

**Draft**

**Market Deeping Town Council – Amenities and Open Spaces Committee**

Minutes of a meeting held on Wednesday 13<sup>th</sup> November 2024 at 7.00 pm held in the Town Hall Chambers, Market Deeping. Cllr Broughton presided over Cllr Miss Collins, Cllr Jayne Reed, Cllr Mrs D Jones, Cllr Paul Hanson, also present was the Clerk.

**01. Chairman’s Welcome and Introductions**

Cllr. Broughton welcomed members to the meeting.

**02. To note apologies and accept valid reason for Absence**

Apologies for absence were received from Cllr Mrs Steel, Cllr Mrs Sked and Cllr Hughes.

**03. Declarations of Interest under the Localism Act 2011**

There were no Declarations of Interest.

**04. Minutes of a previous AOS meeting held on the 11<sup>th</sup> September 2024**

It was **RESOLVED** unanimously to accept the minutes of the meeting as a true and accurate record of the meeting. The Chairman signed the minutes.

**05. Clerk’s report and update on work of the Park-keepers**

Members had received a copy of the report prior to the meeting.

**Agenda Item 5**

**Clerk’s and Park keeper’s report 13<sup>th</sup> November 2024**

<p><b>John Eve field</b></p> <ul style="list-style-type: none"><li>• Liaising continues with our supplier regarding the work required to address the pieces of play equipment identified as Amber by RoSPA.</li></ul> <p>(See agenda item 8).</p>
<p><b>Town Centre</b></p> <ul style="list-style-type: none"><li>• Nothing new to report.</li></ul>
<p><b>Clerk’s report</b></p> <ul style="list-style-type: none"><li>• Following our recent audit, work has continued on the corresponding action plan for risk assessments.</li></ul>

**06. Correspondence to be noted and resolved upon**

<b>Correspondence – Amenities &amp; Open Spaces – 13<sup>th</sup> November 2024</b>				
<b>No.</b>	<b>Received from</b>	<b>Date Received</b>	<b>Subject</b>	<b>Committee Response</b>
1.	Local Resident.	29/10/24	Via email: Request to erect a banner on the J.E Field for the “Stamford Santa Fun Run”	Approved by Clerks.

Correspondence to be Acted Upon – Received up to 17 <sup>th</sup> July 2024				
No.	Received from	Date Received	Subject	Committee Response
1.	Local Resident.	14/9/24	Via email: Resident asking if “No Dogs” signs can be installed at all the entry points to the J.E Field.	Committee Response. Members discussed and thanked the resident for their enquiry. Members agreed to monitor the situation for the present time.
2.	Gray’s Fair.	10/10/24	In person: Dates for 2025 from 13 <sup>th</sup> October to 20 <sup>th</sup> October 22025.	Committee Response. Members <b>RESOLVED</b> unanimously to agree the proposed dates, subject to weather conditions and the state of the field.
2.	Local Resident.	29/10/24	Enquiry: Relates to land owned by SKDC, regarding poles for football pitch, which have rotted and a need repairing...	Committee Response. Members discussed as this area of land is owned by South Kesteven District Council (SKDC), the Clerk was asked to contact the resident and to give them the Customer Service number for SKDC.

**07. Cherry Tree Park – Update from SKDC.**

A meeting was recently held with a representative from SKDC where initial discussions took place, which were positive and informative. The next stage involves SKDC arranging a site valuation. This item remains on-going.

**08. J.E Field maintenance requirements following the recent RoSPA report, which includes replacement Rocking Rooster - Update.**

Quotes have been received to complete all the maintenance work required, including replacing the Rocking Rooster. There had been a delay in obtaining quotes due to manufacturing lead times.

The quote to complete all the work required is £8,463.57, and would require transfer of funds from Ear Marked Reserves Play equipment [338] to cover the cost.

Members voted and unanimously **RESOLVED** to agree the cost of the maintenance work and to transfer the funds.

Members were informed that contractors are expected on site to commence maintenance work from the 19<sup>th</sup> or 20<sup>th</sup> November 2024.

Members were also informed that any parts which are not used by the contractors will result in a monetary refund back to the Council.

#### **09. Update: Bleed kits for existing De-fibs.**

The Chairman informed members that the town now has three defibrillators, with a fourth one in process. The newer defibrillators have space inside them which can house Bleed Kits. Bleed Kits have arrived and will be housed in the new defibrillators.

One of the defibrillators has been in the town for a while and due to the design will require a separate box to be mounted alongside the defibrillator which will house a Bleed Kit. The cost for this piece of equipment is £425 plus VAT. Members voted and unanimously **RESOLVED** for the purchase of the Bleed Kit.

Once all the installation and registrations work has been completed and the appropriate authorities also informed, a map and location list will be produced to show the area/location of the defibrillators/bleed kits.

#### **10. For members to consider repairs to the water heater (Park Keepers shed) or replacement (Health & Safety).**

Members were informed that the water heater had broken down, and due to a Health and Safety issue, a replacement water heater was needed to be fitted, this work was carried out in November 2024.

#### **11. For members to consider, hire of a trailer, mini-digger and dumper, in order to continue work at Oak Grove/Cemetery pathway.**

Members were informed that in order to complete work at the Oak Grove/Cemetery pathway, it is necessary to hire a trailer, digger and dumper to complete the work. The cost for the hire of this equipment is £542.20. Members voted and unanimously **RESOLVED** for the costs of this work.

#### **12. For members to consider the removal of dead wood which has been identified in some of the council's trees.**

Members were informed that it would be advisable to seek professional guidance to assess any dead wood which may be in the council's trees, and advice for removal. The Clerk was tasked to follow up with this request.

#### **13. Omega reports**

Members were given a copy of the Omega report (year to date) ahead of the meeting, the Chairman asked if there were any questions. There were no questions.

#### **14. Precept planning**

Members were given information ahead of the meeting regarding precept planning for the committee for 2025/6.

Members discussed.

Included in the discussions were ear-marking funds for the future for Cherry Tree Park, and replacing the red tractor, with a view to part exchange for a newer model.

Members discussed transfer of funds from ear-marked reserves, to lessen the impact on the precept.

The proposed precept for the committee is £114,949.00 for 2025/26. Members voted and **RESOLVED** unanimously to accept the proposed precept for 2025/26.

**15. For members to consider and discuss any points raised in the Open session.**

There were none.

**16. To consider items for inclusion on the agenda for the next meeting** of Amenities and Open Spaces committee, to be held in the Town Hall Chambers on Wednesday 15<sup>th</sup> January 2025.

Members asked for the following items to be included in the January meeting.

1. Cherry Tree Park – Update.
2. Map and locations of Defibrillators and Bleed Kits in the town.
3. Consideration for the Council to host a training session of how to use a Defibrillator.

The Chairman thanked all for their attendance, and thanked the Clerks for their support.

The meeting closed at 7.20pm

**CHAIRMAN'S SIGNATURE**.....

**DATE**.....