

Market Deeping Town Council
Town Hall
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Market Deeping
PE6 8EA

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Town Clerk: Mrs J Bourne



**Notice is hereby given that the next meeting of
Market Deeping Town Council Town Hall and Cemetery Committee
will be held on
Wednesday 25th January 2017 at 7pm
at the Market Deeping Town Hall
when the following business will be transacted**

Agenda

1. Chairman's Welcome
2. Apologies for absence
3. To receive declarations of interest under the Localism Act 2011
4. Minutes from meeting held on Wednesday 23rd November 2016
5. Notes from meeting held on Wednesday 4th January 2017
6. Clerks report on matters arising
7. Update on work activity taking place in the cemeteries (Old & New), and to review progress to date of works planner (via a verbal update from the park keeper) and agree next steps if required
8. Correspondence
9. Omega reports: - Review of performance for 2016/2017 (budget/expenditure/income)

Cemetery

10. Chairman's Cemetery Report
11. Update on work required for tree 64 in the Spinney
12. To receive a quote for the gravelling of the cemetery drive and decide the next steps

Town Hall

13. Update on the installation of the heater and double glazing in the Administration office
14. Update on the external decorating of the Town Hall
15. Banners: Request from the Credit Union and Deepings Literary Festival to put banner on Town Hall
16. To review the refreshing of paint on Town Hall stairs (Health and Safety)
17. Town Hall: update on the lease
18. Policies: For members to discuss and decide the next steps in adopting the a social media policy
19. Update on the restoration of the Mayor's/Deputy Mayor's Chains
20. Personnel Matters: Consideration to go into Closed Session

Candace Brent
Deputy Clerk to Market Deeping Town Council

19th January 2017