

Market Deeping Town Council - Finance and Personnel Committee

Minutes of a meeting of Market Deeping Town Council's Finance and personnel Committee held on Wednesday 14 January 2026 at 2pm at The Town Hall, Market Deeping.
Cllr Broughton presided over Cllr Dr Byrd and Cllr Mrs Jones. The Clerk was also in attendance.

No members of the public attended.

28. Chairman's Welcome

The chairman welcomed everyone to the meeting at 2.00pm

29. Apologies for Absence

Apologies were received from Cllr Hanson.

30. Declarations of Interest

There were no declarations of interest

31. Notes of minutes from the Finance & Personnel Committee meeting 26 November 2026

It was **RESOLVED** to accept the minutes of the meeting as a true and accurate record. Cllr Broughton signed the minutes as Chair.

32. Clerk's report

Members had received a copy of the report prior to the meeting.

Clerk's Report 14 January 2026

- 1. Precept planning for 2026/27 is being considered.**

33. Correspondence

Members had received a copy of the correspondence prior to the meeting.

Correspondence to be Noted – Received up to 14 January 2026

No.	Received from	Date Received	Subject	Committee Response

Correspondence to be Acted Upon – Received up to 14 January 2026

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No.	Received from	Date Received	Subject	Committee Response
1.				

34. For members to consider the detailed income and expenditure to 31/12/2025

The clerk had provided members with a copy of Detailed Income and expenditure prior to the meeting.

It was **RESOLVED** that the Detailed Income and expenditure were correct.

35. For members to consider EMR'S.

A discussion took place regarding EMRs. It was agreed to allocate spending for 2026/27 to the following EMRS:

EMR ACCOUNT	NAME	Allocated 26/27	To cost centre
324	TOWN HALL	6,000	4171/110 - Town Hall repairs
	NEIGHBOURHOOD		
331	PLAN	£2,000	4340/300 Neighbourhood plan
332	COMMUNITY ASSETS	£2,000	4180/120 - Cemetery gate
335	ALLOTMENTS	£3,000	4281/200 - Allotments
338	PLAY EQUIPMENT	£2,000	4262/200 - Play equipment repairs
347	DIGITAL COUNCIL	£3,000	4325/310 - Christmas market
348	LEGAL FEES	£2,800	4061/100 - Legal fees
355	CHARTER AVE	£40,000	4283/200 - play equipment repairs
		£60,800	

A discussion also took place regarding EMR's for 2025/26 and members were presented with a balance of Ear Marked Reserves as at 7.1.2026 which totalled £630,384.75.

The following items of spending from Ear Marked Reserves was approved and it was **RESOLVED** to allocate spending in the amounts below:

Christmas Market stage deposit EMR 324 (Town Hall) - £500
 Cherry Tree Park play equipment – EMR 354 (Sustainable travel) - £10,357
 Charter Avenue play equipment – EMR 355 (Charter Ave) - £10,819
 Cemetery Land transfer from General reserves to EMR 320 (Cemetery) - £4,500
 John Eve play equipment from EMR 338 (Play Equipment) - £5,015

A discussion took place regarding the Wayfinding Project which will cost £30,000 and is expected to be in a position to proceed shortly.

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36. For members to consider Precept Planning for 2026/27

The 2026/27 budgets for the Town Hall and Cemetery, Planning and Highways and AOS have all been agreed at previous meetings.

A discussion took place regarding updated Precepted amounts for the CAB which will affect the Administration budget.

It was **RESOLVED** to finalise the Admin budget in the amounts below and to accept the Precept summary for 2026/27 in the figures below. The Precept will be ratified by Full Council at their meeting later today.

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Precept Summary 2026/2027

	Total	Precept	EMR
Administration	£133,822.00	£131,022.00	£2,800.00
Amenities & Open Spaces Committee	£167,638.00	£119,638.00	£48,000.00
Cemetery Committee	£15,220.00	£13,220.00	£2,000.00
Planning & Highways Committee	£11,500.00	£9,500.00	£2,000.00
Town Hall Committee	£11,620.00	£5,620.00	£6,000.00
Precept 2026/2027 Total cost	£339,800.00	£279,000.00	£60,800.00

37. Members to consider the statement to accompany council Tax Bills for 2026/27

It was RESOLVED to accept the statement accompanying the Council Tax bills for 2026/27 in the amounts below.

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MARKET DEEPING TOWN COUNCIL PRECEPT INFORMATION 2026/27 ESTIMATED INCOME AND EXPENDITURE									
ESTIMATE BASE 2025/26			PROJECTED OUTTURN 2025/26			SERVICES	ESTIMATE BASE 2026/27		
Overhead budget £000's	Income £000's	Net Exp £000's	Overhead Exp £000's	Income £000's	Net Exp £000's		Overhead Exp £000's	Income £000's	Net Exp £000's
26.9	20.0	6.9	30.0	14.0	16.0	Cemetery	£30,920.00	£15,700.00	£15,220.00
16.4	4.0	12.4	25.2	3.9	21.3	Planning & Highways	£15,500.00	£4,000.00	£11,500.00
172.3	3.3	169.0	169.0	15.0	154.0	Amenities and Open Spaces	£183,038.00	£15,400.00	£167,638.00
13.7	0.0	13.7	4.0	0.0	4.0	Town Hall	£11,620.00	£0.00	£11,620.00
137.5	11.5	126.0	129.0	286.0	-157.0	Administration	£141,822.00	£12,000.00	£129,822.00
0.0	0.0	0.0	0.0	0.0	0.0	General Reserves	£0.00	£0.00	£0.00
10.7	6.7	4.0	10.7	6.7	4.0	Public Toilet	£10,700.00	£6,700.00	£4,000.00
377.5	45.5	332.0	367.9	325.6	42.3	TOTALS	£393,600.00	£53,800.00	£339,800.00
Financed from:						Financed from:			
Reserves		64.2				Reserves			60.8
Precept		267.8				Precept			279.0
NOTE	1.0	Major items of Expenditure for 2025/26 included:							
		Grass cutting					£6,744		
		Play equipment new and repaired					£26,191		
		Town Centre clock					£7,150		
		Christmas tree and lights					£5,926		
		Interactive speed signs x 3					£7,350		
		Tractor					£6,250		
		Deepings Library					£8,500		
		Deepings Youth Group					£7,500		
		Playscheme					£2,254		
		Citizen's Advice Bureau					£4,750		
NOTE	2.0	Major items of Expenditure for 2026/27 will include:							
		Grass cutting (includes additional grass cutting)					£10,008		
		Christmas tree and lights					£6,500		
		Deepings Library					£8,500		
		Deepings Youth Group					£7,500		
		Playscheme					£3,000		
		Citizen's Advice Bureau					£5,433		

38. For members to consider Christmas market income and expenditure for 2025.

Members were provided with a detailed income and expenditure sheet of the Christmas market 2025. The Clerk explained that there were some outstanding amounts of income from sponsors and advertisers and that these would be chased.

A discussion took place regarding increased costs and possible difficulties in obtaining sponsorship in future years. It was noted that a budget of £3,000 had been allocated towards the Christmas Market for 2026 from **EMR 354** – Sustainable travel.

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It was also **RESOLVED** that income from raffle ticket sales, barrel train and the tombola stall i.e. £1297 should be specifically ringfenced for the mayor's charity as raffle tickets were sold and prizes for the tombola stall were requested on that basis.

39. For members to consider the Metro Bank account

Cllr Broughton and the Clerk had visited the Metro Bank on 19.12.25 when they had deposited Christmas market raffle, barrel train and tombola money in to the Barclays current account. They were informed that the account was still accessible and that signatories were Cllr Broughton and ex Councillors Shelton and Redshaw.

It was **RESOLVED** to remove Mr Shelton and Mrs Redshaw from the account and add Councillors Dr Byrd and Cllr Mrs Jones as signatories as it had been very difficult to open the account in the first instance. The Clerk was asked to sign up for on-line banking.

40. Personnel – Consideration to go into Closed Session. To include:

Staff matters

It was proposed, seconded and **RESOLVED** unanimously to move into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to discuss items that contained information of a confidential nature: staff issues.

A discussion of a confidential nature took place regarding staffing matters.

It was then **RESOLVED** unanimously to come out of Closed Session.

41. The next Finance and Personnel committee meeting is scheduled for Wednesday 25 March 2026 at 2.00pm in the Town Hall.

The Chairman thanked all members for their attendance and declared the meeting closed at 15.10 pm.

Chairman's signature.....

Date.....