

Amenities and Open Spaces Committee

Minutes of a meeting held on Wednesday 20th November 2019 at The Town Hall, Market Deeping. Cllr Broughton (Chairman) presided over Cllr Mrs Sked and Cllr Hanson. The Park keeper, Deputy Park keeper, and the clerk were also in attendance.

24. Chairman's Welcome

Cllr Broughton welcomed the members to the meeting

25. Apologies for absence

Apologies were received from Cllrs Miss Collins and Shelton.

26. Declarations of Interest under the Localism Act 2011

There were no declarations of interest

27. Minutes of a meeting held on the 18th September 2019

Cllr Broughton asked the committee if they were to accept the minutes of the meeting dated Wednesday 18th September 2019. It was proposed by Cllr Broughton, seconded by Cllr Hanson and **RESOLVED** unanimously that the minutes could be signed as a true and accurate record of the meeting. The minutes were signed accordingly.

28. Clerk's Report

The Clerk had issued members with a report prior to the meeting:

1. The park keepers have completed their LANTRA chainsaw training.
2. The surface of the play area continues to be an issue and the park keepers and clerks are obtaining quotes for repair.

29. Correspondence to be noted and resolved upon

Correspondence – Amenities & Open Spaces – November 2019				
No.	Received from	Date Received	Subject	Committee Response
1	Sue Ryder	01/11/2019	Banner application JE Railings	Approved 6/11/2019
2	UK Fuels	06/11/2019	Fuel card information	The committee RESOLVED not to progress this further
3	Inner wheel of the Deepings	26/09/2019	Tree planting – initial response given by clerk	The committee asked the clerk to inform the Inner Wheel that it would support any tree planting initiatives.
4	Resident	28/10/2019	Overgrown weeds and trees footpath Chestnut Way/Joan Wake close – initial response made	Clerk to write to resident and explain this is not in the council's remit but that that the park keepers have visited to cut back the nettles as a one off exercise.
5	Paddock volunteers	02/11/2019	Update on Paddock work/Godsey Lane hedge	Response made by Chair and clerk

6	David Palmer Tree services	09/11/2019	Quote for tree work	Approved by Full Council due to planning requirements
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30. Update on work and Presentation by the Park Keepers

The Park keeper informed the committee that due to the excessively wet weather it had been hard to keep up with cutting the field, so there is still work to do. The park keeper had approached 2 providers for quotes for repairs to the wet pour surface on the children’s play area. Other work tasks were in hand.

31. Omega reports: Review of performance to date, budget/expenditure/income

The Clerk had provided an Omega report to members prior to the meeting. Cllr Broughton asked if there were any questions on the reports but there were none.

32. Precept planning for 2020/21

Members had been provided with a copy of the figures agreed at the previous meeting. Members **RESOLVED** that this would be the final draft to be submitted to the Finance and Personnel committee for scrutiny at the November meeting.

33. Update on the allotment purchase

The clerk advised that no new information had been received since the last meeting.

34. Review of Amenities related policies:

- **Banners Policy** – It was **RESOLVED** unanimously to accept the policy with no changes.
- **Chemical spraying policy** – It was **RESOLVED** unanimously to accept the policy with no changes, and it was further noted that the Park keeper who holds the relevant spraying certificates can supervise the other park keeper in chemical spraying where necessary.
- **Council vehicle policy** - It was **RESOLVED** unanimously to accept the policy with no changes.
- **Rectory Paddock maintenance** - It was **RESOLVED** unanimously to accept the policy with no changes and it was further **RESOLVED** not to include any changes arising from the Committee meeting of January 2019.
- **Refuelling policy** - It was **RESOLVED** unanimously to accept the policy with no changes.
- **Use of John Eve/Glebe Field and Field Rent** - It was **RESOLVED** unanimously to accept the policy with no changes and to reiterate to hirers of the facility that, due to both health and safety reasons, and to prevent damage to the field, vehicles must not move on and off the field once they are in place. Furthermore, the park keeper’s permission should be sought to move vehicles once in position.

There being no other business the Chairman thanked all for attending and the meeting was closed at 7.25pm.

The next scheduled meeting of the Amenities and Open Spaces Committee will take place on Wednesday 22nd January at the Town Hall, Market Deeping.

Chairman’s signature.....

Date.....