

## **Market Deeping Town Council - Finance and Personnel Committee**

Minutes of a meeting of Market Deeping Town Council's Finance and personnel Committee held on Wednesday 11 December 2024 at 2pm at The Town Hall, Market Deeping. Cllr Dr Byrd presided over Cllr Miss Collins, and Cllr Broughton. The Clerk was also in attendance.

No members of the public attended.

### **30. Chairman's Welcome**

The chairman welcomed everyone to the meeting at 2.00pm

### **31. Apologies for Absence**

There were no apologies for absence.

### **32. Declarations of Interest**

There were no declarations of interest

### **33. Notes of minutes from the Finance & Personnel Committee meeting 9 October 2024**

It was **RESOLVED** to accept the minutes of the meeting as a true and accurate record. Cllr Byrd signed the minutes as Chair.

### **34. Clerk's report**

Members had received a copy of the report prior to the meeting.

#### **Clerk's Report 11 December 2024**

1. Precept planning for 2025-26 is being considered.
2. The Clerk has transferred £50,000 from the Current account to the Public Sector Deposit account on 11/12/25. The amount was fully agreed.

### **35. Correspondence**

Members had received a copy of the correspondence prior to the meeting.

<b>Correspondence to be Noted – Received up to 11 December 2024</b>				
<b>No.</b>	<b>Received from</b>	<b>Date Received</b>	<b>Subject</b>	<b>Committee Response</b>
1				

<b>Correspondence to be Acted Upon – Received up to 11 December 2024</b>
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## **Market Deeping Town Council - Finance and Personnel Committee**

<b>No.</b>	<b>Received from</b>	<b>Date Received</b>	<b>Subject</b>	<b>Committee Response</b>
1.				

### **36. Omega report - Review of performance to date, budget/expenditure/income**

The Clerk had provided members with a report prior to the meeting.

Cllr Dr Byrd asked members if there were any further comments on the Omega report there were none.

### **37. For members to consider the detailed income and expenditure to 30/11/2024**

The clerk had provided members with a copy of detailed income and expenditure by budget heading to 30/11/2024. A discussion took place and it was **RESOLVED** that the detailed income and expenditure to 30/11/2024 were in order.

### **38. For members to review the asset register at 30/11/2024**

The Clerk had obtained quotes from Stamford auction rooms to get up to date written valuations for the Mrs Siddons painting - £10,000, the Portrait of a lady painting- £8,500 and the Fire Station framed emblem - £1,600. These need to be added to the insurance policy.

It was **RESOLVED** that the asset register was in order.

### **39. For members to consider precept planning for 2025/26**

Councillors were presented with copies of each budget and predicted amounts payable under each budget heading. They were also given copies of estimated salary and employers NI costs for each staff member for 2025/26. These had been increased significantly due to increases in National Minimum Wage and Employer's National Insurance Contributions in the recent budget.

The 2025/26 budgets for the Town Hall and Cemetery and AOS have all been agreed at their November meetings. A discussion took place regarding the grass cutting costs which affects the Planning and Highways budget and updated Precepted amounts for the CAB and the library which will affect the Administration budget.

It was **RESOLVED** unanimously to finalise the Admin and Planning and Highways budget at the next Finance and Personnel meeting on 15<sup>th</sup> January 2025. It will then be presented to Full Council at their meeting that evening.

Match funding was applied for and received which has enabled 2 defibrillators to be purchased for the Green School and John Eve Park for the price of one.

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### **40. For members to consider the Rialtas contract for 1,2 or 3 years**

It was **RESOLVED** unanimously to transfer accept the Rialtas contract for 3 years. This provides the benefit of a reduced rate and preferential dates for the audit to be carried out and submitted to PKF Littlejohn.

### **41. For members to consider the valuations received.**

This had already been discussed as part of the asset register review. Cllr Dr Byrd asked members if there were any questions and there were none.

### **42. For members to review the Christmas market income and expenditure.**

A discussion took place regarding the detailed income and expenditure sheet which had been presented prior to the meeting. It was acknowledged that all Councillors and staff had worked very hard to achieve such a great result. The main increase was achieved through additional sponsorship and particularly Cllr Mrs Jones's efforts in this regard.

The Clerk was thanked for her efforts in presenting the actual figures so soon after the event.

### **43. Personnel – Consideration to go into Closed Session. To include: Staff matters**

It was proposed, seconded and **RESOLVED** unanimously to move into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to discuss items that contained information of a confidential nature:  
staff issues.

A discussion of a confidential nature took place regarding staffing matters.

It was then **RESOLVED** unanimously to come out of Closed Session.

**44.** The next Finance and Personnel committee meeting is scheduled for Wednesday 15<sup>th</sup> January 2025 at 2.00 pm in the Town Hall.

The Chairman thanked all members for their attendance and declared the meeting closed at 3.00pm.

**Chairman's signature.....**

**Date.....**