

Market Deeping Town Council - Finance and Personnel Committee

Minutes of a meeting of Market Deeping Town Council's Finance and personnel Committee held on Wednesday 26 March 2025 at 2pm at The Town Hall, Market Deeping. Cllr Dr Byrd presided over Cllr Mrs Jones and Cllr Broughton. The Clerk was also in attendance.

No members of the public attended.

59. Chairman's Welcome

The chairman welcomed everyone to the meeting at 2.10pm

60. Apologies for Absence

Apologies for absence were received from Cllr Miss Collins.

61. Declarations of Interest

There were no declarations of interest

62. Notes of minutes from the Finance & Personnel Committee meeting 15 January 2025

It was **RESOLVED** to accept the minutes of the meeting as a true and accurate record. Cllr Byrd signed the minutes as Chair.

63. Clerk's report

Members had received a copy of the report prior to the meeting.

Clerk's Report 26 March 2025

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| 1. Precept planning for 2025-26 is being considered. |
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64. Correspondence

Members had received a copy of the correspondence prior to the meeting.

Correspondence to be Noted – Received up to 26 March 2025				
No.	Received from	Date Received	Subject	Committee Response
1.	CCLA	21.3.25	Confirmation that new account opened for S106 funds	Noted
2.	CCLA	24.3.25	Confirmation that new signatory added to accounts	Noted

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Correspondence to be Acted Upon – Received up to 26 March 25				
No.	Received from	Date Received	Subject	Committee Response
1.				

65. Omega report - Review of performance to date, budget/expenditure/income

The Clerk had provided members with a report prior to the meeting.

Cllr Dr Byrd asked members if there were any further comments on the Omega report there were none.

66. Year-end closedown to include a review of Ear Marked Reserves and projected under/overspend for 2024/25

The clerk had provided members with a copy of detailed income and expenditure by budget heading to 31/03/2025. A discussion took place and it was **RESOLVED** that the detailed income and expenditure to 31/03/2025 were in order. There will be further entries up to 31st March 2025.

A discussion took place regarding the underspend for 2024/25 of approximately £90,000. This has largely arisen with consideration for the need to fund future play equipment and repairs on soon to be acquired Cherry Tree Park (from SKDC). Part of this is £30,000 UKSPF funding which was given for the Wayfinding project which may need to be returned because it has not been possible to obtain the necessary NRSWA permissions from LCC in order to legally install the benches. Cllr Dr Byrd will pursue this with Lincs County Council.

It was **RESOLVED** unanimously to transfer, subject to Full Council approval the following to EMRs:

£50,000 to EMR 338 for Play equipment – new total £54,705

£10,00 to EMR 332 FOR Community assets (this is to replace the Town Centre clock) – new total £23,000

£30,000 from UKSPF for the Wayfinding project will either be spent or returned to SKDC UKSPF.

67. For members to review the asset register

The asset register at 31.3.25 was thoroughly reviewed at it was **RESOLVED** to accept the value of assets at 31.3.25 as £384,968.72

68. For members to receive an update on the Persimmon transfer.

The Clerk explained that she had spoken to Persimmon and that she was awaiting instruction from the Council's solicitor to enable her to issue an invoice to Persimmon for the amount due.

69. For members to receive reports from the Internal Auditor

Members had no comments and accepted the report.

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70. Personnel – Consideration to go into Closed Session. To include:

Staff matters

It was proposed, seconded and **RESOLVED** unanimously to move into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to discuss items that contained information of a confidential nature:
staff issues.

A discussion of a confidential nature took place regarding staffing matters.

It was then **RESOLVED** unanimously to come out of Closed Session.

71. To consider items for inclusion on the agenda for the next meeting of the next Finance and Personnel committee meeting, to be held at The Town Hall on Wednesday 30th July 2025 at 2.00 pm.

The Chairman thanked all members for their attendance and declared the meeting closed at 3.05pm.

Chairman's signature.....

Date.....