

The park keeper informed the members of a suggested use of the field during the summer. He stated that between the carnival in July and the fair in October, the field had no events. It was mentioned about hiring a large screen and showing films to the public. The Deputy Park keeper stated that this had been done at Ferry Meadows and he was asked to enquire as from where to hire the screen and the cost.

There being no other business the Chairman thanked all for attending and the meeting which was closed at 7.02pm.

The next meeting is scheduled for Wednesday 19th September 2018 at 7pm at the Town Hall, Market Deeping.

Chairman's signature.....

Date.....