

Amenities and Open Spaces Committee

Minutes of a meeting held on Wednesday 21st March 2018 at the Town Hall Market Deeping. Cllr Broughton, (Chairman) presided over Cllr Brookes, Cllr Hanson, Cllr Mrs Redshaw, Cllr Shelton and Cllr Mrs Sked. The Park Keeper, the Deputy Park keeper and the Clerk were also present.

69. Chairman's Welcome

Cllr Broughton welcomed the members to the meeting

70. Apologies for absence

There were no apologies

71. Declarations of Interest under the Localism Act 2011

There were no declarations of interest

72. Minutes of a meeting held on the 24th January 2018

Cllr Broughton asked the committee if they were to accept the minutes of the meeting dated Wednesday 24th January 2018. It was proposed by Cllr Mrs Redshaw, seconded by Cllr Hanson and **RESOLVED** with one abstention that the minutes could be signed as a true and accurate record of the meeting. The minutes were signed accordingly.

73. Clerks Report on Matters Arising

The Clerk had issued the members with a report prior to the meeting:

- The circus had cancelled due to their concern over the field and would rebook later in the year
 - The Clerk is still in the process of getting quotes for the hanging basket contract for summer 2019
 - The Clerk is arranging a site visit with the Environment Agency for the tow path
- Members were asked if they had any questions. Cllr Mrs Redshaw enquired about the site visit and was informed that the Environment Agency would be in touch in the next six weeks to meet up

74. Correspondence to be noted and resolved upon

Correspondence – Amenities & Open Spaces – February 2018

No.	Received from	Date Received	Subject	Committee Response
1	Ground Control	23/2/18	Request to clear trees obstructing mobile phone signal.	Members did not wish to have the tree reduced in height and agreed that a site visit should be arranged with Ground Control. The Clerk was asked to arrange the site visit
2	Pinders Circus	1/3/18	Request to use John Eve Field Mon 4 th to Wed 6 th March 2019	Members agreed for the circus to use the field dependent on the condition of it due to the weather
3	Newborough Young Farmers Club	4/3/18	Request to use the John Eve Field as a halfway stop off point for the charity tractor run on 20 th May	It was proposed by Cllr Broughton, seconded by Cllr Mrs Sked and RESOLVED unanimously to allow the Young Farmers to use the John Eve Field

4	Bullhorn Fitness	5/3/18	Request to place a banner on the railings to inform residents of the bootcamp	Members agreed for the banner to be installed
5	William Hildyard School	6/3/18	Request to use the John Eve Field for an inter school cross country event on the afternoon of 25/4/18 (This was cancelled on 28/2/18)	It was proposed by Cllr Broughton, seconded by Cllr Mrs Sked and RESOLVED unanimously to allow the school to use the field
6	Army Cadets	20/3/18	Enquiry as to whether the Council know of any areas of land that they could use for activities	It was agreed to ask for further details on how they wanted to use the land.

75. Update of the Works Planner & Presentation by the Park Keepers

The Park keepers informed the members that everything was completed on the winter works planner except the painting of the market place planters and the bus shelters. They had completed the work to be done from the ROSPA report and had begun the grass cutting. Members discussed that dog owners are letting their dog run on the BMX track despite signage asking them not to, but it was felt little could be done currently.

Number	Location	Activity	Priority	Time-scales
			1. H & S 2. Assist Productivity (Staff) 3. Part of project work (Where Consultation / Engagement has taken place)	
Regular Checks	Various	BMX – remove rocks and stones, rake track, remove moss from burns, Riverside Park – check for holes and treat areas as required All areas – daily checks of all areas Litter Picks – daily checks and weekly litter pick to include all dog bins Vehicle and Machinery – weekly checks to ensure equipment remains in order. Vehicle to be cleaned inside and out each week. Defibrillator- weekly checks Speed sign – regular charging and movement around the town	1&2	

		Flags – as required on Town Hall and Riverside Park		
1	Riverside Park	Side up conifers	1&2	Completed
2	Riverside Park	Repaint benches	1&2	Completed
3	Welland Gardens	Repaint bench	1&2	Completed
4	Welland Gardens	Re-top pathway	1&2	Completed
5	Welland Gardens	Cut back snowberry bushes and general clearing out of old branches	1&2	Completed
6	Rainbow	Repair bench	1&2	Completed
7	Market Place	Repainting street furniture	1&2	
8	Market Place	Cleaning bus shelters	1&2	
9	Rectory Paddock	Cut back branches, pruning and general tidying	1&2	Completed
10	Rectory Paddock	Replant hedge with new hedging	1&2	Completed
11	Rectory Paddock	Paint benches	1&2	Completed
12	Glebe Field	Winter pruning of trees around the edge of the field	1&2	Completed
13	Glebe Field	Topping of the BMX track	1&2	Completed
14	John Eve Field	Repaint playground benches	1&2	Completed
15	John Eve Field	Repairs shown up in RoSPA report	1&2	Completed
16	John Eve Field	Joining of old Oak Grove path to new one	1&2	Completed

76. Omega reports: Review of performance to date, budget/expenditure/income

The Clerk had provided the members prior to the meeting with the income and expenditure reports and went through them. She explained that the AOS budgets had a number of large underspent budget lines but these would be discussed at the next F&P meeting to decide which should be earmarked.

77. For members to receive the Arboricultural report and to decide on the next steps

Members were informed that the Arboricultural report stated that the majority of the trees were in good health. It had highlighted the trees at Riverside Park and recommended that they were removed and new trees planted. Members agreed to remove the trees, grind out the stumps and turf the area. They would then decide whether to replant trees.

78. Update on the quote for the electricity box to be installed on John Eve Field

It was proposed by Cllr Broughton, seconded by Cllr Hanson and **RESOLVED** unanimously to install the electricity on the John Eve Field. Since there was no budget set for the work, it would be asked at Full Council as to from which budget line this expenditure could be taken.

79. Update on the bins on Church Street

Members were informed that Lee Gascoigne from SKDC had visited the office asking to see the new bins, since he thought the Council had already been provided with them. The Deputy Clerk had emailed him stating that the Council were still waiting for them and he had passed this onto SKDC street scene department.

80. Update on the provision of reinstating the lighting on the John Eve Field and the children's play area

Members had received a report with two quotes for the work. One involved replacing the lights at a cost of £680 and the other involved repairing the lights at a cost of £363 + materials + VAT. It was proposed by Cllr Hanson, seconded by Cllr Mrs Sked and **RESOLVED** unanimously to accept the first quote. Since there was no budget set for the work, it would be asked at Full Council as to from which budget line this expenditure could be taken.

81. For members to discuss the erecting of birds mouth fencing at Riverside Park

Members discussed the birds mouth fencing and it was proposed by Cllr Broughton, seconded by Cllr Hanson and **RESOLVED** unanimously that the Clerk would obtain a quote from the company who installed the fencing on Tattershall Drive

82. Update on the repairs to the wet pour area on the John Eve Field

The Park keeper informed the members that he had telephoned Wicksteed three weeks previously and was told someone would get in touch regarding the wet pour area, but no one had. It was agreed that Cllr Broughton and the park keepers would dig the area out and if Wicksteed had not returned the call, quotes would be obtained from other companies.

83. Update on the quote for CCTV on John Eve Field

Members had received a quote for the installation of CCTV on the John Eve Field. It was agreed that due to the electricity and light installations on the field, this work would be postponed and put on the next agenda.

84. Update on the Council considering employing an apprentice park keeper

The Clerk had found that Peterborough Regional College would be able to provide a Level 2 Apprenticeship in Horticulture. It was agreed to keep this information for when the Council needed to employ a new park keeper and look into an apprentice then.

85. For members to discuss a request to install floral planters next to the bench in front of Rectory Paddock and by the pilgrim cross and to install a plaque at the cross

Cllr Mrs Redshaw informed the members that in the past there had been flower boxes beside the pilgrim cross and near the wall by the bench in front of Rectory Paddock. It was agreed that the park keepers would make some planters for these areas

86. For members to discuss a request to have the phone box in the Market Place repainted

It was agreed that the Clerk would contact BT to enquire if the phone box could be repainted

There being no other business the Chairman thanked all for attending and the meeting which was closed at 7.35pm.

The next meeting is scheduled for Wednesday 23rd May 2018 at 7pm in the Town Hall, Market Deeping.

Chairman's signature.....

Date.....