

Market Deeping Town Council
Town Hall
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PE6 8EA

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Town Clerk: Mrs J Bourne



**Notice is hereby given that the next meeting of
Market Deeping Town Council Town Hall and Cemetery Committee
will be held on
Wednesday 25th May 2016 at 8pm
at the Market Deeping Town Hall
when the following business will be transacted**

Agenda

1. Chairman's Welcome, Apologies for absence and Declarations of Interest
2. Minutes from meeting held on Wednesday 16th March 2016
3. Clerks report on matters arising
4. Correspondence
5. Committee: Terms of Reference, for members to discuss and review
6. Chairman's Cemetery Report
7. a) Update on work activity taking place in the cemeteries (Old & New), and to review progress to date of works planner, and agree next steps if required
b) Update on the topple testing and to agree next steps
8. Grant Application – see email – For members to consider the requirements and conditions of the grant application process and to discuss applying for a grant and what the uses could be used for....
9. Omega reports: - Review of performance for 2015/2016 (budget/expenditure/income)
10. Update on the gathering of quotes for the laying of a new floor in the administration office.
11. For members to review and agree the arrangements for the new cremated remains area in the cemetery, and link to an action plan
12. For members to review and discuss Market Deeping Town Council's:
 - a) Burial Policy for the Cemetery
 - b) Draft hire of chambers policy
 - c) Banners on Town Hall policy
 - d) Memorial Rose Garden policy
 - e) Spinney scattering of ashes policy
 - f) Chemical Spraying policy
13. To receive an update from LALC regarding whether the council should be registered with the Information Commissioners Office and decide the next steps – Clerk and councillor registration.....
14. To receive an update on the lease of the Town Hall
15. Update on transferring the Town Hall to the Town Council (Cllr Brookes)
16. Update on the restoration of the Mayor's/Deputy Mayor's Chains
17. For members to consider the purchase of a pay as you go mobile phone for use by the clerks in case of loss of service to telephone line
18. For members to consider a request raised by a local resident regarding the cutting back of overhanging tree's in the Cemetery which are bordering his property, and agree next steps
19. Parking on the Spinney car park

Candace Brent
Deputy Clerk to Market Deeping Town Council

19th May 2016