

Amenities and Open Spaces Committee

Minutes of a meeting held on Wednesday 21st November 2018 at the Town Hall, Market Deeping. Cllr Broughton, (Chairman) presided over Cllr Brookes, Cllr Miss Collins, Cllr Hanson and Cllr Shelton. The Park Keeper, Deputy Park keeper and the Clerk were also in attendance.

44. Chairman's Welcome

Cllr Broughton welcomed the members to the meeting

45. Apologies for absence

Apologies were received from Cllr Mrs Sked.

46. Declarations of Interest under the Localism Act 2011

There were no declarations of interest

47. Minutes of a meeting held on the 19th September 2018

Cllr Broughton asked the committee if they were to accept the minutes of the meeting dated Wednesday 19th September 2018. It was proposed by Cllr Hanson, seconded by Cllr Brookes and **RESOLVED** unanimously that the minutes could be signed as a true and accurate record of the meeting. The minutes were signed accordingly.

48. Clerks Report on Matters Arising

The Clerk had issued the members with a report prior to the meeting:

- B&G plants had been instructed to prepare the hanging baskets.
- The bench has now been installed on the John Eve Field.

49. Correspondence to be noted and resolved upon

Correspondence – Amenities & Open Spaces – September 2018				
No.	Received from	Date Received	Subject	Committee Response
1	Pinder's Circus	25/10/18	Request for use of JE field	Agreed
2	Gray's Fair	20/10/18	Request for change of times for use of JE field Also, request for water on JE field	Agreed
3	Resident	03/10/18	Request for more dog bins between Godsey Lane and Halfleet	The committee felt there were enough bins in place, and asked the clerk to remind the resident that SKDC bins may be used for dog waste.
4	Resident	04/10/18	Request for new bin on JE field	The clerk was asked to inform the resident that 4 new bins have now been received and those damaged on the John Eve field have been replaced.
5	Resident	08/11/18	Complaint re glass on slide and on BMX track	This council were aware and this has been cleared up by the park keepers. The resident had not left contact details for the council to inform them directly.

6	St Barnabas Hospice	19/11/18	Banner application J E Field	Agreed
7	Double and Megson	21/11/2018	Transfer of allotments and play area	Cllr Broughton, the park keepers, the Chairman and the clerk are to meet with Persimmon for a site visit to progress the handover.

50. Update of the Works Planner & Presentation by the Park Keepers

The Park keeper informed the committee that the last cut of the year would be done this week. All jobs are up to date including those on the work planner.

Works Planner – November 2018

Number	Location	Activity	Priority
			1. H & S 2. Assist Productivity (Staff) 3. Part of project work (Where Consultation / Engagement has taken place)
			Amenities and Open Spaces
Regular Checks	Various	BMX – remove rocks and stones, rake track, remove moss from burns, Riverside Park – check for holes and treat areas as required All areas – daily checks of all areas Litter Picks – daily checks and weekly litter pick to include all dog bins Vehicle and Machinery – weekly checks to ensure equipment remains in order. Vehicle to be cleaned inside and out each week. Defibrillator- weekly checks Speed sign – regular	1&2

		charging and movement around the town Flags – as required on Town Hall and Riverside Park	
1	Riverside Park	Side up conifers	1&2
2	Riverside Park	Repaint benches	1&2
3	Welland Gardens	Repaint bench	1&2
4	Welland Gardens	Re-top pathway	1&2
5	Welland Gardens	Cut back snowberry bushes and general clearing out of old branches	1&2
6	Rainbow	Repair bench	1&2
7	Market Place	Repainting street furniture	1&2
8	Market Place	Cleaning bus shelters	1&2
9	Rectory Paddock	Cut back branches, pruning and general tidying	1&2
10	Rectory Paddock	Replant hedge with new hedging	1&2
11	Rectory Paddock	Paint benches	1&2
12	Glebe Field	Winter pruning of trees around the edge of the field	1&2
13	Glebe Field	Topping of the BMX track	1&2
14	John Eve Field	Repaint playground benches	1&2
15	John Eve Field	Repairs shown up in RoSPA report	1&2
16	John Eve Field	Joining of old Oak Grove path to new one	1&2

52a) Omega reports: Review of performance to date, budget/expenditure/income

The Clerk had provided the members prior to the meeting with the income and expenditure reports 2018/19 and explained that expenditure was in line with the budgets. Cllr Broughton asked if there were any questions on the reports but there were none.

b) Five year plan: For members to discuss any future spending that will be need to be budgeted for over the next five years

The clerk was asked to confirm what had been spent from the contingency budget so that these items could be allowed for in future years. Cllr Broughton advised that 2 members of this committee would be on an allotments committee, and any expenditure anticipated from this could be confirmed following the site meeting with Persimmon.

c) Precept planning for 2019/2020: For members to discuss any additional items required and to agree the budgets

Members had received a report stating the budgets for 2018/19 and the expected expenditure, showing whether the budgets would cover it. It was agreed to reduce the MBX track maintenance budget to £3,000 for 2019/20. Other than this, members felt that there were no further changes to be made.

53. Update on the installation of the electricity box on John Eve Field

Councillor Broughton confirmed that this had now been completed and that the clerk will be asked to contact Western Power in the new year to install the electricity supply.

54. For members to discuss winter gritting and the Winter Aid offer of salt/grit from LCC

Councillor Broughton confirmed that he was willing to be the named snow warden for the council, and that, due to lack of suitability of other locations, the grit being offered could be stored in his yard.

There being no other business the Chairman thanked all for attending and the meeting which was closed at 7.20pm.

The next meeting is scheduled for Wednesday 16th January at 7pm at the Town Hall, Market Deeping.

Chairman's signature.....

Date.....