

## **Market Deeping Town Council - Finance and Personnel Committee**

Minutes of a meeting of Market Deeping Town Council's Finance and personnel Committee held on Wednesday 14 January 2026 at 2pm at The Town Hall, Market Deeping.

Cllr Broughton presided over Cllr Dr Byrd and Cllr Mrs Jones. The Clerk was also in attendance.

No members of the public attended.

### **28. Chairman's Welcome**

The chairman welcomed everyone to the meeting at 2.00pm

### **29. Apologies for Absence**

Apologies were received from Cllr Hanson.

### **30. Declarations of Interest**

There were no declarations of interest

### **31. Notes of minutes from the Finance & Personnel Committee meeting 26 November 2026**

It was **RESOLVED** to accept the minutes of the meeting as a true and accurate record. Cllr Broughton signed the minutes as Chair.

### **32. Clerk's report**

Members had received a copy of the report prior to the meeting.

|   |  |  |  |  |
|---|--|--|--|--|
| <b>Clerk's Report 14 January 2026</b>                       |  |  |  |  |
| <b>1. Precept planning for 2026/27 is being considered.</b> |  |  |  |  |

### **33. Correspondence**

Members had received a copy of the correspondence prior to the meeting.

| <b>Correspondence to be Noted – Received up to 14 January 2026</b> |                      |                      |                |                           |
|--|----------------------|----------------------|----------------|---------------------------|
|  |                      |                      |                |                           |
| <b>No.</b>   | <b>Received from</b> | <b>Date Received</b> | <b>Subject</b> | <b>Committee Response</b> |
|  |                      |                      |                |                           |

|   |  |  |  |  |
|---|--|--|--|--|
| <b>Correspondence to be Acted Upon – Received up to 14 January 2026</b> |  |  |  |  |
|---|--|--|--|--|

## Market Deeping Town Council - Finance and Personnel Committee

| No. | Received from | Date Received | Subject | Committee Response |
|-----|---------------|---------------|---------|--------------------|
| 1.  |               |               |         |                    |

### 34. For members to consider the detailed income and expenditure to 31/12/2025

The clerk had provided members with a copy of Detailed Income and expenditure prior to the meeting.

It was **RESOLVED** that the Detailed Income and expenditure were correct.

### 35. For members to consider EMR'S.

A discussion took place regarding EMRs. It was agreed to allocate spending for 2026/27 to the following EMRS:

| EMR<br>ACCOUNT | NAME                       | Allocated<br>26/27 | To cost centre                    |
|----------------|----------------------------|--------------------|-----------------------------------|
| 324            | TOWN HALL<br>NEIGHBOURHOOD | 6,000              | 4171/110 - Town Hall repairs      |
| 331            | PLAN                       | £2,000             | 4340/300 Neighbourhood plan       |
| 332            | COMMUNITY ASSETS           | £2,000             | 4180/120 - Cemetery gate          |
| 335            | ALLOTMENTS                 | £3,000             | 4281/200 - Allotments             |
| 338            | PLAY EQUIPMENT             | £2,000             | 4262/200 - Play equipment repairs |
| 347            | DIGITAL COUNCIL            | £3,000             | 4325/310 - Christmas market       |
| 348            | LEGAL FEES                 | £2,800             | 4061/100 - Legal fees             |
| 355            | CHARTER AVE                | £40,000            | 4283/200 - play equipment repairs |
|                |                            | <b>£60,800</b>     |                                   |

A discussion also took place regarding EMR's for 2025/26 and members were presented with a balance of Ear Marked Reserves as at 7.1.2026 which totalled £630,384.75.

The following items of spending from Ear Marked Reserves was approved and it was **RESOLVED** to allocate spending in the amounts below:

Christmas Market stage deposit EMR 324 (Town Hall) - £500

Cherry Tree Park play equipment – EMR 354 (Sustainable travel) - £10,357

Charter Avenue play equipment – EMR 355 (Charter Ave) - £10,819

Cemetery Land transfer from General reserves to EMR 320 (Cemetery) - £4,500

John Eve play equipment from EMR 338 (Play Equipment) - £5,015

A discussion took place regarding the Wayfinding Project which will cost £30,000 and is expected to be in a position to proceed shortly.

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### **36. For members to consider Precept Planning for 2026/27**

The 2026/27 budgets for the Town Hall and Cemetery, Planning and Highways and AOS have all been agreed at previous meetings.

A discussion took place regarding updated Precepted amounts for the CAB which will affect the Administration budget.

It was **RESOLVED** to finalise the Admin budget in the amounts below and to accept the Precept summary for 2026/27 in the figures below. The Precept will be ratified by Full Council at their meeting later today.

#### **Market Deeping Town Council**

#### **Precept Summary 2026/2027**

|                                     | <b>Total</b>       | <b>Funding Source</b> |                   |
|-------------------------------------|--------------------|-----------------------|-------------------|
|                                     |                    | <b>Precept</b>        | <b>EMR</b>        |
| Administration                      | £133,822.00        | £131,022.00           | £2,800.00         |
| Amenities & Open Spaces Committee   | £167,638.00        | £119,638.00           | £48,000.00        |
| Cemetery Committee                  | £15,220.00         | £13,220.00            | £2,000.00         |
| Planning & Highways Committee       | £11,500.00         | £9,500.00             | £2,000.00         |
| Town Hall Committee                 | £11,620.00         | £5,620.00             | £6,000.00         |
| <b>Precept 2026/2027 Total cost</b> | <b>£339,800.00</b> | <b>£279,000.00</b>    | <b>£60,800.00</b> |
|                                     |                    |                       |                   |

### **37. Members to consider the statement to accompany council Tax Bills for 2026/27**

It was **RESOLVED** to accept the statement accompanying the Council Tax bills for 2026/27 in the amounts below.

## Market Deeping Town Council - Finance and Personnel Committee

| MARKET DEEPING TOWN COUNCIL      |               |                |                           |               |                |                           |                       |                   |                    |
|----------------------------------|---------------|----------------|---------------------------|---------------|----------------|---------------------------|-----------------------|-------------------|--------------------|
| PRECEPT INFORMATION 2026/27      |               |                |                           |               |                |                           |                       |                   |                    |
| ESTIMATED INCOME AND EXPENDITURE |               |                |                           |               |                |                           |                       |                   |                    |
| ESTIMATE BASE 2025/26            |               |                | PROJECTED OUTTURN 2025/26 |               |                | SERVICES                  | ESTIMATE BASE 2026/27 |                   |                    |
| Overhead budget £000's           | Income £000's | Net Exp £000's | Overhead Exp £000's       | Income £000's | Net Exp £000's |                           | Overhead Exp £000's   | Income £000's     | Net Exp £000's     |
| 26.9                             | 20.0          | 6.9            | 30.0                      | 14.0          | 16.0           | Cemetery                  | £30,920.00            | £15,700.00        | £15,220.00         |
| 16.4                             | 4.0           | 12.4           | 25.2                      | 3.9           | 21.3           | Planning & Highways       | £15,500.00            | £4,000.00         | £11,500.00         |
|                                  |               |                |                           |               |                | Amenities and Open Spaces | £183,038.00           | £15,400.00        | £167,638.00        |
| 172.3                            | 3.3           | 169.0          | 169.0                     | 15.0          | 154.0          | Town Hall                 | £11,620.00            | £0.00             | £11,620.00         |
| 13.7                             | 0.0           | 13.7           | 4.0                       | 0.0           | 4.0            | Administration            | £141,822.00           | £12,000.00        | £129,822.00        |
| 137.5                            | 11.5          | 126.0          | 129.0                     | 286.0         | -157.0         | General Reserves          | £0.00                 | £0.00             | £0.00              |
| 0.0                              | 0.0           | 0.0            | 0.0                       | 0.0           | 0.0            | Public Toilet             | £10,700.00            | £6,700.00         | £4,000.00          |
| 10.7                             | 6.7           | 4.0            | 10.7                      | 6.7           | 4.0            |                           |                       |                   |                    |
| <b>377.5</b>                     | <b>45.5</b>   | <b>332.0</b>   | <b>367.9</b>              | <b>325.6</b>  | <b>42.3</b>    | <b>TOTALS</b>             | <b>£393,600.00</b>    | <b>£53,800.00</b> | <b>£339,800.00</b> |
| Financed from:                   |               |                |                           |               |                |                           | Financed from:        |                   |                    |
| Reserves                         |               | 64.2           |                           |               |                |                           | Reserves              |                   | 60.8               |
| Precept                          |               | 267.8          |                           |               |                |                           | Precept               |                   | 279.0              |

  

|             |            |  |  |         |  |
|-------------|------------|--|--|---------|--|
| <b>NOTE</b> | <b>1.0</b> | <b><u>Major items of Expenditure for 2025/26 included:</u></b> |  |         |  |
|             |            | Grass cutting  |  | £6,744  |  |
|             |            | Play equipment new and repaired                                |  | £26,191 |  |
|             |            | Town Centre clock  |  | £7,150  |  |
|             |            | Christmas tree and lights                                      |  | £5,926  |  |
|             |            | Interactive speed signs x 3                                    |  | £7,350  |  |
|             |            | Tractor  |  | £6,250  |  |
|             |            | Deepings Library   |  | £8,500  |  |
|             |            | Deepings Youth Group   |  | £7,500  |  |
|             |            | Playscheme   |  | £2,254  |  |
|             |            | Citizen's Advice Bureau  |  | £4,750  |  |

  

|             |            |  |  |         |  |
|-------------|------------|--|--|---------|--|
| <b>NOTE</b> | <b>2.0</b> | <b><u>Major items of Expenditure for 2026/27 will include:</u></b> |  |         |  |
|             |            | Grass cutting (includes additional grass cutting)                  |  | £10,008 |  |
|             |            | Christmas tree and lights  |  | £6,500  |  |
|             |            | Deepings Library   |  | £8,500  |  |
|             |            | Deepings Youth Group   |  | £7,500  |  |
|             |            | Playscheme   |  | £3,000  |  |
|             |            | Citizen's Advice Bureau  |  | £5,433  |  |

### **38. For members to consider Christmas market income and expenditure for 2025.**

Members were provided with a detailed income and expenditure sheet of the Christmas market 2025. The Clerk explained that there were some outstanding amounts of income from sponsors and advertisers and that these would be chased.

A discussion took place regarding increased costs and possible difficulties in obtaining sponsorship in future years. It was noted that a budget of £3,000 had been allocated towards the Christmas Market for 2026 from **EMR 354** – Sustainable travel.

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It was also **RESOLVED** that income from raffle ticket sales, barrel train and the tombola stall i.e. £1297 should be specifically ringfenced for the mayor's charity as raffle tickets were sold and prizes for the tombola stall were requested on that basis.

### **39. For members to consider the Metro Bank account**

Cllr Broughton and the Clerk had visited the Metro Bank on 19.12.25 when they had deposited Christmas market raffle, barrel train and tombola money in to the Barclays current account. They were informed that the account was still accessible and that signatories were Cllr Broughton and ex Councillors Shelton and Redshaw.

It was **RESOLVED** to remove Mr Shelton and Mrs Redshaw from the account and add Councillors Dr Byrd and Cllr Mrs Jones as signatories as it had been very difficult to open the account in the first instance. The Clerk was asked to sign up for on-line banking.

### **40. Personnel – Consideration to go into Closed Session. To include: Staff matters**

It was proposed, seconded and **RESOLVED** unanimously to move into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to discuss items that contained information of a confidential nature: staff issues.

A discussion of a confidential nature took place regarding staffing matters.

It was then **RESOLVED** unanimously to come out of Closed Session.

**41.** The next Finance and Personnel committee meeting is scheduled for Wednesday 25 March 2026 at 2.00pm in the Town Hall.

The Chairman thanked all members for their attendance and declared the meeting closed at 15.10 pm.

**Chairman's signature.....**

**Date.....**