

TOWN HALL AND CEMETERY COMMITTEE

Minutes of the meeting of Market Deeping Town Council's Town Hall and Cemetery Committee held on Wednesday 5 November 2025 at 6.15 pm at Market Deeping Town Council, Market Deeping. Cllr Paul Hanson presided over Cllr Mrs Jones and Cllr Mrs Sked. The Deputy Clerk was also in attendance.

1. Chair's Welcome

Cllr Hanson welcomed members to the meeting.

2. Apologies for absence

There were no apologies for absence.

3. To receive declarations of interest under the Localism Act 2011

There were no declarations of interest.

4. Minutes from the meeting held on Wednesday 6 November 2024

It was **RESOLVED** with two in favour and one abstention to accept the minutes of the previous meeting as a true and accurate record. The Chair signed the minutes.

5. Clerk's report

The Deputy Clerk informed the members of the following:

Cemetery

| | Comments |
|---|----------------------|
| Since the last meeting on 6 November 2024 there had been 10 interments of cremated remains, 3 scatterings and 11 burials. | The Committee noted. |

Town Hall

| | Comments |
|---|--|
| In February 2025 the fire extinguishers located at the Town Hall and Park-keepers shed were inspected and no faults were found. | The Committee noted. |
| PAT testing was carried out in the Town Hall and Park-keeper shed in October 2025 and no faults were found. | The Committee noted. |
| The kitchen at the Town Hall is due to be replaced at the end of November. This was agreed at Full Council on 8 October 2025. | Cllr Mrs Jones requested that following the completion of the kitchen that a new undercounter fridge is purchased. It was RESOLVED unanimously to purchase a fridge on completion of the kitchen. |

Cllr Mrs Sked asked if the committee would consider replacing the Town Hall curtains. It was agreed to obtain three quotes from local suppliers.

Cllr Mrs Jones suggested that it would be useful to try and engage with youngsters and encourage them to consider becoming a councillor, it would also be an opportunity to showcase the Town Hall.

6. Update on work activity taking place in the cemeteries (old & new)

| | Comments |
|--|----------------------|
| Cemetery maintenance is up to date. | The Committee noted. |
| Top soil has been placed on graves that have slightly sunk and grass seed applied. | The Committee noted. |
| Cemetery benches were painted in the summer. | The Committee noted. |

7. Correspondence received up to 5 November 2025

| No | Received from | Date Received | Subject | Committee to note/ response |
|----|---------------|---------------|---|---|
| 1. | Anonymous | 24.06.25 | Resident concerned about the excessive memorabilia in the flat plaque area of the cemetery. | Signs have been placed in the cemetery to remind visitors of the cemetery policy with regards to excessive memorabilia. The area is now looking a lot tidier. |

8. Finances: Omega reports: Review of budget/expenditure/income

The Deputy Clerk had presented a copy of the Omega report to all members prior to the meeting. Cllr Hanson asked if there were any questions and there were none.

9. For members to consider the Precept for 2026/2027

It was **RESOLVED** unanimously to accept the Precept for 2026/2027 as outlined below: -

Town Hall

Town Hall Precept 2026/2027

| Purpose | Proposed Budget | Funding Source... | |
|----------------------------------|-------------------|-------------------|------------------|
| | | Precept | EMR |
| Town Hall | | | |
| Electricity | £2,000.00 | £2,000.00 | |
| Water | £500.00 | £500.00 | |
| Cleaning Materials | £150.00 | £150.00 | |
| Building Maintenance | £6,000.00 | | £6,000.00 |
| Repairs | £500.00 | £500.00 | |
| CCTV Mtce | £70.00 | £70.00 | |
| | | | |
| Mayoral chains | £1,000.00 | £1,000.00 | |
| Cleaner | £900.00 | £900.00 | |
| Equipment Purchases | £500.00 | £500.00 | |
| Town Hall Committee Total | £11,620.00 | £5,620.00 | £6,000.00 |

2026/27 EMRs

EMR 324 £6,000 from- TOWN HALL - £81,734

Cemetery

Cemetery Precept 2026/2027

| Purpose | Proposed Budget | Funding Source... | |
|----------------------------------|-----------------|-------------------|------------------|
| | | Precept | EMR |
| Cemetery | | | |
| Burial income | -£ 13,500.00 | -£ 13,500.00 | |
| Bank interest - cemetery land | -£ 2,200.00 | -£ 2,200.00 | |
| Salaries | £16,000.00 | £16,000.00 | |
| Employer's NIC | £ 1,300.00 | £ 1,300.00 | |
| Employer's pension contributions | £ 500.00 | £ 500.00 | |
| Computer/IT Costs support | £ 500.00 | £ 500.00 | |
| Rates | £ 920.00 | £ 920.00 | |
| Water | £ 200.00 | £ 200.00 | |
| Repairs | £ 100.00 | £ 100.00 | |
| Grounds Mtce | £ 500.00 | £ 500.00 | |
| Equipment Purchases&replacement | £ 2,000.00 | | EMR 332 £2000 |
| Supplies/Materials | £ 100.00 | £ 100.00 | |
| Workwear PPE | £ 100.00 | £ 100.00 | |
| Cemetery security | | | |
| Skip Hire | £ 5,000.00 | £ 5,000.00 | |
| Memorial headstone/ plaque purch | £ 200.00 | £ 200.00 | |
| Miscellaneous | | | |
| Cemetery Land Purchase | £ 3,500.00 | £ 3,500.00 | |
| Cemetery Committee Total Costs | £ 15,220.00 | £ 13,220.00 | £ 2,000.00 |

2026/27 EMRS

EMR - 332 - £2000 from COMMUNITY ASSETS -
£14300

10. For members to consider and discuss any points raised in the Open Session.

There were no items to discuss.

11. To consider items for inclusion on the agenda for the next meeting of the Town Hall and Cemetery Committee

- Town Hall Entrance Door

Cllr Hanson thanked everyone for their attendance and closed the meeting at 6.45pm. The next date for the Town Hall and Cemetery Committee meeting is to be advised.

Chair's signature.....

Date.....