

Market Deeping Town Council
Town Hall
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Town Clerk: Mrs J Bourne



**Notice is hereby given that the next meeting of
Market Deeping Town Council Town Hall and Cemetery Committee
will be held on
Wednesday 16th March 2016 at 8pm
at the Market Deeping Town Hall
when the following business will be transacted**

Agenda

1. Chairman's Welcome, Apologies for absence and Declarations of Interest
2. Minutes from meeting held on Wednesday 27th January 2016
3. Matters arising not on this agenda
4. Correspondence
5. Chairman's Cemetery Report
6. To review progress to date the expenditure against budgets for 2015/2016 for Town Hall and Cemetery
7. Review of progress against winter works planner, and capture new requirements for the summer works planner
8. To discuss any future plans for town hall and cemetery and to consider a communications plan for consultation/engagement if required, to include the laying of a new floor in the administration office.
9. For members to discuss a letter received on the 1st of March 2016 regarding Market Deeping Town Council's Burial Policy for the Cemetery
10. To discuss whether the council should be registered with the Information Commissioners Office and decide the next steps
11. To receive an update on the lease of the Town Hall
12. Update on transferring the Town Hall to the Town Council (Cllr Brookes)
13. Update on the restoration of the Mayor's/Deputy Mayor's Chains
14. A request from the Deepings Heritage Group to use the Town Hall Chambers all day on the 10th of September 2016, and for members to discuss if there will be charges
15. Update on the risk assessments process for the town hall and cemetery

Candace Brent
Deputy Clerk to Market Deeping Town Council

09 March 2016