

Market Deeping Town Council
Town Hall
Market Place
Market Deeping
PE6 8EA



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Town Clerk: Mrs S Lydford

**Notice is hereby given that a meeting of
Market Deeping Town Council**

will be held on Wednesday 12th August 2020 at 7.30pm.

Zoom Code: 897 5938 5717 Password: 376111

**The business to be
dealt with at the meeting is listed in the agenda below**

There will be an Open Session prior to the full council meeting, commencing at 7.30pm lasting for a maximum of 30 minutes, where members of the public are invited to address the Town Council. *This will include five minute reports from any County/District Councillors.* The full council meeting will commence at 8.00pm or at the closure of the public forum, whichever is the sooner.

Agenda

1. Chairman's Welcome & Introductions
2. Apologies for Absence
3. Declarations of Interest under the Localism Act 2011
4. Acceptance of minutes of meeting held on the 8th July 2020
5. Reports: Including reports from Deepings First, Committees (Planning and Highways, Amenities and Open Spaces, Town Hall and Cemetery, Finance and Personnel), Mayor's Diary, the Clerk
6. Correspondence to be noted and resolved upon
7. Council Finances
 - a) Income & Expenditure by Cost Centre
 - b) Accounts to be paid
8. For members to ratify the decision of the Finance and Personnel Committee to allow Committees authority to spend
9. For members to ratify the decision of the Finance and Personnel Committee to include an additional clause in staff contracts as suggested by Personnel Advice and Solutions
10. For members to approve the issuing of tender documents as prepared by Cllr Hembrow in respect of the repair and refurbishment of bus shelters
11. For members to approve the quotation received from Gowers Chartered Surveyors for the pre-approved Condition Survey of the Town Hall
12. For members to approve the spending incurred during the application of a Lawful Development Certificate in relation to the erection of the Pre-approved Sanctums in the Cemetery
13. For members to consider the provision of a council funded dog warden (Cllr Mrs Redshaw)
14. For members to consider supporting a playscheme for October half term and then either February half term or Easter
15. Grant Aid application: 'Deepingathon'
16. Grant Aid application: Deepings RUFC
17. Grant Aid application: Deepings Youth Group
18. For members to approve a payment to David Palmer Tree Services for the reduction in height of 6 acer trees on the John Eve Field
19. For members to ratify changes to Policies as recommended by the Policy Working Party:
 - Standing Orders
 - Social Media Policy
 - Grant Aid Policy
 - Press and Media Policy
 - Freedom of Information Publication Scheme
 - Retention and Disposal Policy
 - Management of Transferable Data Policy
 - Data Breach Policy
 - Complaints Procedure

- Data Protection Policy
 - Employment Policy and Procedures
 - Subject Access Request Procedure
20. Digital Council – for members to receive a report on the provision of email domains
 21. For members to discuss progress on the repairs to the play equipment on the John Eve Field
 22. For members to decide how to proceed with forthcoming Civic Events – Christmas Market, Carols around the Tree, Christmas Light Switch On
 23. For members to consider and discuss any points raised in the public session
 24. Personnel Matters: Consideration to go into Closed Session to discuss: Staff issues

S J Lydford

Mrs Sarah Lydford
Clerk to the Council

6th August 2020