

Market Deeping Town Council
Town Hall
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Town Clerk: Mrs J Bourne



**Notice is hereby given that the next meeting of
Market Deeping Town Council Town Hall and Cemetery Committee
will be held on
Wednesday 25th November 2015 at 8pm
at the Market Deeping Town Hall
when the following business will be transacted**

Agenda

1. Chairman's Welcome, Apologies for absence and Declarations of Interest
2. Minutes from meeting held 23rd September 2015
3. Matters arising
4. Correspondence
5. Chairman's Cemetery Report – including arrangements for mapping of cremated remains spaces
6. To discuss the budgets (2015/16) and year to date results
7. Review of Cemetery grounds work planner: To consider a new works planner and agree next steps
8. Fire proof safe/locker: For members to discuss and agree to budget for a fire proof safe /locker as part of the councils disaster recovery programme.
9. To consider a request from the Credit Union to use the Chambers once a week
10. Consideration to apply to LCC Archive to search records for Town Hall
11. To discuss the restoration of the Mayor's/Deputy Mayor's Chains
12. To receive an update on the lease of the Town Hall
13. To consider the asset register and check that it is up to date
14. For members to agree the risk assessment process for the town hall and cemetery and agree next steps
15. Precept planning for 2016/2017. For members to agree the budgets and to discuss whether to include the cost of two lawn mowers and a laptop; replacement defibrillator supplies plus any additional costs for the cemetery
16. Personnel matters: consideration to go into closed session

Julie Bourne
Clerk to Market Deeping Town Council

19th November 2015