

Market Deeping Town Council
Town Hall
Market Place
Market Deeping
PE6 8EA

Telephone: 01778 343170
Email: mdtc.townclerk@btconnect.com
Web: <http://parishes.lincolnshire.gov.uk/marketdeeping/>
Town Clerk: Mrs J Bourne



**Notice is hereby given that the next meeting of
Market Deeping Town Council Town Hall and Cemetery Committee
will be held on
Wednesday 23rd September 2015 at 8pm
at the Market Deeping Town Hall
when the following business will be transacted**

Agenda

1. Chairman's Welcome, Apologies for absence and Declarations of Interest
2. Minutes from meeting held 18th March 2015
3. Matters arising
4. Correspondence
5. Chairman's Cemetery Report – including arrangements for mapping of cremated remains spaces
6. Review of Cemetery grounds work planner
7. To consider that the chairman should be able to have keys for the park keepers shed
8. Consideration to apply to LCC Archive to search records for Town Hall
9. To receive an update on the lease of the Town Hall
10. To consider the asset register and check that it is up to date
11. For members to agree the risk assessment process for the town hall and cemetery and agree next steps
12. Precept planning for 2016/2017. For members to agree the budgets and to discuss whether to include the cost of two lawn mowers and a laptop; replacement defibrillator supplies plus any additional costs for the cemetery
13. Personnel matters: consideration to go into closed session

Julie Bourne

17th September 2015