

Market Deeping Town Council
Town Hall
Market Place
Market Deeping
PE6 8EA



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Town Clerk: Mrs S Lydford

Notice is hereby given that a meeting of

MARKET DEEPING TOWN COUNCIL
Will be held on
WEDNESDAY 9th October 2019
At 7.30 pm in the Town Hall, Market Deeping,
when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 7.30pm lasting for a maximum of 30 minutes, where members of the public are invited to address the Town Council. *This will include five minute reports from any County/District Councillors.* The full council meeting will commence at 8.00pm or at the closure of the public forum, whichever is the sooner.

Agenda

1. Chairman's Welcome & Introductions
2. Apologies for Absence
3. Declarations of Interest under the Localism Act 2011
4. Acceptance of minutes of meeting held on the 11th September 2019
5. Reports: Including reports from Deepings First, The Neighbourhood Policing Panel and Police meeting of 17th Sept, Christmas Market, Saturday Market, Youth Group, Remembrance working party, Travellers working party, Committees (Amenities and Open Space, Town Hall and Cemetery, Finance and Personnel, Planning & Highways), the Clerk & Mayor's Diary
6. Correspondence to be noted and resolved upon
7. Council Finances
 - a) Income & Expenditure by Cost Centre
 - b) Accounts to be paid
 - c) Precept preparations for 2020/21
8. Update on the proposed Leisure Centre
9. Report on Data Protection requirements
10. Digital Council
11. For members to ratify the following policies:
 - Lone Working Policy
 - Sickness absence policy
 - Changing of office policy
 - Communications policy
 - Civic duties policy
 - Council constitution
 - Chair job description
 - Information and data protection policy
 - Trust fund policy
 - Capability policy
 - Community engagement policy
12. For members to consider plans for VE Day Anniversary 8th May 2020
13. For members to consider and discuss any points raised in the public session
14. Forthcoming Events:
 - Councillor training: 10th October Planning and Neighbourhood Plans 6-9pm at Pinchbeck (Cllrs Davis and Hembrow booked), 26th November Councillor training day 10-4 at Dunholme, 13th November Financial Management 1.30-4 at Saxilby
 - Other events: Cllr Surgeries: Cllr Lester 5th October, Cllr Neilson 2nd November
 - Gray's Fair 9th-12th October, now extended for a week until 19th October
 - 3rd November – Opening of the Remembrance Gardens 3pm
 - 10th November – Remembrance Day Parade 9.30am

- 17th November – Closing of the Remembrance Gardens
- Sunday 1st December – Christmas Market
- Carols around the Tree tbc

15. Personnel Matters: Consideration to go into Closed Session to discuss: Staff Issues

Mrs Sarah Lydford
Clerk to the Council

3rd October 2019