

Amenities and Open Spaces Committee

Minutes of a meeting held on Wednesday 16th January 2019 at the Town Hall, Market Deeping. Cllr Broughton, (Chairman) presided over Cllr Brookes, Cllr Miss Collins, Cllr Hanson and Cllr Shelton. The Park Keeper, Deputy Park keeper and the Clerk were also in attendance.

55. Chairman’s Welcome

Cllr Broughton welcomed the members to the meeting

56. Apologies for absence

None received.

57. Declarations of Interest under the Localism Act 2011

There were no declarations of interest

58. Minutes of a meeting held on the 21st November 2018

Cllr Broughton asked the committee if they were to accept the minutes of the meeting dated Wednesday 21st November 2018. It was proposed by Cllr Hanson, seconded by Cllr Miss Collins and **RESOLVED** unanimously that the minutes could be signed as a true and accurate record of the meeting. The minutes were signed accordingly.

59. Clerks Report on Matters Arising

The Clerk had issued the members with a report prior to the meeting:

The 2 residents complaining about dog bins had been contacted.

All adjustments have been included in the precept request

Cllr Broughton’s details have been provided as snow warden

60. Correspondence to be noted and resolved upon

| Correspondence – Amenities & Open Spaces – January 2019 | | | | |
|---|------------------------------|---------------|---|---|
| No. | Received from | Date Received | Subject | Committee Response |
| 1 | Double and Megson Solicitors | 10/01/2019 | Fees for land transfer for allotments and play area | Members acknowledged that fees would be required and it was proposed, seconded and RESOLVED unanimously to budget for this, initially from the allotment budget of £1000. |
| 2 | Gray’s fair | 07/01/2019 | Use of John Eve field and charges | It was RESOLVED unanimously to allow this, subject to the field being in good enough condition for the vehicles to pull on. It was further agreed that the Chair would meet with the clerk to decide on fees to be charged for the hire of the John Eve field for the coming year, and, if any change is planned, for this to go to Full Council for approval. |

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|---|---------------------------------|---------------|---|--|
| 3 | Russell's circus | 16/11/2018 | Use of John Eve field and charges. | It was RESOLVED unanimously to allow this, subject to the field being in good enough condition for the vehicles to pull on. |
| 4 | Environment SK | December 2008 | Services on offer | Noted – Cllr Shelton advised that some staff were moving from Glendale to Environment SK, so both companies would be available to quote for services in future. |
| 5 | Resident | 19/12/2018 | Request to move dog poo bin | The clerk was asked to contact the resident and explain that the bin was sited at residents' requests as the existing bin had been insufficient for the dog waste generated. If the resident would like a bin to be sited in the Millfield Road area, she should contact LCC directly. |
| 6 | William Hildyard School | 10/01/2019 | Use of John Eve field | It was RESOLVED unanimously to allow this, subject to the field being in good enough condition. |
| 7 | Taylor's Fair – requested dates | 15/01/19 | Proposed fair dates: Arrival Date: Tues 23 rd April Fair Open: Thurs 25 th April to Sun 28 th April Leave date: Monday 29 th April | It was RESOLVED unanimously to allow this, subject to the field being in good enough condition for the vehicles to pull on. |

61. Update of the Works Planner & Presentation by the Park Keepers

The Park keeper informed the committee that the last remaining trees had been cut down at the Riverside park and the stump grinding had been done. He also informed the committee that he had received some very positive feedback on the condition of the BMX track and it was used and appreciated by residents and visitors from further afield. All jobs on the works planner are up to date.

Works Planner – January 2019

| Number | Location | Activity | Priority |
|---------|----------|--------------------|---|
| | | | <ol style="list-style-type: none"> 1. H & S 2. Assist Productivity (Staff) 3. Part of project work (Where Consultation / Engagement has taken place) |
| | | | Amenities and Open Spaces |
| Regular | Various | BMX – remove rocks | 1&2 |

| | | | |
|--------|-----------------|---|-----|
| Checks | | <p>and stones, rake track, remove moss from burns,</p> <p>Riverside Park – check for holes and treat areas as required</p> <p>All areas – daily checks of all areas</p> <p>Litter Picks – daily checks and weekly litter pick to include all dog bins</p> <p>Vehicle and Machinery – weekly checks to ensure equipment remains in order. Vehicle to be cleaned inside and out each week.</p> <p>Defibrillator- weekly checks</p> <p>Speed sign – regular charging and movement around the town</p> <p>Flags – as required on Town Hall and Riverside Park</p> | |
| 1 | Riverside Park | Side up conifers | 1&2 |
| 2 | Riverside Park | Repaint benches | 1&2 |
| 3 | Welland Gardens | Repaint bench | 1&2 |
| 4 | Welland Gardens | Re-top pathway | 1&2 |
| 5 | Welland Gardens | Cut back snowberry bushes and general clearing out of old branches | 1&2 |
| 6 | Poundstretcher | Repair bench | 1&2 |
| 7 | Market Place | Repainting street furniture | 1&2 |
| 8 | Market Place | Cleaning bus shelters | 1&2 |
| 9 | Rectory Paddock | Cut back branches, pruning and general tidying | 1&2 |
| 10 | Rectory Paddock | Replant hedge with new hedging | 1&2 |

| | | | |
|----|-----------------|--|-----|
| 11 | Rectory Paddock | Paint benches | 1&2 |
| 12 | Glebe Field | Winter pruning of trees around the edge of the field | 1&2 |
| 13 | Glebe Field | Topping of the BMX track | 1&2 |
| 14 | John Eve Field | Repaint playground benches | 1&2 |
| 15 | John Eve Field | Repairs shown up in RoSPA report | 1&2 |
| 16 | John Eve Field | Joining of old Oak Grove path to new one | 1&2 |
| | | | |

62 Omega reports: Review of performance to date, budget/expenditure/income

The Clerk had provided an Omega report to members prior to the meeting. It was noted that the budget for the allotment could be used towards legal expenses to procure the allotment land. Cllr Broughton asked if there were any further questions on the reports but there were none.

7.18pm Cllr Mrs Sked joined the meeting.

63. Update on the installation of the electricity box on John Eve Field

The clerk had written to Western Power and received a revised quotation for the installation of the electricity supply to the box. It was then proposed, seconded and **RESOLVED** unanimously to proceed with the quotation for £4150.45 incl VAT.

64. For members to receive an update on the handover of land on the Persimmon estate.

Members agreed that they were happy to accept the land on the first map provided by Persimmon, comprising of the allotment land, the adjoining play area and a ribbon of land around the estate. They were also happy to accept the ROSPA reports dated December 2017 and to include the new play area with the annual ROSPA inspection for 2019. However, they decided against accepting the open space adjacent to Windsor Gardens that had been more recently offered by Persimmon, as this land was subject to a maintenance contract under a residents' management company and this contract was working well. Cllr Brookes raised the issue of refuse collection, and that where the bins are and who should empty them should be clearly detailed in any transfer documentation.

65. For members to consider the purchase of appropriate replacement trees/shrubs for the Riverside Park.

Cllr Broughton advised members that, following the necessary felling of diseased trees on the Riverside Park, the committee would like to purchase a mature English oak and three flowering cherry trees as replacements. It was **RESOLVED** unanimously that the trees could be purchased.

There being no other business the Chairman thanked all for attending and the meeting was closed at 7.30pm.

The next meeting is scheduled for Wednesday 20th March at 7pm at the Town Hall, Market Deeping.

Chairman's signature.....

Date.....