

Market Deeping Town Council - Finance and Personnel Committee

Minutes of a meeting of Market Deeping Town Council's Finance and personnel Committee held on Wednesday 15 January 2025 at 2pm at The Town Hall, Market Deeping. Cllr Dr Byrd presided over Cllr Miss Collins, and Cllr Broughton. The Clerk was also in attendance.

No members of the public attended.

45. Chairman's Welcome

The chairman welcomed everyone to the meeting at 2.10pm

46. Apologies for Absence

There were no apologies for absence.

47. Declarations of Interest

There were no declarations of interest

48. Notes of minutes from the Finance & Personnel Committee meeting 11 December 2025

It was **RESOLVED** to accept the minutes of the meeting as a true and accurate record. Cllr Byrd signed the minutes as Chair.

49. Clerk's report

Members had received a copy of the report prior to the meeting.

Clerk's Report 15 January 2025

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| 1. Precept planning for 2025-26 is being considered. |
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50. Correspondence

Members had received a copy of the correspondence prior to the meeting.

Correspondence to be Noted – Received up to 15 January 2025				
No.	Received from	Date Received	Subject	Committee Response
1				
Correspondence to be Acted Upon – Received up to 15 January 25				
No.	Received from	Date Received	Subject	Committee Response
1.				

51. Omega report - Review of performance to date, budget/expenditure/income

The Clerk had provided members with a report prior to the meeting.

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Cllr Dr Byrd asked members if there were any further comments on the Omega report there were none.

52. For members to consider the detailed income and expenditure to 31/12/2024

The clerk had provided members with a copy of detailed income and expenditure by budget heading to 31/12/2024. A discussion took place and it was **RESOLVED** that the detailed income and expenditure to 31/12/2024 were in order.

53. For members to review EMRs

A discussion took place regarding EMRs. It was agreed to allocate spending for 2025/26 to the following EMRS:

EMR allocation agreed at Finance and Personnel meeting 15.1.25

EMR ACCOUNT	NAME	allocated 25/26	To cost code
323	TRACTOR	£5,000	4180/200 - Tractor purchase
324	TOWN HALL	£1,000	4290/200 - Self-storage
		£3,000	4325/310 - Xmas market
		£6,000	4171/110 - Town Hall repairs
		£10,000	4341/300 – Grass cutting
335	ALLOTMENTS	£3,000	4281/200 - Allotments
338	PLAY EQUIPMENT	£2,000	4262/200 - Play equipment repairs
347	DIGITAL COUNCIL	£20,000	4180/200 - Cherry Tree play equip
348	LEGAL FEES	£4,235	4061/100 - Legal fees
	SUSTAINABLE		
354	TRAVEL	£20,000	4180/200 - Cherry Tree play equip
		£74,235	

As a result of revised grass cutting requirements, it was resolved at the Full Council meeting 15.1.25 7pm that EMRs required for the Planning and Highways budget could be reduced.

54. For members to consider precept planning for 2025/26

The 2025/26 budgets for the Town Hall and Cemetery and AOS have all been agreed at their November meetings. A discussion took place regarding the grass cutting costs which affects the Planning and Highways budget and updated Precepted amounts for the CAB and the library which will affect the Administration budget.

It was **RESOLVED** unanimously to finalise the Admin and Planning and Highways budget in the amounts below. This is to be ratified by Full Council at their meeting later today.

Market Deeping Town Council

Precept Summary 2025/2026

	Total	Funding Source	
		Precept	EMR
Administration	£130,000.00	£125,765.00	£4,235.00
Amenities & Open Spaces Committee	£168,949.00	£114,949.00	£54,000.00
Cemetery Committee	£6,900.00	£6,900.00	
Planning & Highways Committee	£12,400.00	£12,400.00	
Town Hall Committee	£13,720.00	£7,720.00	£6,000.00
Precept 2025/2026 Total Cost	£331,969.00	£267,734.00	£64,235.00

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55. For members to consider the statement to accompany Council tax bills for 2025/26

MARKET DEEPING TOWN COUNCIL									
PRECEPT INFORMATION 2025/26									
ESTIMATED INCOME AND EXPENDITURE									
ESTIMATE BASE 2024/25			PROJECTED OUTTURN 2024/25			SERVICES	ESTIMATE BASE 2025/26		
Overhead budget £000's	Income £000's	Net Exp £000's	Overhead Exp £000's	Income £000's	Net Exp £000's		Overhead Exp £000's	Income £000's	Net Exp £000's
25.5	15.0	10.5	25.2	20.0	5.2	Cemetery	£26,900.00	£20,000.00	£6,900.00
23.9	2.0	21.9	13.3	4.0	9.3	Planning & Highways	£16,400.00	£4,000.00	£12,400.00
129.9	3.3	126.6	143.1	33.3	109.8	Amenities and Open Spaces	£172,265.00	£3,316.00	£168,949.00
16.3	0.0	16.3	5.0	0.0	5.0	Town Hall	£13,720.00	£0.00	£13,720.00
128.2	7.0	121.2	127.9	284.6	-156.7	Administration	£137,500.00	£11,500.00	£126,000.00
0.0	0.0	0.0	0.0	0.0	0.0	General			
9.8	6.7	3.1	8.6	6.7	1.9	Reserves	£0.00	£0.00	£0.00
						Public Toilet	£10,700.00	£6,700.00	£4,000.00
333.6	34.0	299.6	323.1	348.6	-25.5	TOTALS	£377,485.00	£45,516.00	£331,969.00
Financed from:							Financed from:		
Reserves		31.8					Reserves		64.2
Precept		267.8					Precept		267.8
NOTE	1.0	Major item of Expenditure for 2024/25 included:							
		Purchase of cemetery land					£4,500		
		Christmas Tree purchase and Christmas lights (lease)					£5,865		
		Deepings Library					£7,000		
		Deepings Youth Group					£6,000		
		Playscheme					£3,000		
		Citizen's Advice Bureau					£4,250		
		Play equipment and BMX track					£6,737		
NOTE	2.0	Major item of Expenditure for 2025/26 will include:							
		Grass cutting (tbc)							
		Purchase of cemetery land					£4,500		
		Christmas Tree purchase and Christmas lights (lease)					£7,000		
		Deepings Library					£8,500		
		Deepings Youth Group					£7,500		
		Playscheme					£3,000		
		Citizen's Advice Bureau					£4,750		

56. For members to review the Christmas market income and expenditure.

A discussion took place regarding the detailed income and expenditure sheet which had been presented prior to the meeting. It was acknowledged that all Councillors and staff had worked very hard to achieve such a great result.

The Clerk was tasked with chasing up outstanding amounts from a few adverts and sponsorship.

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It was discussed that there needs to be research undertaken into a cancellation policy in case the market needed to be cancelled. The Clerk is to undertake research with Bourne, Stamford and Grantham Councils.

**57. Personnel – Consideration to go into Closed Session. To include:
Staff matters**

There were no matters to be discussed

58. The next Finance and Personnel committee meeting is scheduled for Wednesday 26th March at 2.00 pm in the Town Hall.

The Chairman thanked all members for their attendance and declared the meeting closed at 3.00pm.

Chairman's signature.....

Date.....